

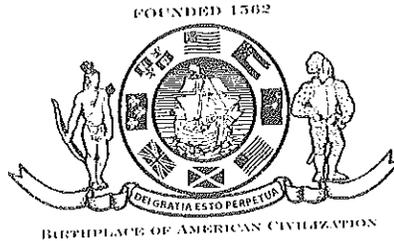
Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

Minutes

Public Hearing

Yvonne C. Butler Council Chambers, 700 Paris Avenue

September 4, 2013

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Tom Klein and Joe Lee

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the public hearing to order at 6:30 and welcomed those present.

II. PURPOSE:

- A. **Ordinance 2013-11. An ordinance to amend Chapter 4, "Buildings and building regulations", Section 4-1, "Adoption of Codes by Reference" of the Code of Ordinances of the Town of Port Royal South Carolina to adopt the International Building Codes with South Carolina Building Code Modifications**

Town Manager Willis read Ordinance 2013-11 by title and explained this was the periodic update needed in order to comply with the state building code regulations.

- B. **Ordinance 2013-12. An ordinance annexing to the Town of Port Royal approximately .44 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, map 33B, Parcel 107 located at 508 Broad River Drive**

Town Manager Willis read Ordinance 2013-12 by title and explained this ordinance would annex property located at 508 Broad River Drive. He said the property is within the Town's comprehensive growth boundary and the Northern Regional Plan. Mr. Willis told those present the Metro Planning Commission had unanimously recommended this request. Mr. Willis read Ordinance 2013-13 by title and explained the requested zoning of General Residential with the Shell Point Neighborhood Overlay had also been unanimously recommended by the Metro Planning Commission.

Carolyn Davis opposed the annexation and zoning saying she was concerned about the proposed zoning for the property which would require setbacks of only fifteen feet from the marsh.

Harvey Kelly opposed the annexation saying any homes that might be built there would need to be built eight to ten feet high due to the flood zone. He said these houses would not match the neighborhood.

Kitty Wright told Council there was no advantage to the Town to annex the property and urged them not to do so.

Carolyn Davis speaking for the Shell Point Neighborhood Association stated that the organization opposed the annexation.

- C. Ordinance 2013-13. An ordinance to zone approximately .44 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 33B, Parcel 107, zoned as General Residential (GR) with the Shell Point Neighborhood Overlay (508 Broad River Drive)**

III. COMMENTS

IV. ADJOURNMENT:

There being no further comment, the Public Hearing adjourned at 6:45 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the Public Hearing was posted in the local news paper fifteen days prior to the hearing. A copy of the agenda was given to the local

Public Hearing
September 4, 2013

news media and posted at the meeting location twenty-four hours before the hearing.

THE TOWN OF PORT ROYAL DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION TO, ACCESS TO, OR OPERATIONS OF PROGRAMS, SERVICES, OR ACTIVITIES. QUALIFIED INDIVIDUALS WHO NEED ACCESSIBLE COMMUNICATION AIDS AND SERVICES OR OTHER ACCOMMODATIONS TO PARTICIPATE IN PROGRAMS AND ACTIVITIES ARE INVITED TO MAKE YOUR NEEDS AND PREFERENCES KNOWN TO THE 504/ADA COORDINATOR. IF AT ALL POSSIBLE, PLEASE GIVE US AT LEAST A THREE TO FIVE DAY ADVANCE NOTICE SO WE CAN ADEQUATELY MEET YOUR NEEDS. 504/ADA COORDINATOR: DANIEL LEMIEUX, 986-2237

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Council Workshop

Yvonne C. Butler Council Chambers, 700 Paris Avenue

September 4, 2013

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Tom Klein and Joe Lee

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:45 pm.

II. COUNCIL BRIEFING:

Town Manager Willis told Council the transition to Waste Pro garbage service was going smoothly.

