

The Town of Port Royal
Minutes of the Monthly Meeting of the PARC

Sept 21, 2021

6:30 PM

Town Hall
700 Paris Avenue
Port Royal, SC 29935

Present at the Meeting: Lynn Day, KevinPhillips, John Hazel (via phone), Van Willis, Charlotte Murray, Michael Merrow

The regular meeting of the Parks and Recreation Committee was called to order at 6:30 PM on September 21, 2021, by John Hazel.

The Agenda was distributed and approved.

The minutes from the previous meeting were approved.

Discussion of Naval Heritage outdoor gym equipment included the following survey suggestions:

Ask the Residents if they would utilize outdoor equipment, types of proposed equipment (PARC will come up with suggestions) and the placement (grouped or spread through the park). If a Resident doesn't like this idea, they will be able to comment or provide alternate ideas. John has asked that we provide suggestions ASAP for the Survey and respond in the existing email chain.

We will need equipment usage signage at each station and want a Naval Ship name and brief history on each sign to tell the Navy's story. The Navy is moving forward with the road gift. The State will be providing a distribution of funding to Counties for parks. A grant will be submitted for \$25-30k for the Naval Heritage project.

Park Reports:

Traveling Buoy - trash on buoy removed, light working

Live Oak -lighting needed for upcoming festival season

Naval Heritage -mulch needed under and around the playground ship

Cypress Wetlands -deep dip in path behind the YMCA

Lenora -looks good

John Parker-bench repaired; broken picnic table removed

Sands -pave beach parking lot entrance

Mariner - ground light fixed.

Fort Frederick Cultural Heritage Preserve -mow more often

Old business: No Discussion

Define roles of the PARC

Brainstorm new usage ideas and upgrades for existing Parks

Create inspection templates for uniformity of reporting park conditions

Edgerley Park - Ask Beaufort County to turn over park to Town of Port Royal

New business: On Veteran's Day, the Chamber of Commerce is having a party at Naval Heritage

The next meeting will be held on October 12th at 6:30 PM at Town Hall

The meeting was adjourned at 7:02 PM by John Hazel

Minutes submitted by Lynn Day

PARC repair list updated 9.21.2021

Cypress Wetland

Rail, side webbing on boardwalk, ask the Cracked egg to fasten basement lattice and keep back of restaurant neat & clean

Naval Heritage

Repair information signs
Sand, paint and weatherproof pavilions and shaded benches
Repair pavilion ramp and garden – in progress ADA compliant
Pick up leaves and debris
Remove moss from small trees
Bushes need trimming
Dead tree at end of park at Ribaut & Old Shell
2 loose boards on skate park ramp

Live Oaks

Repair slab and chimney cracks on the Shed
Replace grids on grill in the Shed
Move dog station at Live Oak to street
Remove moss from small trees
Replace lighting

Traveling Buoy

Remove moss from small trees
Limb dead palm branches

Fort Frederick

Dog Station - ordered
Repair or remove light

John Parker

Pick up leaves and debris
Remove graffiti from Pavilion
Repair lighting fixtures on pavilion
Dog Station - ordered
Fence repair by playground

Sands

Trim Bushes by bike path
Oyster Reef Signage
No Trailer Parking Signage

Mariner

Debris pick up
Moss removal on bushes & trim
Cracked concrete around anchor
Bench and swing bench rotting

Done

Rail and floor plank repair at Cypress Wetland amphitheater
floor plank repair on main boardwalk at CW
The Sands parking lot holes filled & water turned on
Frame and board repair at skate park
Repaint skate park
Dead tree in front of Live Oak pavilion
Fence repair at Fort Frederick
Repair/change bulb at Traveling Buoy
Trash on buoy removed
Broken picnic table removed at JP
Bench repaired at JP
Ground light broken at fixture repaired at Mariner

Wish List**Live Oaks**

Concrete pad behind pavilion
Garden in front of pavilion
Fire pit with benches (ala John Parker)

Fort Frederick

Signage on Old Shell
2 Gardens in concrete bordered areas by pavilion
Benches facing river

Bruce Edgerley Park
16th St Extension Park