Council

Samuel E. Murray
Mayor

Tom Klein
Mayor Pro Tempore

Jerry Ashmore
Vernon DeLoach
Mary Beth Heyward

PORT ROYAL
EST. 1562
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Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

Minutes
Public Hearing
Yvonne C. Butler, 700 Paris Avenue

March 2, 2013

Members Present: **Mayor Sam Murray and Councilmembers Jerry Ashmore, Vernon DeLoach, Mary Beth Heyward and Tom Klein**

Staff Present: **Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach and Municipal Clerk Tanya Payne**

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:30 pm and welcomed those present.

II. PURPOSE:

A. Ordinance 2016-1. An ordinance adding Section 10-12 to Chapter 10, Article 1 of the Code of Ordinances of the Town of Port Royal, South Carolina concerning the leashing of and feces removal for animals within the town limits

Town Manager Willis read Ordinance 2016-1 by title and explained since the town is considering adoption of the county's animal control ordinance certain items needed to be removed from the Animal Chapter of the Code of Ordinances and placed in other appropriate areas. Therefore an ordinance concerning leashing and feces removal for animals has been written and will be placed in the Health and Sanitation Chapter of the town code.

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Jim Crower spoke in favor of Ordinance 2016-1 and 2016-3. He said the ordinances would be a big help to town residents by allowing them to call the appropriate agency when needed.

Bob Bender said he frequently sees fecal matter Port Royal's surrounding waters and strongly supported the ordinance.

B. Ordinance 2016-2. An ordinance amending Article 4, Section 4.3.60 uses customarily accessory to both residential and non-residential facilities: of The Port Royal Code adopted May 14, 2014

Town Manager Willis read Ordinance 2016-2 and explained the allowance of chickens within the town is not covered by the county animal control ordinance. He said since chickens are currently allowed in the town under certain conditions adopting this ordinance would place that allowance in the zoning code. Mr. Willis said this ordinance would be administered by the Port Royal Police Department.

C. Ordinance 2016-3. An ordinance of the Town of Port Royal, South Carolina to repeal Chapter 3 of the Code of Ordinances of the Town of Port Royal, South Carolina and to reenact a new Chapter 3, adoption by reference of Beaufort County ordinance Chapter 14, Article II Animal Control; and providing for severability and an effective date

Town Manager Willis read Ordinance 2016-3 by title and explained Ordinance 2015-27 concerning animal control had received first reading by Council but since the county has asked that their ordinance be adopted by reference that ordinance had been denied. He explained adopting the county's ordinance by reference would give the Beaufort County Sheriff's Department authority to provide animal control to the town. Mr. Willis said Council would also be adopting a Memorandum of Understanding specifying the town's obligations and the county's obligations.

III. COMMENTS:

There were no comments.

IV. ADJOURNMENT:

There being no further comment the Public Hearing adjourned at 6:38.

Respectfully submitted,

Tanya L. Payne

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the public hearing was posted in the local newspaper and on the town bulletin board fifteen days before the hearing. A copy of the agenda was given to the local news media and posted at the hearing location twenty-four hours prior to the hearing.

THE TOWN OF PORT ROYAL DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION TO, ACCESS TO, OR OPERATIONS OF PROGRAMS, SERVICES, OR ACTIVITIES. QUALIFIED INDIVIDUALS WHO NEED ACCESSIBLE COMMUNICATION AIDS AND SERVICES OR OTHER ACCOMMODATIONS TO PARTICIPATE IN PROGRAMS AND ACTIVITIES ARE INVITED TO MAKE YOUR NEEDS AND PREFERENCES KNOWN TO THE 504/ADA COORDINATOR. IF AT ALL POSSIBLE, PLEASE GIVE US AT LEAST A THREE TO FIVE DAY ADVANCE NOTICE SO WE CAN ADEQUATELY MEET YOUR NEEDS. 504/ADA COORDINATOR: DANIEL LEMIEUX, 986-2237.

