

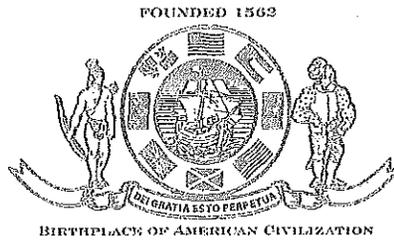
Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Mary Beth Heyward
Mayor Pro Tempore

Vernon DeLoach
Tom Klein
Joe Lee



Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

Minutes Public Hearing Yvonne C. Butler Council Chambers, 700 Paris Avenue

June 4, 2014

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Tom Klein and Joe Lee

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Deputy Chief Ron Wekenmann and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the public hearing to order at 6:30 pm and welcomed those present.

II. PURPOSE:

- A. **Ordinance 2014-6. An ordinance to amend as follows Section 1 of Ordinance 2013-9 to provide for the levy of taxes for ordinary town purposes in the Town of Port Royal, South Carolina, for the fiscal year beginning July 1, 2014, and to provide for the expenditures thereof.**

Mayor Murray read Ordinance 2014-6 by title.

Town Manager Willis reviewed revenues and expenditures for the proposed 2014-2015 budget and said expenditures were down from last year due to changing insurance providers and removing expenditures for dock operations. He recommended finding someone to operate the docks. Mr. Willis said the budget included a 1.5 cost of living increase for employees and an increase in state retirement. He said this budget was prepared using the current millage rate of 69 mills and no increase in fees.

III. COMMENTS:

There were no comments at this time.

IV. ADJOURNMENT:

The hearing adjourned at 6:42 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the public hearing was posted in the local newspaper and on the town bulletin board fifteen days before the hearing. A copy of the agenda was given to the local news media and posted at the hearing location twenty-four hours prior to the hearing.

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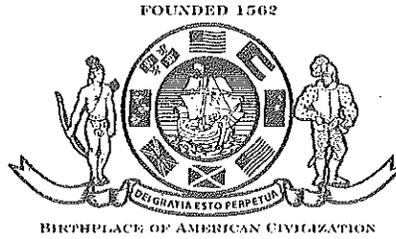
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**Yvonne C. Butler Council Chambers, 700 Paris Avenue
Council Workshop**

June 4, 2014

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Tom Klein and Joe Lee

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Deputy Chief Ron Wekenmann and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:43 pm.

II. COUNCIL BRIEFING:

Town Manager Willis told Council there had been some activity at the shrimp docks but said he still supports the idea of putting out a RFP for an operator/manager for the docks. He said all boats at the dock have been given a final notice to be off the dock as of July 1st. Mr. Willis said the dock was in good repair and the fish market is ready for business.

Town Manager Willis said the balance of the stormwater fund is approximately \$180,000 and he was looking for projects to work on. He said the anchor logo had been recommended by the Redevelopment Commission in the branding effort. Mr. Willis explained the commission had asked that the tagline "Cool Coastal and a Little Out There" be refined to be more consistent with the anchor logo.

Mr. Willis said the purchase of the port was number one on the capital improvement list. He explained seventeen million dollars would be set aside to purchase the port. Mr. Willis said if the property is purchased for less than the seventeen million the town would get the difference between the sale price and the seventeen million to put back into the property. If it sells for more, the town would get to keep the difference. He

explained these funds would be raised over a period of eight years should the capital sales tax referendum be approved by county voters. He told Council the bill to sell the port no later than June 2015 had been approved by the state legislature.

Town Manager Willis told Council renovation at the Police Station was moving along well with a proposed completion date in mid-July for the building. He said site work would take longer. Mr. Willis said the Ribaut Road Sewer Project was nearing completion but explained there was a compaction problem at Ribaut Road and West Paris Avenue which would most likely need to be redone. He said the Port Royal phase of the Spanish Moss Trail would cost about a half million dollars and included the signalization, the median and a small park. Mr. Willis said \$250,000 needed to be raised locally to match the grant. He also said problems at the Cypress Wetlands were being handled, reckless driving problems at the Sands were settling down and the first project under the new form based code was going well. Mr. Willis also told Council the encroachment permit for landscaping on Savannah Highway medians had been approved but said Crepe Myrtles would be used rather than the proposed Palmetto trees. He said the skate park has been shut down due to graffiti and rotted wood. Mr. Willis said it would reopen as soon as repairs are completed.

