



Council

Joe DeVito
Mayor

Darryl Owens
Mayor Pro Tempore

Jerry Ashmore
Mary Beth Heyward
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Noah Krepps
Planning

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

March 1, 2023

Members Present: Mayor Pro Temp Darryl Owens, Council Member Jerry Ashmore, Council Member Mary Beth Heyward, and Council Member Kevin Phillips

Members Absent: Mayor Joe DeVito

Staff Present: Town Manager Van Willis, Police Chief Alan Beach, Planning Director Noah Krepps, and Director of Administrative Services Brooke Plank-Buccola

I. CALL TO ORDER

Mayor Pro Temp Darryl Owens called the public hearing to order at 6:34PM.

II. COUNCIL BRIEFING

The Redevelopment Commission chose "Gateway to Port Royal" for the Ribaut Road branding and has tasked Alphagraphics to create a logo.

The Town is still looking for Accommodation Tax Committee members.

Mr. Dean Moss has a meeting with the County, 8am tomorrow morning to see where things are for the Spanish Moss Crossing.

Safe Harbor is working on modifying their dock permit. It has been mentioned that if the channel was abandoned as a federal channel, then the Corps of Engineers would be

more accepting of the requested encroachment. Council Member Heyward will sit in as council representative at the next port meeting.

Dominion will begin the tree trimming. It should have started today.

The Department of Navy requested some changes to SCDOT prior to their approval to work. SCDOT has made the modifications and is awaiting final plat approval from the Navy.

The federal marshals held the auction of the trawler and sailboat. The purchaser of the trawler has arrived with his boat from Savannah. He plans to remove the outriggers from the boat he purchased and then tow the purchased boat back to his home dock. The Town has received the title for the sailboat and will begin its removal.

The project for finishing the police department 2nd floor is moving forward with plans review and discussions with inspectors. The upstairs of the building will not be open to the public. Public accessibility would require a chairlift at a cost of \$16,000.

Public works have received their new lift. A truck and trailer will need to be purchased for hauling.

BJWSA has agreed to assist with the cost incurred due to the mislocated water line at the Royal Palms CBDG Sewer Project.

The Town has asked LCOG about modifying the designation of funds for the Paris Avenue Street Improvement project, to allow for the money to be used towards relocating the overhead power to underground, striping, speed tables, etc. An official answer is still being waited on by Town Staff.

The Town has applied for a grant through the Real Estate Infrastructure and SC Office of Resiliency. Grants should be awarded this Friday.

In the council folder is the updated capital projects list. The Town has received two proposals for the roadway paving bid request. Staff are vetting and reviewing the information provided. Sidewalk work has begun.

Council Member Owens and Mr. Willis attended their first SOLOCO meeting as official members. Capital Project presentations were given by multiple jurisdictions. The Town will present during an upcoming meeting.

The Shell Point Drainage Project, that includes Town and unincorporated Beaufort County property was misinformed of its approval of federal funding. It still needs approval by the Senate.

The Blue Angels After Party will be occurring April 22, 2023, from 6:30pm to 9pm.

Town Staff has not received any negative feedback on the monthly garbage billing.

Ms. Ashley Kellahan will be providing the Town with a report from the Council Retreat goal setting session.

Interviewing for the Town Clerk position will begin next week.

Council Member Phillips asked who will be doing the demoing of the shrimp docks. Mr. Willis stated that it would more than likely be O'Quinn. The original dock design may need to be modified.

Council Member Ashmore asked how much of the dock will need to be taken down. Mr. Willis answered that it would have to be all of it.

Council Member Phillips also asked if something can be done along 11th Street to reduce the speed of vehicles. He also, inquired about the recycling and Mr. Willis said he has seen the multiple tickets showing where the recycle truck went to the recycle yard.

III. COUNCIL DISCUSSION

A. Tree Ordinance

Mr. Noah Krepps provided council with a summary discussing modifications and status of the Town's tree ordinance.

Public comment were made by the following individuals regarding the tree ordinance:

Whit Suber
Wendy Zara
Jesse White

Town Council requested for language to be added to the ordinance about removing protective fencing after construction, a minimum canopy coverage requirement for T5 "Staff determination based on site design" and change fees to \$750 for landmark and \$500 for specimen.

IV. REVIEW AGENDA FOR THE MARCH 8, 2023 COUNCIL MEETING

Mr. Van Willis reviewed the proposed agenda for next week's council meeting.

V. IMPORTANT DATES AND INFORMATION

A. Thursday, March 2, 2023 – Design Review Board Meeting at Port Royal Town Hall, at 5:30PM

B. Tuesday, March 14, 2023 – Parks and Recreation Committee Meeting at Port Royal Town Hall at 6:30PM

C. Tuesday, March 21, 2023 – Redevelopment Commission Meeting at Port Royal Town Hall at 4:30P

Beaufort Charities will be holding their annual oyster roast at the live oak park on Saturday, March 4th and for the first time Palooza in the Park on Friday, March 3rd.

Council members Ashmore and Owens were appreciative of the effort by the staff and speakers during the annual retreat.

VI. ADJOURNMENT

The council workshop adjourned at 7:44PM.

Respectfully submitted,



Brooke Plank-Buccola
Director of Administrative Services

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80 (a)(d)(e), as amended, notification of regular meetings was given at the beginning of the calendar year. A copy of the agenda was posted on the Town Hall's bulletin board and website www.portroyal.org twenty-four hours prior to the meeting. A copy of the agenda was given to the local news media and requested public on file.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the 504/ADA coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. 504/ADA coordinator at 843-986-2245