



Council

Joe DeVito
Mayor

Darryl Owens
Mayor Pro Tempore

Mary Beth Heyward
Jerry Ashmore
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Noah Krepps
Planning

**Minutes
Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

August 10, 2022

Members Present: Mayor Joe DeVito, Council Member Jerry Ashmore, Council Member Darryl Owens, Council Member Kevin Phillips, & Council Member Mary Beth Heyward

Staff Present: Town Manager Van Willis, Director of Administrative Services Brooke Plank-Buccola, Planning Director Noah Krepps, Town Clerk Natalia Laney

I. PLEDGE OF ALLEGIANCE

Mayor DeVito called the Council Meeting to order at 6:30pm and the pledge of allegiance was led by Council Member Ashmore

II. INVOCATION

The invocation was led by Council Member Darryl Owens

III. APPROVAL OF MINUTES

- A. Minutes from the Public Hearing of July 6, 2022**
- B. Minutes from the Council Workshop of July 6, 2022.**
- C. Minutes from the Special Meeting of July 6, 2022**
- D. Minutes from the Regular Council Meeting of July 13, 2022**

Council Member Owens made a motion to approve the minutes from the Public Hearing of July 6, 2022, the minutes from the Council Workshop of July 6, 2022, the minutes from the Special Meeting of July 6, 2022, and the regular Council Meeting of July 13, 2022. Council Member Phillips seconded the motion. The motion was carried by a unanimous vote.

IV. PRESENTATION

A. Clock Tower from Arusha

Norma Cooler presented the clock tower from Arusha and shared information about the city.

V. COUNCIL BRIEFING

Town Manager, Van Willis, provided updates on the following items:
Slight modifications were made to the contract for the Royal Palms sewer project. This was due to increase in materials cost. Contract was signed today, notice of intent has been issued, and easements are close to being secured.

Lawrence, Port Royal lawyer, has provided comments to Beaufort County regarding impact fees IGAs. He has made contact with Beaufort County and other managers regarding Housing Trust IGA and the formula.

Mayor DeVito confirmed funds have been received from the loan that was signed last week.

Noah, Planning Director, and Brooke, Director of Administrative Services, will be meeting with Tony Maglione August 18th to refine the sidewalk list.

Protest last week regarding liquor permit was received by Alcohol and Beverage Control and is being investigated. No permit has been issued. Chief Beach is involved in staying in touch with ABC.

VI. SECOND READING

A. Ordinance 2022-11. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County Tax District 110, Map 11, Parcel 276 (Approximately 50ft. on 10th Street)

Council Member Heyward made a motion to approve the second reading of Ordinance 2022-11, Council Member Ashmore seconded the motion. The motion was carried by a unanimous vote.

VII. RESOLUTION

B. Resolution 6-2022. A resolution of the Town of Port Royal, South Carolina, Town Council recognizing the work of Cynthia Smalls with the Town of Port Royal

Cynthia Smalls was presented with the Resolution by Council Member Mary Beth Heyward. Council Member Owens made a motion to recess for 15 minutes to celebrate. Council Member Heyward seconded the motion. The motion was carried by a unanimous vote. Meeting was called back to order at 6:52pm.

VIII. COUNCIL ACTION

A. Appointments

i. Convention & Visitor's Bureau

Council Member Owens a made a motion to appoint Nancy Plank as Director for the Convention and Visitors Bureau. Council Member Heyward seconded the motion. The motion was carried by a unanimous vote.

IX. IMPORTANT INFORMATION AND DATES:

- A. Tuesday, August 16, 2022, at 4:30 PM, Redevelopment Commission at Town Hall.**
- B. Saturday, August 20, 2022, at 6:00 PM, Street Music on Paris Avenue – Katie Henry**

X. COUNCIL COMMENTS

Council Member Ashmore reminded attendees that school is back in session and to be cautious of such.

XI. PUBLIC COMMENTS

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Barbara Berry made a comment regarding today's tree removal on 12th Street.

Tricia Fidrych made a comment regarding today's tree removal on 12th Street.

Karen Sartori made a comment regarding today's tree removal on 12th Street and expressed her interest in the purchase of Lot E.

Mayor DeVito made a motion to ask staff to revisit current tree removal ordinance and bring a framework to next council workshop. Council Member Heyward seconded the motion. The motion was carried by a unanimous vote.

XII. EXECUTIVE SESSION

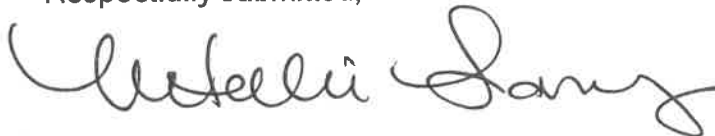
Council Member Owens made the motion to enter into executive session for discussion of legal and personnel matters relating to boards and commissions. Council Member Ashmore seconded the motion. The motion was carried by a unanimous vote.

Council entered into executive session at 7:00pm. Council Member Heyward made the motion to exit executive session. Council Member Owens seconded the motion. The motion was carried by a unanimous vote. Council exited executive session at 7:55pm. No action was made from the executive session.

XIII. ADJOURNMENT

Council Member Owens made a motion to adjourn the meeting. The council meeting adjourned at 7:56pm.

Respectfully submitted,



Natalia Laney
Town Clerk

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