



Council

Joe DeVito  
Mayor

Jerry Ashmore  
Mayor Pro Tempore

Mary Beth Heyward  
Darryl Owens  
Kevin Phillips

Van Willis  
Town Manager

T. Alan Beach  
Chief of Police

Jeffrey S. Coppinger  
Operations

Linda Bridges  
Planning

**Minutes  
Council Meeting  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**February 10, 2021**

**Members Present:** Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

**Staff Present:** Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach, Fire Chief Reece Bertholf and Municipal Clerk Brooke Plank-Buccola

**Watch live and participate via Facebook at:**

**<https://www.facebook.com/PortRoyalSC/>**

**or you can teleconference in by dialing: 978-990-5000 Access Code: 732583#**

As per Ordinance 2020-15. "Members of the public may submit written public comments to the Town Clerk [bpplank-buccola@portroyal.org](mailto:bpplank-buccola@portroyal.org) no later than one hour prior to any regular meeting, which shall be distributed to the members of the Governing Body at such meeting."

**I. PLEDGE OF ALLEGIANCE**

Mayor DeVito called the meeting to order at 6:30PM. Council Member Heyward led the Pledge of Allegiance.

**II. INVOCATION**

Council Member Owens led the invocation.

**III. APPROVAL OF MINUTES**

- A. Minutes from the Council Workshop of January 6, 2021**
- B. Minutes from the Public Hearing of January 13, 2021**
- C. Minutes from the Regular Council Meeting of January 13, 2021**

Council Member Owens made a motion to approve the minutes from the Council Workshop of January 6, 2021, the Public Hearing of January 13, 2021, and the Regular Council Meeting of January 13, 2021. Council Member Ashmore seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

#### **IV. COUNCIL BRIEFING**

Mr. Willis explained that the Town is moving forward with signage for Porter's Chapel as well as receiving conceptual landscaping design. He spoke with former Council Member Dr. Landrum's USCB class which will work with the Town and National Park Service to design the interior of Porter's Chapel.

The encroachment permit has been submitted for Waddell pedestrian crossing. Initial feedback from DOT has been received.

It appears that survey work has begun at the Naval Hospital to relocate the fence for sidewalk construction.

The replanting of trees at the Cypress Wetlands is three to four weeks out.

#### **V. EMERGENCY ORDINANCE**

- A. Ordinance 2021-3. An emergency ordinance of the Town of Port Royal, South Carolina to Re-establish requiring individuals to wear face coverings in certain circumstance in light of the Covid-19 pandemic; and matter related thereto; and severability**

Council Member Owens made a motion to approve emergency ordinance 2021-3. Council Member Heyward seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

- B. Ordinance 2021-4. An emergency ordinance to reauthorize emergency ordinance no. 2020-26 related to electronic meetings; and other matters related thereto**

Council Member Owens made a motion to approve emergency ordinance 2021-4. Council Member Heyward seconded the motion. Council Member Phillips shared that

during Coffee and Conversation, some residents serving on the boards and commissions feel that the meetings are not as effective virtually and that they are losing momentum. Council Member Phillips feels it is important that Council passes this emergency ordinance, and he will be voting in favor of it this evening. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

**VI. FIRST READING:**

**A. Ordinance 2021-5. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 11, parcels 92E, 45, 452, 453 and 454 (approximately 250ft on 12<sup>th</sup> Street)**

Council Member Owens made a motion to approve the first reading of ordinance 2021-5. Council Member Heyward seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

**VII. COUNCIL ACTION:**

**A. Appointments**

**i. Economic Development Board – 1 appointment**

Council Member Heyward made a motion to appoint Mr. Greg Shelton to the Economic Development Board. Council Member Ashmore seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

**ii. Municipal Election Commission – 1 appointment**

Council Member Owens made a motion to appoint Ms. Carol Benz to the Municipal Election Commission. Council Member Ashmore seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

**iii. Metro Planning Commission – 1 appointment**

No applicants have applied for the position at this time.

**iv. Historic Preservation Commission – 1 reappointment  
Beekman Webb**

Council Member Owens made a motion to reappoint Mr. Beekman Webb to the Historic Preservation Commission. Council Member Heyward seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

**v. Design Review Board Commission – 1 reappointment  
Buddy Brown**

Council Member Heyward made a motion to reappoint Mr. Buddy Brown to the Design Review Board. Council Member Owens seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

**B. Approval of Intergovernmental Agreement with Beaufort County on Old Fort**

Ms. Stephanie Najid from Beaufort County explained to Council that the Fort Frederick Heritage Preserve opening will be held Friday, February 12<sup>th</sup> at 10am. This agreement formalizes the responsibility of maintenance. The Town will be responsible for landscaping and trash pickup, and the County will oversee major improvements. The park will be open from 6am to 6pm right now, and when the days get longer, times will change to 6am to 8pm. Council Member Ashmore made a motion to approve the Intergovernmental Agreement with Beaufort County on Old Fort. Council Member Owens seconded the motion. Mayor DeVito called for a roll call vote. Council Member Heyward Aye. Council Member Owens Aye. Council Member Ashmore Aye. Council Member Phillips Aye. Mayor DeVito Aye. The motion carried by unanimous vote.

**VIII. IMPORTANT INFORMATION AND DATES:**

- A. Friday, February 12, 2021, 10:00am Opening of Fort Frederick**
- B. Tuesday, February 16, 2021, 4:30pm Redevelopment Commission**
- C. Friday, February 19, 2021, 10:00am Rain date for Fort Frederick opening**

**IX. COUNCIL'S COMMENTS:**

Council Member Ashmore wanted to confirm the Council Retreat date. This year's retreat will be held on March 27, 2021. Mr. Charlie Barrineau will be this year's facilitator.

**X. PUBLIC COMMENTS:**


**At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.**

No public comments were received by email. A public comment was received on Facebook and was forwarded to Council by email.

## **XI. ADJOURNMENT**

Council Member Heyward made a motion to adjourn the Council Meeting. The Council Meeting adjourned at 7:01PM.

Respectfully submitted,



Brooke Plank-Buccola  
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the 504/ADA coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. 504/ADA coordinator at 843-986-2245