



Council

Joe DeVito  
Mayor

Jerry Ashmore  
Mayor Pro Tempore

Mary Beth Heyward  
Darryl Owens  
Kevin Phillips

Van Willis  
Town Manager

T. Alan Beach  
Chief of Police

Jeffrey S. Coppinger  
Operations

Linda Bridges  
Planning

**Minutes  
Budget Workshop  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**May 11, 2022**

**Members Present:** Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

**Staff Present:** Town Manager Van Willis, Police Chief Alan Beach, Fire Chief Tim Odgen, Director of Administrative Services Brooke Plank-Buccola, and Municipal Clerk Kadeeyshja Butler

**I. CALL TO ORDER**

Mayor Joe DeVito called the meeting to order at 5:32 PM.

**II. DISCUSSION & REVIEW OF 2022/2023 BUDGET**

The Town Manager wanted to go over items that needed to be added to the proposed budget. There were some line items that needed to be added to the Police Department and Public Works.

The vehicle maintenance ledger was added to the folder for council to review for Public Works. The list of equipment of age is still being worked on.

There was a quote estimate for the roof repair that will be added to the budget for the Police Department.

An email was provided by Chris Canady, the Town's Finance Director who checked the estimated fuel figures. Based on the current fuel bill, the Towns' budget will be over for

the current fiscal year, but new numbers will be added causing the line item to be maxed out for the proposed budget for the next fiscal year.

Wi-Fi at Live Oaks Park was added to the streets and sanitation budget under the PRT projects line item.

The CVB membership will be added to the hospitality and accommodations line items.

There will be an extraction between the housing trust, Historic Port Royal Foundation, and the Economic Development contributions. The exact amount is still anticipated.

The Town Manager wanted to provide council of the separate engineering invoices and legal fees that was received by the Town.

There is a third update to the budget that breaks down more of the line items in the budget.

A place holder of the lift for Public Works had been added to their line item in the proposed budget.

The debt service payment will be rolled up into the current millage rate of 74, and the 3-million-dollar bond will be able to be borrowed without increasing the millage rate.

### **III. ADJOURNMENT**

The Budget Workshop adjourned at 5:55 PM.

Respectfully submitted,

Kadeeyshja Butler  
Municipal Clerk

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