



Council

Joe DeVito
Mayor

Jerry Ashmore
Mayor Pro Tempore

Mary Beth Heyward
Darryl Owens
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

June 2, 2021

Members Present: Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

Staff Present: Town Manager Van Willis, Police Chief Alan Beach, Fire Chief Reece Bertholf and Municipal Clerk Brooke Plank-Buccola

Watch live and participate via Facebook at: <https://www.facebook.com/PortRoyalSC/> or you can teleconference in by dialing: 978-990-5000 Access Code: 732583#

As per Ordinance 2020-15. "Members of the public may submit written public comments to the Town Clerk bplank-buccola@portroyal.org no later than one hour prior to any regular meeting, which shall be distributed to the members of the Governing Body at such meeting."

I. CALL TO ORDER

Mayor DeVito called the workshop to order at 7:08PM.

II. INTRODUCTION

A. Port Royal Elementary School Principal – Ms. Vicki Goude

Ms. Vicki Goude introduced herself to Council as the new Port Royal Elementary School Principal for the school year 2020-2021.

III. COUNCIL BRIEFING

The Cypress Wetlands will be hosting the next stormwater meeting. Folk Land Management will be at the meeting to discuss the wetlands. The meetings are generally held on the second Wednesday of the month at 2PM.

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Mayor DeVito has requested documentation from the County for the ownership of the Sands boat landing. The Town has not received anything yet. Mr. Coppinger has requested a quote for the Sands Beach Road to be swept prior to restriping or instillation of sharrowes. Council will need to schedule an executive session to discuss the remaining townhouse lot.

The Town is coordinating with its engineering firm and Dominion for streetlight replacement incorporation with the Paris Avenue Streetscape Improvements Project.

Council has passed a resolution for the intended crossing of the Spanish Moss Trail at Ribaut Road. Mr. Willis has drafted a letter that will be combined with the resolution and engineer rendering. This package will be sent to SCDOT, Beaufort County, and local legislative representatives.

The shrimp processing operation for the Town is nearing termination. The Town will officially no longer handle the processing of shrimp as of June 30th. Commercial boats will still be able to rent space to dock in Port Royal, but they will need to provide their own staff to handle to the processing.

Work is still stopped at the Baynard Cove development.

The speed humps have been ordered and pending delivery. The Town is considering adding more stop signs along Madrid Avenue and London Avenue to reduce vehicles speeding to the Sands Beach and to Fishcamp.

Porter's Chapel is nearly completed, Council can begin considering grand opening dates.

An educational campaign is being created to provide residents information about the Local Option Sales Tax. This will be on the referendum for this November.

A quit claim deed is being prepared for the abandoned section of Smilax Road. Ingress and egress for neighboring property owners and utility easement will be addressed in the deed.

The short-term rental software presentation has been included in Council's packet. Mayor DeVito has requested that a presentation for the software be made at a future meeting.

The lineup for the fall concert series is being finalized by the band booker.

Mr. Willis spoke with the County's waste manage consultant to explained how the Town of Port Royal handles trash, recycling, yard debris, and bulk. A joint municipality effort for waste management may be something for future consideration.

The American Recovery Act designates money for revenue replacement, essential employees who performed during COVID, and water/sewer/broadband. This money can not go towards property tax relief. Mr. Willis is on a local taskforce for the American Recovery Act.

The Town has projects on the traffic and parks/recreation impact list. The impact fee to cover these costs is to be determined.

The comprehensive plan should be submitted to the Metropolitan Planning Commission next week for review and will be on their June 2021 agenda.

Council Member Heyward asked about the speed bumps for West Paris Avenue. They have been ordered and are awaiting delivery

IV. REVIEW AGENDA FOR THE JUNE 9, 2021 COUNCIL MEETING

Council will hold a special meeting on June 15th to approve the final readings for both the court and Town budget.

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A presentation on the fill and resiliency ordinances (which are being considered by the Town) will be given by Mr. Noah Krepps, the Town's new planning director, in July.

V. IMPORTANT DATES AND INFORMATION:

- A. Thursday, June 3, 2021, 5:30PM Design Review Board Meeting**
- B. Tuesday, June 8, 2021, 6:30PM Parks and Recreation Meeting**
- C. Wednesday, June 9, 2021, 6:30PM Regular Council Meeting**

Council will be attending the Legislative Reception presented by the Chamber tomorrow, June 3rd.

Mayor DeVito asked that Town events be more publicly advertised.

VI. ADJOURNMENT

The council workshop adjourned at 7:56PM.

Respectfully submitted,



Brooke Plank-Buccola
Municipal Clerk

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