Tony Magilone explained brochures explaining changes which would be taking place with the garbage service would be placed on the new cans when they are distributed. He said the new ASL (automatic side arm) system for pickup would begin on October 1st with the new bi-weekly recycle pickup beginning on October 9th. Mr. Magilone told everyone there is a link to Waste Pro on the Town's website that will allow customers to report missed pickups or other problems. He said recycling problems would also go to Waste Pro and yard debris issues will be sent to Public Works. He said citizens will be instructed to call for large item pickup. Mr. Magilone explained that the old roll carts would be repurposed for recycling and that recycle decals will be placed on the carts. He also explained how yard debris should be placed at the curb saying the materials would be taken to LCR for recycling which would save the Town money. Mr. Magilone further said call-ahead service would be provided to residents for large items and construction materials.

Mr. Magilone told Council he was working on plans to repave Greenway Court and the walking path from London Avenue to the Naval Hospital.

Town Manager Willis told Council he was working with the architect and builders for renovations on the Police Department and said Waste Pro would be bringing containers to the docks for disposal of the two derelict boats on the hill at the docks.

John Sanford and Billy Gavigan gave a presentation on a self sustaining ice vending system for the docks. They explained how the system could also be used by FEMA in case of a disaster emergency.

Town Manager Willis told Council a survey was underway for drainage in the Casablanca area, he said an OCRM permit will be needed for this project. He also discussed relocation of the sewer force main for the Ribaut Road Sewer Project, said someone was needed to represent the Town on the Stormwater Board (Mr. Willis will fill this position until someone can be appointed.), the Parker's mediation is being rescheduled, walking maps are finished and being placed in visitor's centers around the state, Traci Haddock has been moved to the court clerk position and Byrl McCartney will be working with permits. He said he had met with the Port's Authority to discuss plans for a fishing pier on the boardwalk, a mini park and fencing and signs at the promenade using the Coastal Access Grant.

Planning Administrator Bridges told those present the Form Based Code review was almost complete and that the consultant was cleaning up the final document for the September 19th meeting.

Town Manager Willis told those present construction on the Spanish Moss Trail would begin on the Port Royal side with clearing beginning September 9th. A parking area would be placed at Ribaut Road and Westvine Avenue.

III. REVIEW AGENDA FOR THE SEPTEMBER 11, 2013 COUNCIL MEETING:

Town Manager Willis read Ordinance 2013-11 by title explained this was an update of the building codes in order to be in compliance with the International Building Code.

Town Manager Willis read Ordinances 2013-12 and 2013 by title and showed the property on the map. He explained this is the same ordinance as discussed previously in the preceding Public Hearing.

Planning Administrator Linda Bridges discussed the 15 feet set-back for this property.

Town Manager Willis explained three members of the Design Review Board were up for reappointment. He also explained Council would be setting the millage rate for this budget year and recommended it be set at 69 mills.

IV. IMPORTANT DATES AND INFORMATION:

- A. Thursday, September 5 2013, 5:30 pm – Design Review Board Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- B. Wednesday, September 11, 2013 6:30 pm - Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

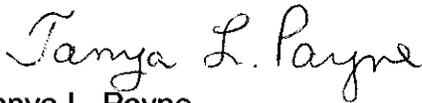
Town Manager Willis reviewed the list of important dates and information.

V. ADJOURNMENT:

Councilmember Heyward moved to adjourn the workshop and Councilmember Klein seconded the motion.

The workshop adjourned at 8:03 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior the meeting.

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Minutes Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

September 11, 2013

Members Present: Mayor Murray and Councilmembers Tom Klein and Joe Lee

Members Absent: Councilmembers Vernon DeLoach (ill) and Mary Beth Heyward (vacation)

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

A moment of silence was held in memorial to those who died in the terrorist attacks on September 11, 2001.

II. INVOCATION:

Councilmember Lee offered the invocation.

Mayor Murray told those present Councilmember Heyward was out of Town and Councilmember DeLoach was in the hospital. He explained there was a quorum of Council present to conduct business.

III. APPROVAL OF MINUTES:

- A. Minutes from the Council Workshop of July 3, 2013
- B. Minutes from the Regular Council Meeting of July 10, 2013

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September 11, 2013

Councilmember Lee moved to adopt the minutes from the Workshop of July 3, 2013 and the Regular Council Meeting of July 10, 2013. Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

IV. COUNCIL BRIEFING:

Town Manager Willis told those present brochures explaining the new garbage service were being printed along with the decals to be placed on recycle cans. He said he had met with the architect to discuss the Police Station renovations, the ice machine for the shrimp dock was on order, the Parker's mediation had been canceled due to unforeseen circumstances and would be rescheduled.

V. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Carolyn Davis said the Shell Point Neighborhood Association is opposed the proposed annexation and zoning of property located on Broad River Drive. She asked council to consider the tax benefit of this property and the environmental impact houses will have on the land.

VI. SECOND READING:

- A. Ordinance 2013-11. An ordinance to amend Chapter 4, "Buildings and building regulations", Section 4-1, "Adoption of Codes by Reference" of the Code of Ordinances of the Town of Port Royal South Carolina to adopt the International Building Codes with South Carolina Building Code Modifications**

Town Manager Willis read Ordinance 2013-11 and explained it is periodically necessary to update the Town's Building Code in order to stay in compliance with the International Building Code.

Councilmember Lee moved to adopt Ordinance 2013-11 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2013-12. An ordinance annexing to the Town of Port Royal approximately .44 acres of real estate located in Beaufort**

September 11, 2013

**County described as Beaufort County Tax District 100, map 33B,
Parcel 107 located at 508 Broad River Drive**

Town Manager Willis read Ordinance 2013-12 and showed the property on the map. He explained the Metro Planning Commission had unanimously recommended this annexation.

Councilmember Lee moved to adopt Ordinance 2013-12 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

C. Ordinance 2013-13. An ordinance to zone approximately .44 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 33B, Parcel 107, zoned as General Residential (GR) with the Shell Point Neighborhood Overlay (508 Broad River Drive)

Town Manager Willis read Ordinance 2013-13 and explained the Metro Planning Commission had unanimously recommended the requested zoning of General Residential with the Shell Point Neighborhood Overlay. He said the request is in compliance with the Town's Comprehensive Plan and the Northern Regional Plan.

Councilmember Lee moved to adopt Ordinance 2013-13 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

VII. FOR COUNCIL'S ACTION:

A. Appointment:

1. Design Review Board – appoint 3

Councilmember Lee moved to reappoint Andy Corriveau, Lee Helena and Curtis Small to the Design Review Board. Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

2. Set millage

Town Manager Willis explained the budget was created using 69 mils and said although some growth had taken place in the mil he still recommended the mil stay at 69.

September 11, 2013

Councilmember Klein moved to accept the Town Manager's recommendation of 69 mills and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

VIII. IMPORTANT INFORMATION AND DATES:

- A. **Saturday, September 14, 2013, 6:00 pm – Street Music on Paris Avenue featuring *Lavon & Louise*, between 9th and 10th Streets on Paris Avenue**
- B. **Monday, September 16, 2013, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- C. **Wednesday, September 18, 2013, 11 am – Regional Advocacy meeting in Walterboro, Colleton County Library, 600 Hampton Street**
- D. **Saturday, September 28, 2013, 6:00 pm – Street Music on Paris Avenue featuring *A Trio of Blues Masters* between 9th and 10th Streets on Paris Avenue**
- E. **Wednesday, October 2, 2013, 6:30 pm - Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris**
- F. **Thursday, October 3, 2013, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- G. **Saturday, October 5, 2013, 6:00 pm – Street Music on Paris Avenue featuring *Carroll Brown Celtic Band*, between 9th and 10th Streets on Paris Avenue**
- H. **Wednesday, October 9, 2013, 6:30 pm - Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- I. **Monday, October 21, 2013, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

Town Manager Willis reviewed the list of important dates and information.

IX. COUNCIL'S COMMENTS:

Councilmember Klein asked about dirt for the Casablanca Cemetery and also had questions about the new Town map.

Councilmember Lee suggested a tour of the cemetery and wanted to know if there was any documentation concerning the cemetery.

X. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Regular Council Meeting

September 11, 2013

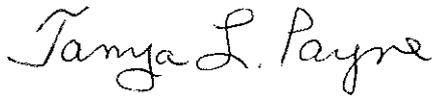
Jim Crower told those present the September 16th Metro Planning Commission Meeting would begin at 5:00 pm and informed everyone he was the new president of the Historic Port Royal Foundation.

XI. ADJOURNMENT:

Councilmember Lee moved to adjourn and Councilmember Klein seconded the motion.

The meeting adjourned at 6:50 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

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