

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

July 7, 2010

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward and Joe Lee

Members Absent: Councilmember Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Jim Cadien and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:30 pm and welcomed those present.

II. REVIEW AGENDA FOR THE JULY 14, 2010 COUNCIL MEETING:

Town Manager Willis briefed Council on:

- Stormwater drainage; working on problems at 9th and 10th Streets; chemicals working in Duck Blind pond; aerator will run twenty-four hours seven days a week day until pond is cleaned
- Cypress wetlands work scheduled to begin soon; RFP for building phase at the wetlands will be ready for release in August
- Construction of mast arm signal for Lady's Island Drive and Ribaut Road intersection has begun
- BJWSA will be crossing Ribaut Road with sewer line
- Resolution passed to encourage prompt approval of port sale
- Jefferson Commons braces in place; inspections done by Town and company doing work
- Will plant palms at end of Columbia Avenue

- Nothing new on Highway 280 re-designation; Port Royal signs are located on Interstate 95
- Town Manager Willis will be meeting with Beaufort City Manager Scott Dadson concerning the Northern Regional Plan
- Financial reports tracking well as expected
- Expenditures a little high due to operation of shrimp docks; will be scheduling audit
- Plantings in median in front of school to go up for bid; shepherd hook lights to be installed

Mr. James Bellew made a presentation explaining the mission and workings of the Re-Building Together organization which he was starting in the area. He explained the organization was similar to *Habitat for Humanity* but said rather than building new homes, the repair existing homes. Mr. Bellew asked for Council's support in this endeavor.

Town Manager Willis reviewed the agenda. He read Ordinance 2009-15 by title and explained it had had first reading a few months ago but was held over until the Town, the City of Beaufort and Beaufort County could work out ordinances tailored to each entity. Mr. Willis said the ordinance would allow for the establishment of a Metro Planning Commission in which the Town, the City of Beaufort and Beaufort County would take part.

Town Manager Willis explained a resolution showing the Town's support of Operation F35-Beaufort which would bring new squadrons to MCAS Beaufort. He also reviewed first reading Ordinances 2010-7 and 2010-8 to annex and zone property located in the Shell Point area. Also, he reviewed Ordinance 2010-9 which amends the Business License ordinance to remove a set amount to be earned before persons renting or leasing non-residential buildings were required to purchase a business license.

III. IMPORTANT DATES AND INFORMATION:

- A. Monday, July 12, 2010, 5:30 pm – Joint Municipal Planning Commission, Yvonne C. Butler Council Chambers, 700 Paris Ave.**
- B. Wednesday, July 14, 2010, 6:30 pm - Council Meeting, Yvonne Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information.

IV. EXECUTIVE SESSION – Burton Fire District Litigation:

Councilmember Heyward moved to adjourn to Executive Session to discuss the Burton Fire District litigation case. Councilmember DeLoach seconded the motion.

Council adjourned to Executive Session at 7:34 pm.

Council returned from Executive Session at 8:10 pm.

No action was taken.

V. ADJOURNMENT:

The workshop adjourned at 8:10 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the Town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and at the meeting location twenty-four hours prior to the meeting.

**Minutes
Regular Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

July 14, 2010

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Planning Administrator Linda Bridges, Police Capt. Alan Beach and Municipal Clerk Tanya Payne

Staff Present: Town Manager Van Willis (out of town)

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember Robinson offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of June 2, 2010**
- B. Minutes from the Council Workshop of June 2, 2010**
- C. Minutes from the Regular Council Meeting of June 9, 2010**
- D. Minutes from the Special Council Meeting of June 23, 2010**

Councilmember Heyward moved to adopt the minutes from the Public Hearing of June 2, 2010, the minutes from the Council Workshop of June 2, 2010, the minutes from the Regular Council Meeting of June 9, 2010 and the minutes from the Special Council Meeting of June 23, 2010. Councilmember Lee seconded the motion.

Mayor Murray pointed out an error on page two of the June 9th Council Meeting where the minutes stated the Budget and Control Board meeting was in Charleston when in fact it should have said Columbia.

The correction was made and the motion carried by unanimous vote.

Mayor Murray explained that Town Manager Willis was out of Town and said Planning Administrator Bridges would be filling in for him.

IV. AMENDMENTS TO THE AGENDA:

Planning Administrator Bridges told Council the applicant for annexation and zoning in Shell Point had requested Ordinances 2010-7 and 2010-8 be removed from the agenda until a future date.

