



Council

Joe DeVito  
Mayor

Darryl Owens  
Mayor Pro Tempore

Mary Beth Heyward  
Jerry Ashmore  
Kevin Phillips

Van Willis  
Town Manager

T. Alan Beach  
Chief of Police

Jeffrey S. Coppinger  
Operations

Linda Bridges  
Planning

**Minutes  
Budget Workshop  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**May 4, 2022**

**Members Present:** Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

**Staff Present:** Town Manager Van Willis, Police Chief Alan Beach, Fire Chief Tim Odgen, Director of Administrative Services, Planning Administrator Noah Krepps, and Municipal Clerk Kadeeyshja Butler

**I. CALL TO ORDER**

Mayor DeVito called the meeting to order at 5:30 PM.

**II. DISCUSSION & REVIEW**

Across all budgets Council will see a 5.9% increase to the cost-of-living adjustment for all salary line items and personnel line items.

**A. Court**

The court department has an anticipated increase of \$7500. This is mostly for personnel cost. There was a minor adjustment to the special contracts line-item for public defender costs.

## **B. Building**

The Town is anticipating an increase of \$26,000 for the building department budget from last year. The building inspector salary has increased to reflect the additional responsibilities he will be taking on. The special contracts line item was higher than anticipated due to the lapse in time between the previous building inspector retiring and the city having to pick up the Town's inspections. The Shed expense will decrease once the utilities have been split. When the Town owned the Shed both that building and the one behind it were under the same meter. Now that the Town has sold the front "Shed" building, the meters will now need to be separated for each building.

## **C. Public Works**

The Public Works budget will see a significant increase. In the line-item capital projects there is a \$75,000 increase for the CDBG match. The lease payment amount is for the most recently acquired knuckle boom. This expense is for a three-year period. The Town has a second knuckle boom that needs to be replaced. Mr. Willis would like to discuss this further with Mr. Coppinger whether he needs a knuckle boom or truck. The Town's landscaping is included with this department. The new RFP for landscaping will be going out the end of May. Mr. Willis will ask Mr. Canaday to create a road repair line item to make easier to track. Mayor DeVito noticed that the budget was showing a shortfall, but when he did the calculations, the Town is not. He asked that be changed to show the actual.

**D. Fire Department**

**E. Police Department**

**F. Executive**

**G. Legislative**

## **III. ADJOURNMENT**

The Budget Workshop adjourned at 6:26 PM.

Respectfully submitted,

Kadeeyshja Butler  
Municipal Clerk

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