

**Minutes  
Council Workshop  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**October 6, 2010**

**Members Present:** Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

**Staff Present:** Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien and Municipal Clerk Tanya Payne

**I. CALL TO ORDER:**

Mayor Murray called the workshop to order at 6:30 pm and welcomed those present.

**II. REVIEW AGENDA FOR THE OCTOBER 13, 2010 COUNCIL MEETING:**

Town Manager Willis outlined drainage work being done at Old Shell Point and the Cypress Wetlands. He said permits for the Cypress Wetlands had been approved. Mr. Willis told Council the Duck Blinds pond cleaning was almost complete and that the mast arm signal for the Richmond Avenue/Ribaut Road intersection was still under construction. He further briefed Council concerning sale of the port property, re-designation of Highway 21 through Port Royal, and the Northern Regional Plan. Mr. Willis said the start-up documents for the Fort Frederick Sewer Grant had been completed and that bid packets for the construction would be created soon. He also said the newly printed Walking Maps are out and discussed the historic designation of the 11<sup>th</sup> Street Church, recycling yard debris, the Public Works work study and Code Enforcement.

Town Manager Willis reviewed Ordinance 2010-10 to rezone property located at 631 Robert Smalls Parkway to General Commercial zoning and Ordinance 2010-11 to extend sidewalk on 10<sup>th</sup> Street. He said the sidewalk would connect to existing sidewalk and was within the parameters of the Town's Sidewalk Policy.

Town Manager Willis read Ordinance 2010-12 by title and explained it was an update of the Town's Flood Ordinance. He explained this was the first update since 1979 and that it would bring the Town in compliance with the National Flood Insurance Program.

Town Manager Willis told Council one vacant seat needed to be filled on the Design Review Board and that one reappointment for the Extended Design Review Board was on the agenda.

Town Manager Willis told Council the Old Village Association would make a presentation at the October 13<sup>th</sup> meeting and would be requesting assistance from the Town to finance the upcoming October 16<sup>th</sup> "Festival of the Sea".

### **III. IMPORTANT DATES AND INFORMATION:**

- A. Thursday, October 7, 2010, 5:30 pm – Design Review Board, Town Hall, 700 Paris Avenue**
- B. Wednesday, October 13, 2010, 6:30 pm – Public Hearing, Yvonne Butler Council Chambers, 700 Paris Avenue**
- C. Wednesday, October 13, 2010, immediately following the scheduled Public Hearing - Council Meeting, Yvonne Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information.

John Ellerbe invited everyone to attend a Lowcountry talk on antique, lowcountry style furniture sponsored by the Historic Port Royal Foundation. He explained the talk would be held October 15<sup>th</sup> at the 11<sup>th</sup> Street Church.

Sing Pappas asked Council to please save the ten acre park proposed for the port property at the end of London Avenue.

### **IV. ADJOURNMENT:**

Councilmember Heyward moved to adjourn the workshop and Councilmember Robinson seconded the motion.

The workshop adjourned at 7:03 pm.

Respectfully submitted,

Tanya L. Payne  
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the workshop.

**Minutes  
Public Hearing  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**October 13, 2010**

**Members Present:** Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

**Staff Present:** Town Manager Van Willis, Planning Administrator Linda Bridges, Police Capt. Alan Beach and Municipal Clerk Tanya Payne

**I. CALL TO ORDER:**

Mayor Murray called the Public Hearing to order at 6:30 pm and welcomed those present.

**II. PURPOSE:**

- A. Ordinance 2010-10. An ordinance to rezone in the Town of Port Royal, South Carolina, approximately 1.28 acres as shown and described as Beaufort County Tax District 112, Map 31, Parcel 15B from Mixed Use-1 (MU-1) to General Commercial (GC) (631 Robert Smalls Parkway)**

Mayor Murray read Ordinance 2010-10 by title and explained it would allow the property located at 631 Robert Smalls Parkway to be rezoned as General Commercial (GC).

Town Manager Willis explained the Joint Municipal Planning Commission had rejected the first request for rezoning to Highway Commercial. He said the property owner had agreed to change the rezoning request to General Commercial.

**III. COMMENTS:**

There were no further comments.

**IV. ADJOURNMENT:**

The Public Hearing adjourned at 6:35 pm.

Respectfully submitted,

Tanya L. Payne  
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted in the local newspaper and on the Town bulletin board fifteen days before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.