

**Minutes
Public Hearing
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

January 6, 2010

Members Present: Mayor Samuel Murray and Councilmembers
Vernon DeLoach, Mary Beth Heyward, Joe Lee
and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator
Linda Bridges, Police Chief Alan Beach and
Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Public Hearing to order at 6:30 pm and welcomed those present.

II. PURPOSE:

- A. Ordinance 2009-14. An ordinance amending Chapter 22, Section 65.R-5 High density one-family residential district of the Code of Ordinances of the Town of Port Royal, South Carolina 22-65. R-5**

Town Manager Willis read Ordinance 2009-14 by title and explained it would eliminate town homes from R-5 zoning making it single-family residential zoning only.

There were no public comments at this time.

- B. Ordinance 2009-15. An ordinance amending Chapter 2, Article VI, Boards, Committees, Commissions, etc., Division 2. Planning Board of the Code of Ordinances of the Town of Port Royal**

Town Manager Willis read Ordinance 2009-15 by title and said the JMPC would be reviewing this ordinance at its meeting on Monday. He said it would create a Metropolitan Planning Commission with members from the Town of Port Royal, the City of Beaufort and Beaufort County. Mr. Willis explained the commission would govern zoning issues both inside and outside the growth boundaries of corporate areas. He explained the City of Beaufort was considering the same ordinance as the Town but said the County was just beginning their work on this issue.

Reed Armstrong speaking on behalf of both elected and appointed officials of Coastal Conservation League supported the establishment of a Metropolitan Planning Commission.

III. COMMENTS:

IV. ADJOURNMENT:

There being no further comment, the hearing adjourned at 6:34 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the Public Hearing was posted in the local newspaper and on the Town bulletin board fifteen days before the hearing. A copy of the agenda was given to the local news media and on the Town bulletin board twenty-four hours prior to the meeting.

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

January 6, 2010

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Captain Alan Beach and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the workshop to order at 6:34 pm.

II. REVIEW AGENDA FOR THE JANUARY 13, 2010 COUNCIL MEETING

Town Manager Willis amended the January 13th agenda to include the second reading Ordinance 2009-10 on next week's agenda. He explained this ordinance to rezone property on Drayton Drive to R-5 was tabled until the R-5 zoning designation was amended to remove duplexes.

Town Manager Willis told Council the Town was working with the City of Beaufort and the Coastal Conservation League on a policy statement concerning stormwater BMP's that would better suit the Town's needs than those recently adopted by Beaufort County. He said the statement would be discussed at the next Joint Meeting with the City of Beaufort. Mr. Willis told Council three drainage projects were being put out for bid to include 9th Street and Madrid Avenue, Paris Avenue and 13th Street and the median expansion in front of the Port Royal Elementary School. He also discussed possible uses for available TIF funds to include restoring the Cypress Wetland to its natural state at a cost of approximately two hundred twenty-five thousand dollars to two hundred seventy-five thousand dollars and installing mast arm signalization at the Lady's Island Drive and Ribaut Road intersection at an approximate cost of one hundred twenty-five thousand dollars.

Town Manager Willis continued to brief council concerning:

- port property still for sale; SPA overseeing the sale for the Budget and Control Board
- Swordfish boats using docks; operators helped pay for repair of hydraulic system
- still working out engineering details for Jefferson Commons
- working on encroachment permits for Ribaut Road; conduits in for irrigation of islands, lowering of speed limit to 40 mph allows for different plantings in islands
- The Greenery will be working on beds on Paris and Richmond Avenues. Also getting price on cleaning area between McTeer and Bell Bridges.
- Beaufort County Northern Regional Plan committee will meet on January 22nd
- utility work completed on Ribaut Road; sidewalks under construction
- financial reports tracking as expected
- meeting with Burton Fire District scheduled for January 15th
- need to formalize list of priority sewer projects for BJWSA
- Requesting meeting with State officials to discuss importance of the Fort Frederick sewer project; additional areas will be added to that project
- Shell Point Crossroads assessment by ATM points out concerns about development of the property
- Citizens concerned about lighting and night noise caused by night construction on the new bridge, The construction company has been informed that Town Code does not allow construction after 10:00 pm.