III. REVIEW AGENDA FOR THE JUNE 11, 2014 COUNCIL MEETING:

Town Manager Willis read Ordinance 2014-6 by title and said the 4.9 million dollar budget was down from last year's total. He said the budget included a 1.5% cost of living increase for employees and funding for a new police officer position. He explained it also included cost savings due to a decrease in health insurance costs.

Town manager Willis read Ordinance 2014-7 by title and explained there is a problem with drivers passing through parking lots to avoid traffic controlling devices. He said this ordinance would help remedy this situation. Mr. Willis read Ordinances 2014-8 and 2014-9 to annex and zone approximately ten acres located off Castle Rock Road. He showed the property on the map and explained it is located in the town's future growth boundary and had received unanimous recommendation from the Metro Planning Commission. Mr. Willis said the zoning request for this property is T3 Neighborhood. He told Council there was a vacant seat on the Municipal Election Commission.

IV. IMPORTANT DATES AND INFORMATION:

A. Wednesday, June 11, 2014, 6:30 pm - Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue

Town Manager Willis reviewed the list of important dates and information.

Councilmember Lee told those present the July 4th event would include jumper castles and waterslides on the sands, face painting, food and a concert by the Marine Corps Band.

Councilmember Klein thanked Scott Graber for his work representing the Town on the sales tax committee.

Councilmember Heyward thanked the state legislature for passing the bill to force the sale of the port property by June 2015.

Councilmember DeLoach expressed concerns about traffic making left turns on Ribaut Road in order to enter the new Parker's Gas Station.

Chris Damgen, representing Leadership Beaufort Alumni Association, told Council this group would be presenting a three tiered event at the Union Church to discuss the sale of the port. He said there would be a tour of the port at 4:30, at 5:30 a reception and at 6:00 there will be a round table forum. The event will take place on June 19th.

V. ADJOURNMENT:

Councilmember Heyward moved to adjourn and Councilmember Klein seconded the motion.

The workshop adjourned at 7:15 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the town bulletin board two weeks in advance of the workshop. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the workshop.

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Minutes Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

June 11, 2014

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Tom Klein and Joe Lee

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Budget Workshop of May 7, 2014
- B. Minutes from the Council Workshop of May 7, 2014
- C. Minutes from the Budget Workshop of May 14, 2014
- D. Minutes from the Public Hearing of May 14, 2014
- E. Minutes from the Regular Council Meeting of May 14, 2014

Councilmember Heyward moved to adopt the minutes from the Budget Workshop of May 7, 2014, the Council Workshop of May 7, 2014, the Budget Workshop of May 14, 2014, the Public Hearing of May 14, 2014 and the Regular Council Meeting of May 14, 2014. Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

IV. COUNCIL BRIEFING:

Town Manager Willis told Council he had received an update on the branding effort and that he would be presenting it to the Redevelopment Commission for recommendation and would be sending Council a copy also.

Town Manager Willis said there were still some issues with reckless driving at the Sands.

Chief Beach told Council patrols have been increased at the Sands and things were getting better. He said if citizens see a problem they should get a description of the vehicle if possible and call dispatch. Chief Beach said he would prepare a report on the activity at the Sands and for Councils information.

Town Manager Willis said some shrimp was being moved across the dock and ice and fuel were being sold mostly to out of state boats. He explained some money was coming in at the dock but it would not be enough to recoup all funds paid out to get the docks in good condition.

V. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

There were no comments.

