



Council

Samuel E. Murray
Mayor

Mary Beth Heyward
Mayor Pro Tempore

Vernon DeLoach
Tom Klein
Joe Lee

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

**Minutes
Public Hearing**

Yvonne C. Butler Council Chambers, 700 Paris Avenue

November 4, 2015

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Joe Lee and Tom Klein

Members Absent: Councilmember Mary Beth Heyward

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Lt. Andre Massey and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Public Hearing to order at 6:30 pm and welcomed those present.

II. PURPOSE:

- A. Ordinance 2015-24. An ordinance annexing to the Town of Port Royal approximately .675 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 31, Parcel 162, (11 Fulwood Lane)**

Town Manager Willis read Ordinance 2015-24 by title and explained the ordinance would allow the annexation of .675 acres located at 11 Fulwood Land. He showed the property on the map. Mr. Willis reviewed Ordinance 2015-25 to zone the property and said the requested zoning of T4NC-O is in compliance with the town's future land use map. He told Council both the annexation and zoning were unanimously recommended by the Metro Planning Commission.

- B. Ordinance 2015-25. An ordinance to zone approximately .675 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 31, Parcel 162 to be zoned as T4NC-O all parcels being in Beaufort County**

- C. Ordinance 2015-26. An ordinance to authorize the town manager to convey excess real property to facilitate construction of sidewalks within the town described as Beaufort County Tax District 110, Map 10, Parcel 120 (approximately 120 ft. located at 1713 W. Paris Ave.)**

Town Manager Willis read Ordinance 2015-26 by title and explained it would allow construction of 120 feet of sidewalk on the Columbia Avenue side of property located at 1713 W. Paris Avenue. He showed the property on the map and said this request meets the requirements of the town's sidewalk policy.

III. COMMENTS:

Darryl Owens, who had safety concerns asked whether the sidewalk would be a flat sidewalk or a curbed sidewalk.

Town Manager Willis said the sidewalk would be at grade but said the owner of the property has addressed the safety issue in that area.

IV. ADJOURNMENT:

The Public Hearing adjourned at 6:35 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the Public Hearing was posted in the local newspaper and on the town bulletin board fifteen days before the hearing. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the hearing.

THE TOWN OF PORT ROYAL DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION TO, ACCESS TO, OR OPERATIONS OF PROGRAMS, SERVICES, OR ACTIVITIES. QUALIFIED INDIVIDUALS WHO NEED ACCESSIBLE COMMUNICATION AIDS AND SERVICES OR OTHER ACCOMMODATIONS TO PARTICIPATE IN PROGRAMS AND ACTIVITIES ARE INVITED TO MAKE YOUR NEEDS AND PREFERENCES KNOWN TO THE 504/ADA COORDINATOR. IF AT ALL POSSIBLE, PLEASE GIVE US AT LEAST A THREE TO FIVE DAY ADVANCE NOTICE SO WE CAN ADEQUATELY MEET YOUR NEEDS. 504/ADA REQUEST – 986-2245.



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**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

November 4, 2015

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Joe Lee and Tom Klein

Members Absent: Councilmember Mary Beth Heyward

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Lt. Andre Massey and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:35 pm.

II. COUNCIL BRIEFING:

Jane Abrams, Parks and Recreation Commission Chairman, gave a report on projects the commission is working on. She said trees have been trimmed and work has begun on the basket ball court at the John Parker Park. Ms. Abrams said the commission recommends the cooking area of the park be similar to the one at the Live Oaks Park. She said more post are needed at the Sands to protect the marsh from vehicular traffic and told Council the commission recommends maintenance work be done on the handrails on the boardwalk. Ms. Abrams said work would begin on the playground at the Naval Heritage Park on Monday. She told Council there will be a Spanish galleon at the park with slides, a climbing wall and a cannon are on board. Ms. Abrams said there will also be a bay of six swings at that park. She said the nets and paddles have been purchased for the Pickleball League.

Lisa Redwine from the YMCA and the Parks and Recreation Commission, spoke concerning the proposed Pickleball League. She said she has found someone who is willing to run the league but said this person needs to be paid for her service.

Ms. Abrams presented outgoing Councilmember Joe Lee with a photograph of the building where he has held JAVA Joe for several years. She thanked them on behalf of the town's citizens.

Town Manager Willis told Council the port buyer's due diligence has been extended to December 11th with the contract being signed by December 31, 2015. He explained if this does not happen the property will go to the Department of Administration (formerly Budget and Control Board).

