

# Town of Port Royal, South Carolina

## Council

Samuel E. Murray  
Mayor

Henry Robinson  
Mayor Pro Tempore

Vernon H. DeLoach  
Mary Beth Heyward  
Joe Lee



Van Willis  
Town Manager

James L. Cadien  
Chief of Police

Jeffrey S. Coppinger  
Daniel G. Lemieux  
Operations

Linda Bridges  
Planning

## Minutes Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

December 14, 2011

**Members Present:** Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Tom Klein and Joe Lee

**Staff Present:** Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien, Fire Chief Sammy Negrón and Municipal Clerk Tanya Payne

### I. PLEDGE OF ALLEGIANCE:

Mayor Murray called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

### II. INVOCATION:

Councilmember DeLoach offered the invocation.

### III. REAPPOINTMENT AND OATH OF OFFICE:

#### A. Judge James Grimsley:

Mayor Murray administered the Oath of Office for Judge James Grimsley.

### IV. OATH OF OFFICE FOR MAYOR AND COUNCILMEMBERS:

#### A. Mayor: Samuel E. Murray

**B. Councilmembers: Tom Klein and Joe Lee**

Judge Grimsley administered the Oath of Office for Mayor Sam Murray and Councilmembers Tom Klein and Joe Lee.

**V. ELECTION OF MAYOR PRO TEMPORE:**

Council voted by written ballot and Councilmember DeLoach was elected unanimously to hold a two year term as Mayor Pro Tempore.

**VI. APPROVAL OF MINUTES:**

- A. Minutes from the Public Hearing of November 2, 2011**
- B. Minutes from the Council Workshop of November 2, 2011**
- C. Minutes from the Public Hearing of November 9, 2011**
- D. Minutes from the Regular Council Meeting of November 9, 2011**

Councilmember Heyward moved to adopt the minutes from the Public Hearing of November 2, 2011, the Council Workshop of November 2, 2011, the Public Hearing of November 9, 2011 and the Regular Council Meeting of November 9, 2011. Councilmember Lee seconded the motion.

Councilmember Lee pointed out that in the minutes from the November 2, 2011 Public Hearing minutes Veronica Black spoke concerning the traffic problem at Lady's Island Drive rather than the port property.

Corrections were made and the motion carried by unanimous vote.

**VII. AMENDMENTS TO THE AGENDA:**

There were no amendments to the agenda.

**VIII. INTRODUCTIONS:**

- A. Ken Griffin, General Manager of Beaufort Jasper Water and Sewer Authority**

Port Royal Representative Brandy Gray, Chairman of the BJWSA Board of Directors introduced new General Manager Ken Griffin.

Mr. Griffin thanked Council for the opportunity to meet with them and said he was looking forward to working with the Town in the future.

**X. PRESENTATION:**

**A. Tourism video –Blakely Williams, President and CEO and Christy Brewer, Marketing and Public Relations Manager of the Beaufort Regional Chamber of Commerce**

Blakely Williams, President and CEO of the Beaufort Regional Chamber of Commerce introduced a new two minute, eleven seconds marketing video about Port Royal, Beaufort and the Sea Islands. She introduced Marketing and Public Relations Manager, Christy Brewer who showed a portion of the video for those present.

**X. COUNCIL BRIEFING:**

Town Manager Willis told Council the State was studying the area on Lady's Island Drive to decide the best location for the sound barrier. He said work at the new bridge has been completed. Mr. Willis told Council the resurfacing of Ribaut Road had been delayed, the Greenery would be maintaining the eight green beds within the Town and said they would be filled with drought tolerant plants. He discussed TIF projects saying concrete had been poured for the first level of the amphitheater at the Cypress Wetlands and all the piles had been poured. Mr. Willis said the last bond payment had been paid on the TIF. The winch had been replaced at the shrimp docks and the hand rails were also replaced, the annual audit report would be presented at the January meeting, the Shed contract is being reviewed by Redevelopment Commission members and the Ft. Frederick sewer project was going really well. He said the road at Fort Frederick would be paved the following day. Town Manager Willis said the Greenery was doing a great job with landscaping in the Town and explained the landscaping would also serve a functional need by helping with stormwater drainage.