Councilmember Heyward moved to amend the agenda as stated and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

V. COUNCIL BRIEFING:

There was no briefing at this time.

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes.

There were no comments at this time.

VII. SECOND READING:

- A. Ordinance 2009-15. An ordinance amending Chapter 2 Article VI, Division 2 of the Town Code of Ordinances pertaining to the composition and duties of the Planning Commission** Planning Administrator Bridges read Ordinance 2009-15 by title and explained it would allow the Town to participate in a Metropolitan Planning Commission on which the Town, the City of Beaufort and Beaufort County would hold two seats. She said all entities have an ordinance which basically read the same but were tailored to each individual needs.

Councilmember Lee moved to adopt Ordinance 2009-15 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

VIII. RESOLUTION:

A. Resolution 5-2010. A resolution supporting Operation F35-Beaufort.

Planning Administrator Bridges explained Resolution 5-2010 showed the Town's support for Operation F35-Beaufort in which new Fighter Jet squadrons would be assigned to MCAS Beaufort.

Jimmy Boozer, representing the Military Enhancement Committee thanked Council and the Town for their support of the squadrons coming to MCAS Beaufort. He explained the committee supported Alternative 1 which gives Beaufort an advantage over Cherry Point. Mr. Boozer said with Alternative 1, the first squadrons would come to Beaufort allowing construction to begin immediately. Also present representing the MEC was Brad Samuel.

Councilmember Heyward moved to adopt Resolution 5-2010 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

IX. FIRST READINGS:

A. Ordinance 2010-7. An ordinance annexing to the Town of Port Royal approximately 12 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 33A, Parcels 122, 53, 54, 55, 56, 61, 22, 26, 27, 163, 164, 165, 166, 167, 168, 169, 170, 171 and 172

Removed from agenda.

B. Ordinance 2010-8. An ordinance to zone approximately 12 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 33A, Parcels 122, 53, 54, 55, 56, 61, 22, 26, 27, 163, 164, 165, 166, 167, 168, 169, 170, 171 and 172 as Mixed Use-1 (MU-1) and General Residential (GR) zoning with the Shell Point Neighborhood Overlay

Removed from agenda.

C. Ordinance 2010-9. An ordinance amending Ordinance 93-8 under "Leasing/Renting of Non-Residential Buildings" of the Code of Ordinances of the Town of Port Royal, South Carolina

Planning Administrator Bridges read Ordinance 2010-9 by title and explained it would remove a loophole from the business license ordinance which allowed commercial land lords to be exempt from purchasing a license if they made less than twelve thousand five hundred dollars per year. She explained with passage of this ordinance anyone renting or leasing commercial property would be required to purchase a Class 7 license at a cost of seventy-seven dollars for the first two thousand dollars and six dollars eighty- five cents for each additional thousand.

Councilmember Robinson moved to adopt first reading of Ordinance 2010-9 and Councilmember DeLoach seconded the motion.

The motion carried by unanimous vote.

X. IMPORTANT INFORMATION AND DATES:

- A. Wednesday, August 4, 2010, 6:30 pm - Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- B. Wednesday, August 4, 2010, 6:30 pm - immediately following the scheduled Public Hearing, Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- C. Thursday, August 5, 2010, 5:30 pm – Design Review Board, Town Hall, 700 Paris Avenue**
- D. Monday, August 9, 2010, 5:30 pm – Joint Municipal Planning Commission, 1901 Boundary Street, Beaufort, Municipal Court Building**
- E. Wednesday, August 11, 2010, 6:30 pm – Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Saturday, August 14, 2010, 6:00 pm – Street Music on Paris Avenue, between 9th and 10th Streets, *Vic Varner & Friends***
- G. Monday, August 16, 2010, 6:00 pm – Joint Council Meeting with the City of Beaufort, 1680 Ribaut Road, Keyserling Cancer Center Board Room**

Planning Administrator Bridges reviewed the list of information and dates.

Councilmember Robinson thanked everyone who helped clean the cemetery located on Royal Palms Road.

XI. PUBLIC COMMENTS: At this time, the Mayor will recognize members of the audience who have submitted Speaker Forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

There were no comments at this time.

XII. ADJOURNMENT:

Councilmember Robinson moved to adjourn the meeting and Councilmember Heyward seconded the motion.

The meeting adjourned at 6:48 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.