



Council

Joe DeVito
Mayor

Darryl Owens
Mayor Pro Tempore

Jerry Ashmore
Mary Beth Heyward
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Noah Krepps
Planning

COOL. COASTAL. FAR FROM ORDINARY.

**Minutes
Council Workshop
Port Royal Town Hall, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

May 3, 2023

Members Present: Mayor Joe DeVito, Council Member Darryl Owens, Council Member Jerry Ashmore, Council Member Mary Beth Heyward, Council Member Kevin Phillips

Staff Present: Town Manager Van Willis, Fire Chief Tim Ogden, Police Chief Alan Beach, Police Captain Andre Massey, Planning Director Noah Krepps, Director of Administrative Services Brooke Plank-Buccola, Town Clerk Lisa Graham

I. CALL TO ORDER

Mayor DeVito called the meeting to order at 6:32 PM.

II. INTERVIEWS FOR ACCOMMODATION TAX COMMITTEE

Applicants interviewed were Nick Borreggine, Carla Ferguson, Greg Godfrey, and Morgan Iovine.

III. COUNCIL BRIEFING

Town Manager Willis provided an update on the following:

Redevelopment Commission – At their most recent meeting they were trying to determine what made Port Royal appealing to potential businesses. An outcome of that meeting was to request Council to designate a portion of the ARPA funds for the master planning, design, and

installation of sewer on Ribaut Rd. They are asking for \$3.5 million. In hopes to leverage some of that fund to encourage BJSWA to lead the effort on the project. Master plan would cost around \$100,000.

Impact Fee Update – County Council passed an ordinance with an error on the list of capital improvements for the traffic impact fee. City of Beaufort is holding up final passage until it is corrected by the County. Correction will have to go before County Council for approval. County Staff anticipate that the collection of impact fees will begin June.

Accommodation Tax Committee – No real need to update. Once committee appointments are approved a meeting will be scheduled.

Spanish Moss Trail – Spoke with Ron and Carla from Safe Harbor regarding the temporary easement to allow the trail to go through the Safe Harbor Project and Ritter Circle. A grant application was modified to extend the trail to the existing trail at Fishcamp. Planning Director Krepps added that the local development permit had been issued and engineer review is complete for that project. County is taking the lead with RFP and selecting a contractor. All funding is in place.

Safe Harbor – Progress with the Bluff neighborhood. The attorneys are reviewing the title work on lot G. The documents have been filed for the land swap at Sands Beach Rd. Carla from Safe Harbor commented on the demolition of the terminal building.

Tree Work – Lewis Tree Service trimming around utilities for Dominion Energy. Getting daily updates on progress and location. They have been responsive addressing any concerns. Mayor DeVito complimented the tree trimming at Live Oak Park.

Naval Hospital Sidewalk – The conveyance from the Navy is complete and SCDOT is funding the \$15,000 conveyance.

Shrimp Dock/Federal Order – Met with the marine contractor. He is working on the demolition estimate which is determined by weight. There are no boats at the dock. Additional signage has been posted. Nick Borreggine has been working on moving the landing craft.

2nd Floor of Police Department – Director of Administrative Services Plank-Buccola met with the Police Department, architect, contractor, engineer and building officials to make sure all were on the same page for the 2nd floor renovation project. Not sure if the project will be completed this fiscal year although a portion may be budgeted for this fiscal year.

CDBG Projects – Royal Palms sewer is 6-8 weeks away from complete signoff. Septic tank abandonment has been discussed with BJWSA. Mayor DeVito offered to meet with the general manager to address tie-in concerns for a resident in that neighborhood. Paris Avenue

improvements – the grant has been withdrawn due to the change in scope. A new grant application will be submitted during the next round of funding.

Federal Funds/Grants – Received the funding for the West Paris/Madrid/Paris Avenue stormwater grant which will allow for the infrastructure to help keep the water off Madrid. Grading issue between Anchor Park and the Cypress Wetlands have been causing some back up. Did not receive the grant for the Casablanca Drainage Improvement Project. Asked Mike to revise the scope of the grant application to include Fyall and Robinson for phase two.

