



Council

Joe DeVito
Mayor

Jerry Ashmore
Mayor Pro Tempore

Mary Beth Heyward
Darryl Owens
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Noah Krepps
Planning

**Minutes
Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

September 8, 2021

Members Present: Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Council Member Darryl Owens and Kevin Phillips

Staff Present: Town Manager Van Willis, Police Deputy Chief Ron Wekenemann, Fire Department Chief Tim Ogden, Planning Administrator Noah Krepps, and Municipal Clerk Brooke Plank-Buccola

I. PLEDGE OF ALLEGIANCE

Mayor DeVito called the council meeting to order at 6:34PM, and Council Member Heyward led the pledge of allegiance.

II. INVOCATION

The invocation was led by Council Member Ashmore.

III. APPROVAL OF MINUTES

- A. Minutes from the Public Hearing of August 4, 2021**
- B. Minutes from the Council Workshop of August 4, 2021**
- C. Minutes from the Regular Council Meeting of August 11, 2021**

Council Member Heyward made a motion to approve the minutes from the public hearing of August 4, 2021, the council workshop of August 4, 2021, and the regular

council meeting of August 11, 2021. Council Member Ashmore seconded the motion. The motion carried by unanimous vote.

IV. PRESENTATION:

A. Business License Standardization - Charlie Barrineau

Mr. Barrineau from the South Carolina Municipal Association briefed Town Council on the business license standardization mandate for the State beginning January 2022. He discussed how it came about, changes the municipality will see, and changes for businesses.

V. COUNCIL BRIEFING:

Mr. Noah Krepps briefed Council on the Town's Comprehensive Plan status. The Comprehensive Plan is updated every 10 years. It is prepared to be on the Metropolitan Planning Commission Agenda this month. Mr. Krepps will provide a presentation at the October Council Workshop.

Mr. Willis informed Council that staff has investigated options for Ms. Shirley's porch issues. Mr. Michael Wesson has reached out to a few local engineers to see if they would be able to provide a type-approved drawing for multiple mobile homes to use. Unfortunately, they will not provide those kinds of drawings for the Town because there are too many variables and possible issues.

The Town has completed everything necessary to release the American Rescue Plan Funds. Mr. Willis is participating with other municipality representatives on a taskforce to discuss spending. The money may be spent on water, sewer, broadband, revenue replacement, etc. Staff has asked Beaufort Jasper Water Sewer Authority to supply the Town with an updated sewer map within the Town.

The Town is preparing to open bidding for garbage service. The due date for proposals is 4pm on October 15th. Proposals will be reviewed and presented to Council at the November Council Meeting.

Mr. Greg Shelton spoke to Council about his Christmas event idea for Port Royal. It would be called "Music from the Manager", scheduled for December 10th – 12th. The event would showcase music and vendors. It will be held in one of the port property buildings. This is a charity event benefitting CAPA.

Council Member Heyward made a motion to amend the agenda to discuss resolution 9-2021 at this point of the meeting. Council Member Owens seconded the motion. The motion carried by unanimous vote.

Resolution 9-2021 was read into record. It is a resolution recognizing the work completed at the Town's skate park by Praise Assembly volunteers. Mr. Conrad Meier

received the resolution as representative from Praise Assembly. Mr. Meier thanked Council and informed them that it wasn't just Praise Assembly, but members of the community that step up to help with the repairs. Mr. Cory Gibson was instrumental in acquiring sponsors for the day.

VI. SECOND READING:

- A. Ordinance 2021-28. An ordinance to rezone approximately 95.81 acres of real estate located in Beaufort County described as Beaufort County tax district 110, map 6, Parcel 3C in Beaufort County South Carolina to be rezoned from T3 Neighborhood to T1 Natural Preserve.**

Council Member Kevin Phillips made a motion to approve ordinance 2021-28. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

- B. Ordinance 2021-29. An ordinance to adopt a revised business license ordinance in accordance with the business license standardization act (2020 Act No. 176)**

Council Member Kevin Phillips made a motion to postpone ordinance 2021-29 to get more information during an executive session. Council Member Owens seconded the motion. The motion carried by unanimous vote. Mayor DeVito asked that the executive session be added to the October Council Workshop agenda.