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Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue

March 2, 2016

Members Present: **Mayor Sam Murray and Councilmembers Jerry Ashmore, Vernon DeLoach, Mary Beth Heyward and Tom Klein**

Staff Present: **Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach and Municipal Clerk Tanya Payne**

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:38 pm.

II. PRESENTATION:

A. Port Royal Elementary School, Project Based Learning, Martha McDuff and her 4th grade class

Martha McDuff speaking on behalf of herself and Tacara Baldwin explained their 4th grade classes have been working on a Project Based Learning project with the help of Councilmember Ashmore and some architects.

Brooke Crosby, Victoria Ashmore, Garrett Doe, and Aiden Spar presented their projects which they developed during the Project Based Learning "Love It or List It". Students gave their prospective on whether the school should be rebuilt or torn down should it be damaged by a large storm... They also showed card board models of the building which they had made to prove their theory.

Principal Yvonne Brown told Council the school is a Project Based Learning School and thanked the students for their hard work on their projects.

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III. COUNCIL BRIEFING:

Town Manager Willis told Council the turnout for Pickleball has been steady and said the Parks and Recreation Commission is considering plans to allow time for children to use the courts. He said the Commission had met to discuss property surrounding the Port Royal Elementary School. Mr. Willis said he had met with a school district representative and that they would be working on a master plan for the area. He said the town owns most of the playground, the cooking area and parts of the tennis court while the grassy area behind the school belongs to the school district. He said they would be working on use and liability issues for the playground and park. Mr. Willis told Council the commission would like to build the same kind of grill/fire place at the John Parker Park that is in the Live Oaks Park.

Town Manager Willis told Council the transfer of the port property from the Port's Authority to the Department of Administration has not been finalized because they are waiting for selection of the appraisers. He explained finalization of the transfer will start a thirty day time period in which the property must be appraised.

Town Manager Willis explained he is working with the Santa Elena Foundation on arrangements to have the Spanish Galleon dock at the Port Royal Docks. He said the town's contribution would be around $5,000 plus some in-kind work to clean up the site. Mr. Willis said O'Quinn Marine would provide a gangplank for the event. He said pothole repair throughout the town is almost complete, a petition from residents on Ridenour Place requesting a speed bump has been reviewed and the go ahead has been given to move forward with restriping at Alanon Hall on12th Street. He said a dedicated pedestrian walkway and more defined parking area would be in place. Mr. Willis told Council Pete Richards is planning the Birthday Party for the Birds for the middle of March, a RFP for boardwalk repair will be going out soon, the Redevelopment Commission has decided not to reopen the Port Royal Pride Program this year, he will be making a Capital Project Sales Tax presentation at 9:00 am on March 22nd.

Chief Beach said surveillance cameras would be installed at the skate park on Wednesday.

Town Manager Willis told Council the town has been assigned a grant from SCDOT for sidewalk on Waddell Road and in front of the Naval Hospital to the skate park. He told Council WHHI is looking for volunteers to fill the Port Royal section on that station, and explained there had been some problem with the scheduled Bands Brews and BBQs Festival and residents trying to get to Town hall to vote. Mr. Willis said the Public Works Department and Police Department had erected directional signs and directed cars into the gravel parking lot.

IV. REVIEW AGENDA FOR THE March 9, 2016 COUNCIL MEETING:

Town Manager Willis read Ordinance 2016-1 by title and said this ordinance which was discussed in the preceding public hearing concerned the leashing of and feces removal for animals in the town.

Town Manager Willis read Ordinance 2016-2 by title and explained this ordinance would place allowances for chickens in the zoning code.

Town Manager Willis read Ordinance 2016-3 by title and explained this ordinance would adopt the Beaufort County Animal Ordinance by reference. He said this would allow the county to provide animal control services to town residents.

Town Manager Willis read Resolution 2-2016 by title and said it would be on next week's agenda for adoption. He explained this MOU with Beaufort County would set forth obligations for both the town and the county concerning the animal control. Mr. Willis said there would be one reappointment to the Redevelopment Commission on the agenda.