Capital Projects – Met with Blythe, the resurfacing contractor, to discuss timelines. Their goal is to complete the project by the end of the year. They understand the importance of informing residents of projects schedules with use of door hangers and letters. Sidewalks are still in project. Council Member Owens inquired about an ADA compliant ramp between London and 9th and 10th St.

SOLOCO – Adding a study group to evaluate growth boundaries in Southern Beaufort County. Presenting Capital improvement program next month.

Stormwater – No projects currently underway.

Blue Angels After Event – Great event with good attendance.

Personnel – Advertising for a full-time position with Streets and Sanitation, preferably with a CDL and administrative position to assist with building permits, zoning and Streets and Sanitation.

Inclusive Playground at Bruce Edgerly – A \$100 million County project to create an inclusive playground.

Vehicle Counter – Provided Scot Clark's latest data from Sands Beach car counter.

Legal – Executive session to discuss sewer installation issues and right of way as well as ongoing litigation in Burton.

Monthly Development Report – No new commercial permits this month. Included an email from a local developer concerning the newly passed tree ordinance.

Ribbon Cutting for Gym/Joint Meeting – Ribbon cutting date needed.

IV. REVIEW AGENDA FOR THE MAY 10, 2023, COUNCIL MEETING

Town Manager Willis reviewed the agenda for the May 10, 2023, Council Meeting.

V. IMPORTANT DATES AND INFORMATION

Town Manager Willis read the following important dates.

- A. Thursday, May 4, 2023, ZBOA Meeting at 5:00 PM**
- B. Saturday, May 6, 2023, Spring Street Music, Damon Fowler at 6:00 PM**
- C. Tuesday, May 9, 2023, Parks and Recreation Meeting at 6:30 PM**

VI. PUBLIC COMMENTS

Scot Clark thanked Council and staff for their support for the Bird Birthday at the Cypress Wetlands, sidewalk installation, and fixing the brick sidewalk on his street. He expressed concerns with the wheel stops. He also requested that the speed limit be reduced on numbered streets.

Steve Jones stated his frustration with parking on his street. Town Manager Willis and Police Chief Beach will determine whether a trespassing ticket can be issued to those parking illegally on resident property.

Alice Howard, the Port Royal Representative for County Council announced that there will be a Finance meeting at 2:00 PM, Community Services and Land Use meeting at 3:00 PM and County Council meeting at 5:00 PM on Monday, May 15, 2023. Final reading of the Cultural Protection Overlay District. She was pleased with the new inclusive playground equipment at Bruce Edgerly Park.

VII. EXECUTIVE SESSION

- A. ONGOING LITIGATION WITH BURTON FIRE DEPARTMENT**
- B. SETTLEMENT OF EASEMENT ISSUE FOR 16TH STREET EXTENSION**

Mayor DeVito made a motion to enter executive session regarding legal advice with ongoing litigation with Burton Fire Department and settlement of easement issue for 16th Street extension. Council Member Owens seconded the motion. The motion carried a unanimous vote.

Council entered executive session at 7:21 PM
Council exited executive session at 7:58 PM

POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

VIII. ADJOURNMENT

Council Workshop Minutes
May 3, 2023

Mayor DeVito made a motion to adjourn the Council Meeting. Council Member Heyward seconded the motion. The meeting was adjourned at 7:59 PM.

Respectively submitted,



Lisa Graham
Town Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80 (a)(d)(e), as amended, notification of regular meetings was given at the beginning of the calendar year. A copy of the agenda was posted on the Town Hall's bulletin board and website www.portroyal.org twenty-four hours prior to the meeting. A copy of the agenda was given to the local news media and requested public on file.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the Civil Rights Coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. Civil Rights Coordinator at 843-986-2245.