

The Town of Port Royal  
Minutes of the Monthly Meeting of the PARC

October 12, 2021

6:30 PM

Town Hall  
700 Paris Avenue  
Port Royal, SC 29935

Present at the Meeting: Lynn Day, John Hazel, Charlotte Murray, Michael Merrow and Guests Norman and Cheryl Mansson from the Beaufort Rowing Club

The regular meeting of the Parks and Recreation Committee was called to order at 6:30 PM on October 12, 2021, by John Hazel.

The Agenda was distributed and approved.

The minutes from the previous meeting were approved.

Park Reports:

Traveling Buoy – nothing new to report. This is an area for a historical monument and should be under the purview of the Historical Committee.

Live Oak -lighting installed

Naval Heritage -mulch needed under and around the playground ship, safety hedge needed by split rail fence on the Ribaut Rd side, skateboard park loose boards fixed. Discussion outdoor gym equipment included types of equipment and placement.

Cypress Wetlands -nothing new to report

Lenora –limb with vines down on pathway

John Parker–bench is not repaired – the seat was removed, needs debris pick up and mowing, playground equipment needs power washing.

Sands – nothing new to report

Mariner – Nothing new to report. This is an area for a historical monument and should be under the purview of the Historical Committee.

Fort Frederick Cultural Heritage Preserve -dog station installed, entrance sign painted, berm out by remote picnic table is eroding again.

Old business:

Define roles of the PARC - ask the Town Council to clarify.

Brainstorm new usage ideas and upgrades for existing Parks (Wish List)

Create inspection templates for uniformity of reporting park conditions from Goggle maps

Edgerley Park – Ask Beaufort County to turn over park to Town of Port Royal

New business: Cheryl Mansson presented a proposal (attached) by the Beaufort Rowing Club for locating access for scull, kayak and paddleboard launching in Port Royal. The PARC unanimously backs this project and feels it is a perfect for our waterfront area. Mrs. Mansson will also be presenting this information to the Town Council on October 13<sup>th</sup>.

The next meeting will be held on November 9th at 6:30 PM at Town Hall

The meeting was adjourned at 7:06 PM by John Hazel

Minutes submitted by Lynn Day

**PARC repair list** updated 10.12.2021

**Cypress Wetland**

Rail, side webbing on boardwalk  
Repair or mark deep dip behind the YMCA

**Naval Heritage**

Repair information signs  
Sand, paint and weatherproof pavilions and shaded benches  
Repair pavilion ramp and garden – in progress ADA compliant  
Pick up leaves and debris  
Remove moss from small trees  
Bushes need trimming  
Mulch under playground boat  
Dead tree at end of park at Ribaut & Old Shell  
Hedges at split rail fence between playground and and Ribaut Rd. Safety concern with small children sipping through fence towards the road.

**Live Oaks**

Repair slab and chimney cracks on the Shed  
Replace grids on grill in the Shed  
Move dog station at Live Oak to street  
Remove moss from small trees

**Traveling Buoy**

Remove moss from small trees  
Limb dead palm branches

**Fort Frederick**

Repair or remove light  
Berm repair

**John Parker**

Pick up leaves and debris  
MOW  
Remove graffiti from Pavilion  
Repair lighting fixtures on pavilion  
Dog Station - ordered  
Fence repair by playground  
Power wash playground equipment

**Sands**

Trim Bushes by bike path  
Oyster Reef Signage  
No Trailer Parking Signage

**Mariner**

Debris pick up  
Moss removal on bushes & trim  
Cracked concrete around anchor  
Bench and swing bench rotting

**Done**

Rail and floor plank repair at Cypress Wetland amphitheater  
floor plank repair on main boardwalk at CW  
The Sands parking lot holes filled & water turned on  
Frame and board repair at skate park  
Repaint skate park  
Dead tree in front of Live Oak pavilion  
Fence repair at Fort Frederick  
Repair/change bulb at Traveling Buoy  
Trash on buoy removed  
Broken picnic table removed at JP  
Ground light broken at fixture repaired at Mariner  
Loose boards at skate park repaired  
Dog station at Fort Frederick installed  
Entrance sign at Ft Frederick painted

**Wish List****Live Oaks**

Concrete pad behind pavilion  
Garden in front of pavilion  
Fire pit with benches (ala John Parker)

**Fort Frederick**

Signage on Old Shell  
2 Gardens in concrete bordered areas by pavilion  
Benches facing river

Bruce Edgerley Park