

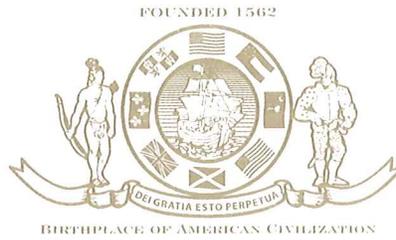
Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Henry Robinson
Mayor Pro Tempore

Vernon H. DeLoach
Mary Beth Heyward
Joe Lee



Van Willis
Town Manager

James L. Cadlen
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

Minutes Council Workshop Yvonne C. Butler Council Chambers, 700 Paris Avenue

January 5, 2011

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien, Fire Chief Sammy Negrón and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:30 pm and led the Pledge of Allegiance.

Councilmember Robinson offered the invocation.

II. PRESENTATION:

A. Coastal South Tobacco Coalition, Monique Dawson, SCDHEC Program Coordinator

Monique Dawson spoke to Council concerning the prevention of second hand smoke.

Martha Dunlap showed a seven minute presentation on the effects of second hand smoke.

Diane Wilson asked Council to consider adopting a smoke-free workplace ordinance which would prevent smoking in public buildings. She gave statistics concerning the effects of second hand smoke on employees and showed a list of smoke free communities in the state. Ms. Wilson told Council Port Royal was the only entity in Beaufort County that still allowed smoking in public establishments.

Ms. Wilson encouraged them to adopt a smoke free ordinance. She said statistics prove a no smoking ban does not harm an establishment's business but in fact helps the business.

Councilmember Robinson asked about the effects of smoke carried on a smokers clothing and was told this was considered third hand smoke.

Other supporters attending the meeting were Doug Outlaw from DHEC, Kathryn Parker representing Beaufort Memorial Hospital and Connie Dukes representing the Keyserling Cancer Center.

III. REVIEW AGENDA FOR THE JANUARY 12, 2011 COUNCIL MEETING

Town Manager Willis told Council the drainage portion of the Cypress Wetlands project is almost complete but said he was still working with some property owners to settle some easement issues. He explained they were still waiting for approval of a drainage box on 12th Street. Mr. Willis said funds had been acquired by the County to complete the repaving of Ribaut Road but so far there is no timeline for the work. Mr. Willis also told Council citizens were complaining about night work on the bridge, upgrading the website was underway, Lowcountry Engineering selected to do sewer work in the Ribaut Road area, possible special meeting to be held in January to discuss land use plan and TIF issues for the port property. He said business license fees would begin coming in soon.

Town Manager Willis read Ordinance 2010-14 by title and explained the ordinance had been amended to allow one vendor at one location at the Sands.

Councilmember DeLoach said he felt allowing vendors at the Sands would be troublesome and that he had concerns about sanitation and unhealthy foods being served. He suggested the Town might consider a permanent structure for vendors with public restrooms.

Town Manager Willis read Ordinance 2011-1 by title and explained it would allow the annexation of property located at 915 Hamilton Drive in the Shell Point area. He showed the property on the map and explained it was inside the Town's growth boundary. Mr. Willis said Ordinance 2011-2 would zone the property as MU-2 with the Shell Point Neighborhood Overlay.

Planning Administrator Bridges explained the applicants were new owners of the property and they owned the adjoining property which was located in the Town. She said there were no current plans for development of the property. Ms. Bridges said a recommendation by the Metro Planning Commission would be available before first reading.

John Ellerbe commended Councilmember Robinson for his length of service to the Town and Councilmember DeLoach for his recent article in the Beaufort Gazette. He

also informed Council of the Historic Port Royal Foundation meeting to be held on January 11th and said this would be a good time to register new members. Mr. Ellerbe asked that the meeting information be placed on the Town's website.

Ann Marie Adams spoke in favor of a smoking ban and asked Council to hold a public meeting to allow those in opposition to speak.

IV. IMPORTANT DATES AND INFORMATION:

- A. Thursday, January 5, 2011, 5:30 pm – Design Review Board, Town Hall, 700 Paris Avenue**
- B. Monday, January 10, 2011, 5:30 pm – Joint Municipal Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- C. Wednesday, January 12, 2010, 6:30 pm - Council Meeting, Yvonne Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information.

V. ADJOURNMENT:

Councilmember Heyward moved to adjourn.

The workshop adjourned at 7:48 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the town bulletin board two weeks before the workshop. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the workshop.

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Minutes Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

January 12, 2011

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of December 8, 2010
- B. Minutes from the Regular Council Meeting of December 8, 2010

Councilmember Heyward moved to adopt the minutes from the Public Hearing on December 8, 2010 and the Regular Council Meeting on December 8, 2010. Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

IV. AMENDMENTS TO THE AGENDA

Town Manager Willis stated he had received a request to remove second reading Ordinance 2010-14 from tonight's agenda until it could be further discussed.

Councilmember Heyward moved to remove Ordinance 2010-14 from the agenda and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

V. PROCLAMATION:

- A. A proclamation proclaiming January as “Human Trafficking Awareness Month” in the Town of Port Royal – Dorothy Hodges, Zonta Club of Beaufort and Lowcountry Coalition Against Human Trafficking; Vernel Scott Esq., Lowcountry Coalition Against Human Trafficking**

Mayor Murray read a proclamation proclaiming January as “Human Trafficking Awareness Month” in the Town and presented it to Dorothy Hodges.