Councilmember Klein asked to be on record as a "no" vote for verbal requests from the potential buyers including: keeping the boat storage, increase in height, increase in density on the property, reduction of civic open space, expansion of the TIF funding or a second TIF. He explained these items give nothing back to the town.

Town Manager Willis said results of the speed bump monitoring on Edinburgh Avenue are in and suggested a three-way stop be initiated at the intersection of Edinburgh Avenue and Ritter Circle. He said other locations in the town would be considered for the speed bumps. Mr. Willis discussed work which would be done at the Cypress wetlands to remove invasive species. He explained tallow trees would be removed from the islands and some digging would be done around the islands to create more water volume.

Mr. Willis said the demolition of the old seafood market at the port has begun and said he had asked Joey Morris to speak with the boat owners and ask those who are not working to vacate the dock, discussed signs to be used in Port Royal along the Spanish Moss Trail, said the County may place a local option sales tax referendum on the ballot and said the Capital Project Sales Tax Committee continues to meet. Mr. Willis said Engineer Tony Maglione will be at the December Council Meeting to discuss results of the Stormwater Rate Study. He showed renderings of changes to the entryway sign located at the top of Paris Avenue and suggested the Rubber Lady be removed from the sign and placed in the Naval Heritage Park.

III. REVIEW AGENDA FOR THE NOVEMBER 12, 2015 COUNCIL MEETING

Town Manager Willis reviewed Ordinances 2015-24 and 2015-25 to annex and zone .675 acres located at 11 Fulwood Lane. He showed the property on the map and said it is within the town's growth boundary. Mr. Willis said both the annexation and zoning request of T4NC-O were unanimously recommended by the Metro Planning Commission.

Town Manager Willis reviewed Ordinance 2015-26 and explained this request to install sidewalk on Columbia Avenue meets the requirements of the town's sidewalk policy. He showed the property on the map. Mr. Willis reviewed appointments which were needed to fill vacancies on the town's volunteer committees and said things are being taken care at the property on 12th Street where some problems had been brought to Council's attention.

IV. IMPORTANT DATES AND INFORMATION:

- A. Wednesday, November 11, 2015 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Veteran's Day**
- B. Thursday, November 12, 2015, 6:30 pm – Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

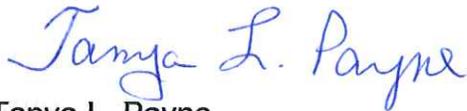
Town Manager Willis reviewed the list of important dates and information and added clean up work at the Naval Heritage Park which would take place over the weekend by some volunteer groups. He said also a Military Appreciation event would be held at the park and Council's volunteer picnic for those who serve on volunteer committees would also be taking place on Saturday. Also mentioned were the Rotary Club Oyster Roast and Port Royal Elementary's Fall Carnival both on Saturday.

County Councilmember Alice Howard informed Council about two openings on county boards and suggested they might be interested in recommending someone to fill those positions.

V. ADJOURNMENT:

The workshop adjourned at 7:20 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the town bulletin board two weeks prior to the workshop. A copy of the agenda was given to the local news media and posted at the workshop location twenty-four hours prior to the workshop.

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**Minutes
Regular Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

November 12, 2015

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of October 7, 2015**
- B. Minutes from the Council Workshop of October 7, 2015**
- C. Minutes from the Regular Council Meeting of October 14, 2015**

Councilmember Heyward moved to adopt the minutes from the Public Hearing of October 7, 2015, the Council Workshop of October 7, 2015 and the Regular Council Meeting of October 14, 2015. Councilmember Lee seconded the motion.

Councilmember Klein pointed out an error in the Council Workshop minutes of October 7th, page 3 where it stated Kathleen Bray when in fact it should have said Trish Fidrych.

The correction was made and the motion carried by unanimous vote.

III. COUNCIL BRIEFING:

Police Chief Beach introduced new police officers, Jason Collins and Joseph Yadron and said once they complete their driver's training and get some road experience they would be going to the academy. He said hopefully they would graduate in June 2016.

Town Manager Willis told Council work has begun on the Spanish Galleon (playground equipment) at the Naval Heritage Park, said the Skate Park has been painted and signs have been installed. He said the prospective port buyers have until December 11th to complete their due diligence and the deal must close by December 31st. Mr. Willis said the seafood market has been demolished, there is no ice machine at the port but said reestablishing the market will proceed as soon as funds are available. He said the town's stormwater system had worked well during the recent rain and king tide but said there are problems with some of the older, privately owned systems. He showed renderings of proposed changes to the entry-way sign at the top of Paris Avenue.