VI. SECOND READING:

- A. Ordinance 2014-6. An ordinance to amend as follows Section I of Ordinance 2013-9 to provide for the levy of taxes for ordinary town purposes in the Town of Port Royal, South Carolina, for the fiscal year beginning July 1, 2014, and to provide for the expenditures thereof.**

Town Manager Willis read Ordinance 2014-6 by title and explained the budget provides for \$4,877,611 in expenditures which is a \$72,000 reduction from last year. He said the budget was created using the same millage as last year and with no fee increases. Mr. Willis said the budget included funding for an additional police officer plus the officers required equipment and a 1.5 percent cost of living increase for employees.

Councilmember Lee moved to adopt Ordinance 2014-6 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

VII. FIRST READING:

- A. Ordinance 2014-7. An ordinance amending Chapter 19, "Traffic and Motor Vehicles", of the Code of Ordinances of the Town of Port Royal to include Section 19-___ Avoiding traffic control device prohibited**

Town Manager Willis read Ordinance 2014-7 by title and explained there was a problem with vehicles cutting across private property to avoid a traffic signal. He said the property would also be posted to warn violators this is a driving offense.

Councilmember Lee moved to adopt first reading of Ordinance 2014-7 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2014-8. An ordinance annexing to the Town of Port Royal approximately 10 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 31, Parcels 201, 51 and 227 (located off Castle Rock Road)**

Town Manager Willis read Ordinance 2014-8 by title and showed the property on the map. He explained the property is located within the Town's future growth boundary and was unanimously recommended by the Metro Planning Commission. Mr. Willis reviewed Ordinance 2014-9 and said the requested zoning to T3 Neighborhood had also been unanimously recommended by the Metro Planning Commission.

Councilmember Klein moved to adopt first reading of Ordinance 2014-8 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- C. Ordinance 2014-9. An ordinance to zone approximately 10 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 31, Parcels 201, 51 and 227, to be zoned as T3 Neighborhood (located off Castle Rock Road)**

Councilmember Lee moved to adopt first reading of Ordinance 2014-9 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

VIII. COUNCIL'S ACTION:

A. Appointment:

1. Municipal Election Commission (appoint 1)

There was no appointment at this time.

Town Manager Willis told Council Andy Corriveau had resigned from the Design Review Board. He suggested that those leaving boards and commissions be recognized at the annual Volunteer Dinner in October.

IX. IMPORTANT INFORMATION AND DATES:

- A. Saturday, June 14, 2014, 6:30 pm – Street Music on Paris Avenue featuring *MacArnold & Plate Full 'O Blues*, between 9th and 10th Streets**
- B. Monday, June 16, 2014 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- C. Saturday, June 28, 2014, 6:30 pm – Street Music on Paris Avenue featuring *Bart Walker*, between 9th and 10th Streets**
- D. Wednesday, July 2, 2014, 6:30 – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- E. Wednesday, July 2, 2014, immediately following the scheduled Public Hearing – Council Workshop Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Thursday, July 4, 2014 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Independence Day**
- G. Thursday, July 4, 2014, 5:00 until _____ pm – July 4th Celebration and fireworks at the Sands**
- H. Wednesday, July 9, 2014, 6:30 pm – Council Meeting, Yvonne C. Butler Council Chambers**
- I. Monday, July 21, 2014, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

Town Manager Willis reviewed the list of important dates and information.

X. COUNCIL'S COMMENTS:

Councilmember Lee announced the Historic Port Royal Foundation and Leadership Beaufort would be sponsoring a forum at the Union Church. He said the event would begin with a tour of the port at 4:30 on June 19th followed by the forum, a reception and a tour of the church on 11th Street. Councilmember Lee also reminded everyone of the opening of the new Parker's gas station at 11:00 am on June 18th.

XI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Rose Bennett asked when new grass would be planted in the area on Hillside Court where drainage work was done. She also asked about getting the tall grass cut at the corner of Casablanca Circle and Ribaut Road.

XII. EXECUTIVE SESSION:

A. Discussion of a personnel matter

Councilmember Lee moved to adjourn to Executive Session and Councilmember Heyward seconded the motion.

Council adjourned to Executive Session at 7:18 pm.

XIII. ADJOURNMENT:

Council returned from Executive Session at 7:55 pm.

No action was taken and the meeting adjourned.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

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