V. IMPORTANT DATES AND INFORMATION:

A. Monday, March 7, 2016, 6:00 pm, Zoning Board of Appeals, Town Hall, 700 Paris Avenue

B. Wednesday, March 9, 2016, 6:30 pm – Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue

Town Manager Willis reviewed the list of important dates and information.

Councilmember Heyward told Council she would be out of town next week and wanted to go on the record in support of second reading Ordinances 2016-1, 2016-2 and 2016-3 concerning animal control. She also said she was in favor of the Resolution 2-2016 which supports the placing of the Port Royal Sound Estuarine System under the title of Port Royal Sound Conservancy as a member of the national estuary program.

VI. ADJOURNMENT:

Councilmember Heyward moved to adjourn and Councilmember Ashmore seconded the motion.

The workshop adjourned at 7:30 pm.

Respectfully submitted,

Tanya L. Payne

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the town bulletin board two weeks before the workshop. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

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AGENDA

DATE: **April 13, 2016**

TIME: **6:30 pm**

SUBJECT: **Regular Council Meeting**

LOCATION: **Yvonne C. Butler Council Chambers, 700 Paris Avenue**

I. PLEDGE OF ALLEGIANCE

II. INVOCATION

III. APPROVAL OF MINUTES:

A. Minutes from the Public Hearing of March 2, 2016
B. Minutes from the Council Workshop of March 2, 2016
C. Minutes from the Regular Council Meeting of March 9, 2016

IV. COUNCIL BRIEFING

V. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

VI. FIRST READINGS:

A. Ordinance 2016-4. An ordinance to authorize the town manager to convey excess real property to facilitate construction of sidewalks within the town described as Beaufort County Tax District 110, Map

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11, Parcel 428 and Beaufort County Tax District 110, Map 11, Parcel 366 (approximately 100 ft. on Richmond Avenue and 148 ft. on 12th Street)

B. Ordinance 2016-5. An ordinance to authorize the town manager to convey excess real property to facilitate construction of sidewalks within the town described as Beaufort County Tax District 110, Map 11, Parcel 428 and Beaufort County Tax District 110, Map 11, Parcel 97 (approximately 200.64 ft. on London Avenue, 130 ft. on 16th Street and 150 ft. on 15th Street)

VII. RESOLUTIONS:

A. Resolution 3-2016. A resolution regarding non-discrimination on the basis of disability as established by section 504 of the rehabilitation act, as amended, and the Americans with Disabilities Act of 1990 (ADA)

B. Resolution 4-2016. A Fair Housing Resolution

C. Resolution 5-2016. Remembering Reconstruction and the Port Royal Experiment

VIII. COUNCIL'S ACTION:

A. Approve contract for boardwalk repair

IX. IMPORTANT INFORMATION AND DATES:

A. Saturday, April 16, 2016, 11:00 am until 5:00 pm – Softshell Crab Festival, Paris Avenue in Port Royal
B. Monday, April 18, 2016, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street
C. Tuesday, April 19, 2016, 4:00 pm – Redevelopment Commission Meeting, Town Hall, 700 Paris Avenue
D. Tuesday, April 19, 2016, 5:30 pm – Parks and Recreation Commission Meeting, Town Hall, 700 Paris Avenue
E. Wednesday, May 4, 2016, 6:30 pm - Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue
F. Wednesday, May 11, 6:30 pm – Council Meeting, Yvonne C. Butler Council Chambers, Paris Avenue
G. Saturday, May 14, 2016, 6:30 pm - Street Music featuring Phil Wiggins and the Chesapeake Sheiks, Paris Avenue
H. Saturday, May 28, 2016, 6:30 pm – Street Music featuring Angela Easterling, Paris Avenue

X. COUNCIL'S COMMENTS:

XI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

XII. ADJOURNMENT:

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the 504/ADA coordinator. if at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. 504/ADA coordinator at 843-986-2245