



**Council**

Joe DeVito  
Mayor

Darryl Owens  
Mayor Pro Tempore

Mary Beth Heyward  
Jerry Ashmore  
Kevin Phillips

Van Willis  
Town Manager

T. Alan Beach  
Chief of Police

Jeffrey S. Coppinger  
Operations

Noah Krepps  
Planning

**Minutes  
Council Workshop  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**April 6, 2022**

**Members Present:** Mayor Joe DeVito, Council Members Mary Beth Heyward, Darryl Owens, Jerry Ashmore, and Kevin Phillips

**Staff Present:** Town Manager Van Willis, Planning Administrator Noah Krepps, Fire Chief Alan Beach, Director of Administrative Services Brooke Plank-Buccola, and Municipal Clerk Kadeeyshja Butler.

**I. CALL TO ORDER**

Mayor DeVito called the Council Workshop to order at 6:29PM.

**II. INTERVIEW FOR BOARD POSITION**

Town Council received one volunteer applications in response to the zoning board of appeal's vacant seat. The applicant received an invitation to participate by attending the council workshop. The applicant will be given the opportunity to introduce himself, why he feels he is the most qualified for this position and answer what boards/commissions he has served on. The following is the order of interviews:

Zoning Board of Appeals:  
Dennis Isherwood

To hear the full interview and meeting, please refer to the meetings uploaded Facebook videos.

### **III. COUNCIL BRIEFING**

Safe Harbor is using a portion of the property as a fabrication area and laydown yard. The stockpiled pipe material is being used for dredging. Security has been enforced so that people do not enter the worksite. Demolitions of several building has taken place A follow-up environmental assessment on the residential property is being wrapped up.

There was a brief meeting to discuss the progress and specifications in the final report regarding the Ribaut Road Corridor study. Site layouts for parcels are being conducted.

Cypress Wetland's funding for improvements were received from stormwater utility. Town Manager, Van Willis stated that the ordinance regarding Parks and Recreation should be drafted and include a primary focus on policy and planning. He stated that the Town does not offer any recreational activities as of right now.

The county has given its first reading on the ordinance to repeal all impact fees. A copy of the email that was sent from the Town Manager to county staff requesting an updated has been provided to council. A summarization of the impact fees and has and hasn't happened in Port Royal has also been sent to Council.

There is no update on the Capital Project Sales Tax.

The easement document regarding the Spanish Moss Trail was provided to council. This is to temporarily locate the trail crossing from Ribaut to Ritter Circle, Safe Harbor will be reviewing the easement as well. Anticipated funding was unsuccessful; however, the county is looking at other possibilities.

Time has been extended for the relocation of the boats. Filing of the boats that has not been relocated will be moving forward by the attorney. Duncan O'Quinn is working up estimates for the process of removal and demolition.

The new owners of the Preserve Apartments have been located to discuss the scope of work, anticipated timeline, and impacts. A new easement document has been drafted for the anticipated Royal Palms Sewer Project.

Public Works will soon be installing speed bumps on Sands Beach Road, there will also be sign put out around Town to make residents and citizens aware of fines related to failure to stop at the stop sign and cutting across private property.

Council has directed Town Staff to move forward with the event for a soft opening of the Porter's Chapel.

Progress has been made regarding the Naval Hospital Sidewalk. The Town received an approval from their lawyer and on the installation on the final survey work.

**IV. REVIEW AGENDA FOR THE APRIL 13, 2022 COUNCIL MEETING**

Council reviewed the proposed council meeting agenda.

**V. IMPORTANT DATES AND INFORMATION:**

**A. Wednesday, April 13, 2022, at 6:30PM, Regular Council Meeting at Town Hall.**

**VI. ADJOURNMENT**

The council workshop adjourned at 7:20PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kadeeyshja Butler".

Kadeeyshja Butler  
Municipal Clerk

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