Ms. Hodges thanked Council for the proclamation and said all local Zonta Clubs were committed to informing citizens about human trafficking. She urged everyone to be aware that it is happening in our area and to become knowledgeable on the subject.

VI. COUNCIL BRIEFING:

Town Manager Willis showed a large chunk of road bed from 16th Street and explained it was mostly oily sand covered with a thin layer of asphalt. He said just repairing the edges of the road was not enough because they would break off. Mr. Willis said the roads will need extensive work over the next few years. Mr. Willis said issues with night work on the new bridge would soon be solved as the work was almost complete. He explained the jack hammering would be done during the day and said the website upgrade was under way with work on the interactive map, branding and art work. Mr. Willis said he would be meeting with engineers soon who would be doing sewer work on Ribaut Road.

VII. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes.

William Chester asked when the vending ordinance would be returned to the agenda.

Councilmember Heyward stated the ordinance would be discussed at the February 2nd workshop.

VIII. SECOND READINGS:

- A. Ordinance 2010-14. An ordinance authorizing vending at the “Sands Beach” in the Town of Port Royal and setting guidelines for that purpose**

Ordinance 2010-14 was removed from the agenda at the beginning of the meeting.

IX. FIRST READINGS:

- A. Ordinance 2011-1. An ordinance annexing to the Town of Port Royal approximately .33 acres of real estate located in Beaufort County Tax District 100, Map 31B, Parcel 385 (915 Hamilton Drive)**

Town Manager Willis read Ordinance 2011-1 by title and explained the property was located within the Town’s growth boundary. He said the owners had requested MU-2 zoning with the Shell Point Neighborhood Overlay. Mr. Willis showed the property on the map and pointed out surrounding properties with MU-2 zoning. He said the Metro Planning Commission had recommended this annexation and also the requested zoning.

Councilmember Heyward moved to adopt first reading of Ordinance 2011-1 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2011-2. An ordinance to zone approximately .33 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 31B, Parcel, (MU-2) Shell Point Neighborhood Overlay**

Councilmember Heyward moved to adopt first reading of ordinance 2011-2 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

X. FOR COUNCIL’S ACTION:

- A. Appointments:**

- 1. Historic Preservation Commission – reappoint Eric Erickson, Jane Fredrick, Tom Klein and Bill Scheper**

Town Manager Willis explained that Jane Fredrick had not yet decided if she wished to be reappointed to the Historic Preservation Commission.

Councilmember Heyward moved to reappoint Eric Erickson, Tom Klein and Bill Scheper to the Historic Preservation Commission and Councilmember seconded the motion.

The motion carried by unanimous vote.

2. Zoning Board of Adjustments and Appeals – appoint one

Mayor Murray recommended Darryl Owens for appointment to the Zoning Board of Adjustments and Appeals.

Councilmember Heyward moved to appoint Darryl Owens to the Zoning Board of Adjustments and Appeals and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

B. Contract approval for the Port Royal Elementary Paris Avenue median

Town Manager Willis stated that three were bids received for the work at the Port Royal Elementary/ Paris Avenue median. He said The Greenery had presented the low bid of seven thousand nine hundred three dollars.

Councilmember Robinson moved to accept the contract with The Greenery for work at the Port Royal Elementary Paris Avenue median. Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

XI. IMPORTANT INFORMATION AND DATES:

- A. Monday, January 17, 2011 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Martin Luther King, Jr. Day**
- B. Wednesday, February 2, 2011, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- C. Wednesday, February 2, 2011, immediately following the scheduled Public Hearing – Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- D. Thursday, February 3, 2011, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- E. Monday, February 14, 2011, 5:30 pm – Metro Planning Commission, Municipal Court Building, 1901 Boundary Street, Beaufort**
- F. Wednesday, February 9, 2011, 6:30 pm – Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important information and dates.

Councilmember Lee told those present there would be a meeting on Thursday, January 20th from 3:30 pm until 5:00 pm for all nonprofits located in the town to prepare a common community calendar.

Councilmember DeLoach complemented Town Manager Willis on a letter he had written to negotiate issues concerning night work on the bridge.

XII. PUBLIC COMMENTS: At this time, the Mayor will recognize members of the audience who have submitted Speaker Forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Jeff Pinckney thanked "Port Royal for being Port Royal" saying Council and staff were very knowledgeable and easy to work with.

Dimitri Franks (Shell Point) thanked the Town for drainage work done at Azalea Square a few months ago and showed pictures of the current drainage situation. He asked once again for the Town's help in cleaning up drainage issues in that area.

Town Manager Willis said the property was in receivership due to bankruptcy of the owners. He said the Town would help resolve the drainage issues.

XIII. EXECUTIVE SESSION:

A. Discussion of a property acquisition item (related to Sands Beach)

Councilmember Heyward moved to adjourn to Executive Session to discuss a property acquisition item related to the Sands Beach. Councilmember Robinson seconded the motion.

Council adjourned to Executive Session at 7:02.

Council returned from Executive Session at 7:30 pm.

No action was taken.

XIV. ADJOURNMENT:

The meeting adjourned at 7:30 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 3-40-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and at the meeting location twenty-four hours prior to the meeting.