



Council

Joe DeVito
Mayor

Darryl Owens
Mayor Pro Tempore

Jerry Ashmore
Mary Beth Heyward
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Noah Krepps
Planning

**Minutes
Council Workshop
Port Royal Town Hall, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

August 2, 2023

Members Present: Mayor Joe DeVito, Council Member Daryl Owens, Council Member Jerry Ashmore, Council Member Mary Beth Heyward, and Council Member Kevin Phillips

Staff Present: Director of Administrative Services Brooke Plank-Buccola, Fire Chief Tim Odgen, Police Chief Alan Beach, Police Captain Andre Massey, Planning Director Noah Krepps, and Town Clerk Lisa Graham

I. CALL TO ORDER

Mayor DeVito called the Council Workshop Meeting to order at 6:30 PM.

II. PRESENTATION:

- A. Introduction to new personnel – Tish Marti & Russell Simmons**
- B. Historic Port Royal Foundation Update – Pamela Courtney & Ron Marcell**

Tish Marti was introduced as the new Permitting Administrator. Russel Simmons was introduced as a new Police Officer and was sworn in by Police Chief Alan Beach.

Pamela Courtney with the Historic Port Royal Foundation and Ron Marcell, Emergency Manager and Command Historian with the Naval Hospital gave an update on the 150th Anniversary of Port Royal and the 75th Anniversary of the Naval Hospital. See presentation.

III. INTERVIEW FOR REDEVELOPMENT COMMISSION

David Stillwell was interviewed for the Redevelopment Commission.

IV. COUNCIL BRIEFING

Dean Moss gave an update on the Spanish Moss Trail. The bids have gone out to cross Ribaut Road from Smilax Avenue and connect to Ritter Circle. Bids are due on August 24th at Beaufort County and they expect a notice to proceed on October 9th. The trail will continue through the Bluff neighborhood which will be a residential project meeting up with the existing trail at Fish Camp/Shell Ring. Concerns from Smilax Avenue residents regarding trail maintenance and directing nonresidents to the safe crossing at Paris Avenue and looking to Council and Staff for better signage.

Director Plank-Buccola gave an update on the following:

Sidewalk – Nearly completed. Phasing out the project. Need survey work and design at the Port Royal Elementary School and around AL ANON. Working with Beaufort County School District. Currently have 3,882 feet of sidewalk that has been completed. Finishing 1,478 additional feet and the second phase for the elementary school and AL ANON will be 820 feet.

Roadway paving – Looking to start in September and anticipating completion by the end of year. Hoping to install speed tables as well.

Bruce Edgerly Park – Staff meet with a County representative to discuss parking. There is a drainage ditch on Richmond Avenue between 15th and 16th streets and with the number of angled parking spots the County would like next to the park they will need to pipe and fill the ditch. They will need ADA parking spaces. There will be a ribbon cutting once the landscaping and equipment are completed. The park is currently not open to the public. Notices will go out once it is open.

Stormwater – Received a grant from the Rural Infrastructure Authority. Working with Town Engineer Michael Klink to complete the surveys. West Paris Avenue will be addressed first, and Madrid Avenue will follow. Once the surveys come back engineering and design will be implemented, and bids will go out.

2nd Floor of the Police Department – Permit has been submitted. The building official had a few questions. Answers are coming back. Building will begin soon.

Casablanca - Recently signed a contract for survey work for the stormwater project. Between Casablanca and Naval Heritage Park looking to replace the split rail fences with living fences. The fences would be along Casablanca Street and around both playgrounds.

Tree maintenance – Director Krepps is looking at estimates for tree maintenance at Naval Heritage Park.

Shrimp Dock – Barge at shrimp dock, but not ready to demo. The contractor is testing his equipment.

V. REVIEW AGENDA FOR THE AUGUST 9, 2023 COUNCIL MEETING

Director Blank-Buccola read the proposed agenda for the August 9th Council Meeting.

There was discussion between Council and Staff regarding Safe Harbor's presentation and the Military Installation Resilience.

VI. IMPORTANT DATES

Director Plank-Buccola read the following important dates:

- A. Tuesday, August 9, 2023 - Council Meeting at 6:30 PM**
- B. Saturday, August 12, 2023 – Fall Street Concert Series – Bennett Matteo Band at 6 PM**
- C. Tuesday, August 15, 2023 – Redevelopment Commission Meeting at 4:30 – 5:30 PM**
- D. Thursday, August 17, 2023 – Joint Council Meeting at 6 PM, Town Hall**
- E. Monday, August 21, 2023- Municipal Election Commission Meeting at 5 PM**
- F. Monday, August 21, 2023 – Metropolitan Planning Commission Meeting at 5 PM at 1911 Boundary Street**
- G. Saturday, August 26, 2023 – Fall Street Concert Series – New Orleans Suspects at 6 PM**

Other dates mentioned were the Paris Avenue Improvements Open House on Tuesday, August 9th from 4:00 – 6:00 PM and Village People Street Clean Up on Saturday, August 5th at 8:30 AM.

Council expressed concerns regarding Bulk Pick-Up.

VII. PUBLIC COMMENT

Brian McClash, Alex Moody, Mary Foster, and Tom Wilson all expressed support for the upcoming Pride Festival this November.

Mayor DeVito read letters of support for the Low Country Pride Festival from Emily Mayer and Chelsea Nelson.

VIII. COUNCIL COMMENT

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Council congratulated Director Plank-Buccola on a job well done filling in for Manager Willis.

IX. ADJOURNMENT

Mayor DeVito adjourned the meeting at 7:47 PM.

Respectfully submitted,



Lisa Graham
Town Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80 (a)(d)(e), as amended, notification of regular meetings was given at the beginning of the calendar year. A copy of the agenda was posted on the Town Hall's bulletin board and website www.portroyal.org twenty-four hours prior to the meeting. A copy of the agenda was given to the local news media and requested public on file.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the Civil Rights Coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. Civil Rights Coordinator at 843-986-2211.