VII. FIRST READING:

- A. Ordinance 2021-30. An ordinance adopting a fifth amendment to a development agreement adopted by ordinance 2001-46 and thereafter amended by ordinance 2002-6, ordinance 2016-24 and ordinance 2019-17.**

Council Member Kevin Phillips made a motion to approve the first reading of ordinance 2021-30. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

- B. Ordinance 2021-31. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 11, parcels 105A (approximately 407 ft. on Old Shell Road)**

Council Member Kevin Phillips made a motion to approve the first reading of ordinance 2021-31. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

C. Ordinance 2021-32. An ordinance amending Chapter 2 Administration, Article VI Boards, Committees, Commissions, etc., Division 3 Redevelopment Commission of the Code of Ordinances of the Town of Port Royal, South Carolina, to update Membership: Terms and Jurisdiction.

This is an ordinance reducing the Redevelopment Commission membership from seven to five. It will also amend the commission's jurisdiction to property fronting Ribaut Road from Johnny Morrell Circle to the Bell Bridge. Council Member Owens made a motion to approve the first reading of ordinance 2021-32. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

VIII. COUNCIL ACTION:

A. Appointments

i. Municipal Election Commission – 1 appointment

Council Member Heyward made a motion to appoint Dr. Lawton to the Municipal Election Commission. Council Member Owens seconded the motion. The motion carried by unanimous vote.

IX. RESOLUTIONS:

A. Resolution 7-2021. Designating an authorized representative and contact person for purposes of the American Rescue Plan Act of 2021

Mayor DeVito read resolution 7-2021 into record. Council Member Owens made a motion to approve resolution 7-2021. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

B. Resolution 8-2021. A Resolution of the Town of Port Royal adopting the 2020 Lowcountry Natural Hazard Mitigation Plan

Mayor DeVito read resolution 8-2021 into record. Council Member Owens made a motion to approve ordinance 8-2021. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

C. Resolution 9-2021. A resolution recognizing the volunteer work by Praise Assembly for repairs and improvements completed at the Town of Port Royal Skate Park

Resolution 9-2021 was presented earlier in the meeting.

X. IMPORTANT INFORMATION AND DATES:

- A. Monday, September 13, 2021, 5:00PM Municipal Election Commission**
- B. Tuesday, September 14, 2021, 6:30pm Parks and Recreation Commission**
- C. Saturday, September 18, 2021, 6:00pm Fall Concert Series, Big Al & The Heavyweights**
- D. Saturday, September 25, 2021, 11am – 5pm OktoPRfest “Party Port Royal Style”**

XI. COUNCIL’S COMMENTS:

Council Member Phillips informed everyone that there will be a few 9/11 memorial events in the area. St. Mark’s and the Beaufort waterfront park will both have events on that day.

Council Member Ashmore enjoyed the Town’s Sands Beach fireworks last Friday.

Council Member Owens asked Mr. Willis about the status of the public works truck. The trucks are still out of service. The Town priced out a rental truck in the meantime, but it would have cost \$11,000. That money would be better put towards the repairs.

XII. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

County Council Member Howard announced that pickleball courts are now available at the Southside Park and the Shell Point Park.

Fire Chief Tim Ogden hopes to show Council the new fire truck at next month’s meeting.

Mr. Willis asked Council to look at their calendars for November 6th, 13th, and 20th for availability to attend a ribbon cutting at Porter’s Chapel.

XIII. ADJOURNMENT

Council Member Heyward made a motion to adjourn the meeting. The Council Meeting adjourned at 7:36 PM.

Respectfully submitted,

Brooke Plank-Buccola
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the 504/ADA coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. 504/ADA coordinator at 843-986-2245