Councilmember Klein suggested posting the sign options on facebook to allow for public input on the sign.

Town Manager Willis requested lists of pot hole locations throughout the town which needed to be filled.

V. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

There were no comments at this time.

VI. SECOND READING:

- A. Ordinance 2015-24. An ordinance annexing to the Town of Port Royal approximately .675 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 31, Parcel 162, (11 Fulwood Lane)**

Town Manager Willis read Ordinance 2015-24 by title to annex property located at 11 Fulwood Lane. He showed the property on the map and said it is located within the town's growth boundary. Mr. Willis reviewed Ordinance 2015-25 to zone the property and said the requested zoning of T4N-O is in compliance with the future land use map. He said the Metro Planning Commission had unanimously recommended both the annexation and zoning.

Council Meeting
November 12, 2015

Councilmember Klein moved to adopt Ordinance 2015-24 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2015-25. An ordinance to zone approximately .675 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 31, Parcel 162 to be zoned as T4NC-O all parcels being in Beaufort County**

Councilmember Heyward moved to adopt Ordinance 2015-25 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- C. Ordinance 2015-26. An ordinance to authorize the town manager to convey excess real property to facilitate construction of sidewalks within the town described as Beaufort County Tax District 110, Map 10, Parcel 120 (approximately 120 ft. located at 1713 W. Paris Ave.)**

Town Manager Willis read Ordinance 2015-26 by title and showed the property on the map. He explained the sidewalk will go on the Columbia Avenue side of the property and said this request meets the requirements of the sidewalk policy.

Councilmember Heyward moved to adopt Ordinance 2015-26 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

VII. COUNCIL'S ACTION:

A. Appointment:

1. Historic Preservation Commission – appoint one

Councilmember Klein moved to appoint Kit Bruce to the Historic Preservation Commission and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

2. Redevelopment Commission – reappoint one

Councilmember Heyward moved to reappoint Phil Alling to the Redevelopment Commission and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

3. Zoning Board of Adjustments and Appeals – reappoint one

Councilmember Heyward moved to reappoint Garner Jones to a one year term on the Zoning Board of Adjustments and Appeals and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

VIII. IMPORTANT INFORMATION AND DATES:

- A. Monday, November 16, 2015, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- B. Tuesday, November 17, 2015, 4:00 pm – Redevelopment Commission Meeting, Town Hall, 700 Paris Avenue**
- C. Wednesday, December 2, 2015, Christmas in the Park Tree Lighting with a visit from Santa, Live Oaks Park**
- D. Wednesday, December 9, 2015, 6:30 pm – Council Meeting, Yvonne C. Butler Council Chambers, Paris Avenue**
- E. Monday, December 21, 2015, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- F. Thursday and Friday, December 24 and 25, 2015, Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Christmas**
- G. Friday, January 1, 2016, Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of New Year's Day**

Town Manager Willis reviewed the list of important dates and information and reminded everyone town offices would be closed Thursday and Friday, November 26th and 27th in observance of Thanksgiving. Councilmember Klein told those present the annual Golf Cart Parade will be held on Saturday, December 12th at 5:30 pm. Line up for the parade will be at the Helena House on Paris Avenue.

Bethany Hopkins gave a brief report on the Port Royal Elementary School's Fall Carnival. She said the event raised \$776 of which \$200 of the money would be sent to Hopkins Elementary School to purchase school supplies. Ms. Hopkins explained this school had been flooded during the recent flooding in the up-state. Ms. Hopkins said remaining funds would be used for the school's toy drive and special education materials.

IX. COUNCIL'S COMMENTS:

Council Meeting
November 12, 2015

Mayor Murray said Council had been invited to participate in the Beaufort Christmas Parade. Council decided they would participate but needed to get together on what they would do in the parade.

Councilmember Lee told Council Charlotte Gonzalez would be organizing Parris Island's July 4th program and fireworks display and said they would like to synchronize with the town on this event.

X. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Sammy Smalls spoke concerning the fire pit, grill, etc. to be built at the John Parker Park. He said the residents in that area wanted it to be the same as the one located in the Live Oaks Park. Mr. Smalls asked Council to expedite the process if possible.

John Keller said since the Rubber Lady Statue would be removed from the entry way sign on Paris Avenue he suggested she be replaced by an anchor.

XI. ADJOURNMENT:

Councilmember Lee moved to adjourn and Councilmember Heyward seconded the motion.

The meeting adjourned at 7:34 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

Council Meeting

November 12, 2015

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