**XI. PUBLIC COMMENTS:**

**At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes.**

John Ellerbe complimented the landscaping work done by the Greenery and said the Town "looks great". He also spoke concerning the TIF and suggested that Council require a performance bond for future development.

**XII. SECOND READING:**

**A. An ordinance to rezone in the Town of Port Royal, South Carolina, approximately 4.81 acres as shown and described as Beaufort County Tax District 112, Map 34, Parcel 3 from Mixed Use-1 (MU-1) to Highway Commercial (HC) (Parris Island Gateway at Wright's Point Circle)**

This item was removed from the agenda.

**XIII. FIRST READING:**

**A. Ordinance 2011-21. An ordinance to amend Chapter 9, "Flood Damage Prevention", of the Town of Port Royal Code of Ordinances**

Town Manager Willis read Ordinance 2011-21 by title and explained this was an update to the State's model ordinance concerning Flood Damage Prevention.

Councilmember Heyward moved to adopt first reading of Ordinance 2011-21 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

**B. Ordinance 2011-22. An ordinance to adopt an updated Beaufort County Hazard Mitigation Plan**

Town Manager Willis read Ordinance 2011-22 by title and explained this ordinance is the formalization of the Hazard Mitigation intergovernmental agreement with Beaufort County.

Councilmember Heyward moved to adopt first reading of Ordinance 2011-22 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

**C. Ordinance 2011-23. An ordinance establishing and approving a plan for the redevelopment of a portion of the Town of Port Royal pursuant to the seaport redevelopment plan dated December 9, 2011; designating a redevelopment project area; designating redevelopment projects; and other matters relating thereto.**

Town Manager Willis read Ordinance 2011-23 by title and showed a presentation explaining what a TIF is and how it works. He showed the proposed TIF boundary map and pointed out parcels within the area that belong to the Town. Mr. Willis said the total cost of the redevelopment project was ten million dollars and pointed out the different areas of the project. He reviewed that phases of the plan and gave their estimated cost.

Attorney's Frances Cantwell and Frannie Heizer answered questions by Council concerning the TIF funding process. Town Engineer Tony Maglione answered project engineering questions.

Councilmember Heyward moved to adopt first reading of Ordinance 2011-23 and Councilmember Lee seconded the motion.

Mayor Murray and Councilmembers Heyward, Klein and Lee voted yes.

Councilmember DeLoach voted no.

The motion carried.

#### **XIV. FOR COUNCIL'S ACTION:**

##### **A. Appointments:**

##### **1. Historic Preservation Commission (appoint one)**

Councilmember Heyward moved to appoint Henry Robinson to the Historic Preservation Commission and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

#### **XV. IMPORTANT INFORMATION AND DATES:**

- A. Saturday, December 17, 2011, 5:30 pm – Port Royal Golf Cart Parade, Paris Avenue**
- B. Monday, December 19, 2011, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street, Beaufort**
- C. Friday and Monday, December 23 and 26, 2011 - Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Christmas**
- D. Monday, January 2, 2012 - Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of New Year's Day**
- E. Wednesday, January 4, 2012, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Wednesday, January 4, 2012, immediately following the scheduled Public Hearing – Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- G. Thursday, January 5, 2012, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- H. Wednesday, January 11, 2012, 6:30 pm – Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- I. Monday, January 9, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

**J. Monday, January 16, 2012 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Martin Luther King, Jr. Day**

Town Manager Willis reviewed the list of important dates and information. He told those present the Arts Council would present a story telling at the Shed on December 15<sup>th</sup>.

Sally Germer told those present there would be a Porch Party at the corner of Madrid and 9<sup>th</sup> Street on December 15<sup>th</sup> and that the Beaufort Gazette would be taking pictures for an article on the event.

**XVI. PUBLIC COMMENTS: At this time, the Mayor will recognize members of the audience who have submitted Speaker Forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.**

Former Councilmember Henry Robinson told Council and those present he had enjoyed serving the Town and its citizens and that he planned to remain active in the Town.

**XVII. ADJOURNMENT:**

Councilmember Heyward moved to adjourn the meeting.

The meeting adjourned at 8:02 pm.

Respectfully submitted,



Tanya L. Payne  
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.