Town Manager Willis read title on second reading Ordinance 2009-14 which would amend R-5 zoning to remove duplexes from that designation. He requested that Council table Ordinance 2009-15 pertaining to development of a Metropolitan Planning Commission until a later date.

Town Manager Willis reviewed Ordinances 2010-1 and 2010-2 to annex and zone .58 acres located at 512 Broad River Drive in Shell Point. He said three members of the Historic Preservation Commission were up for reappointment and one unexpired term on the Redevelopment Commission needed to be filled.

III. IMPORTANT DATES AND INFORMATION:

- A. Thursday, January 7, 2010, 5:30 pm – Design Review Board, Yvonne C. Butler Council Chambers, 700 Paris Ave.**
- B. Monday, January 11, 2010, 5:30 pm – Joint Municipal Planning Commission, Yvonne C. Butler Council Chambers, 700 Paris Ave.**
- C. Wednesday, January 13, 2010, 6:30 pm - Council Meeting, Yvonne Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important information and dates.

Mayor Murray welcomed County Councilmember Paul Summerville.

Councilmember Summerville said he was interested in Council's views on the proposed Metro Planning Commission.

John Ellerbee speaking on behalf of the Historic Port Royal Foundation asked for assistance on getting the walking tour map updated and printed. He also told Council the Foundation would begin selling tickets soon for a lecture and book signing by Bill McIntosh from the Charleston Historical Society on January 29th. Mr. McIntosh would be speaking on the history of Port Royal and the Low Country.

Ron Petit spoke concerning the proposed signalization at the intersection of Savannah Highway and Parris Island Gateway saying he felt a light would not be a good idea. He said a light would cause back-ups in all directions since there was heavy traffic there. Mr. Petit told Council he felt a round-about would be more efficient and safer. He said the intersection at Cypress Street and Parris Island Gateway was already failing and that an access road connecting Cypress Street and Shell Point Road to the round-about would alleviate the problem. Mr. Petit said this would keep the traffic moving thus eliminating back-ups. He said there was sufficient property at that location to accommodate a round-about and urged Council to look into this possibility.

IV. ADJOURNMENT:

Councilmember Heyward moved to adjourn the meeting and Councilmember Robinson seconded the motion.

The workshop adjourned at 7:10 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d) as amended, notification of the workshop was posted on the Town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the workshop.

**Minutes
Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

January 13, 2009

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Henry Robinson

Staff Present: Town Manager Van Willis, Police Chief Jim Cadien and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of December 9, 2009**
- B. Minutes from the Regular Council Meeting of December 9, 2009**

Councilmember Robinson moved to adopt the minutes from the Public Hearing of December 9, 2009 and the Regular Council Meeting of December 9, 2009 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

IV. AMENDMENTS TO THE AGENDA:

There were no amendments at this time.

V. COUNCIL BRIEFING:

Town Manager Willis told Council taxes were beginning to come in and that the numbers showed an increase over last year's totals. He said TIF funds were up. Mr. Willis showed drawings of the Paris Avenue median saying it would be elongated and the style of lighting would be changed. He said town staff was awaiting encroachment permits to continue with work on the Ribaut Road median and that due to lowering the speed limit different types of plants would be allowed. Mr. Willis said the stormwater policy, street sweeping and joint contracts with the City of Beaufort would be discussed at the upcoming Joint Meeting. He told Council a Northern Regional Plan meeting was scheduled for next week and that the Joint Municipal Planning Commission would be discussing the proposed Metro Planning Commission at its next meeting.

VI. PUBLIC COMMENTS

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes.

There were no comments at this time.

VII. SECOND READINGS:

- A. Ordinance 2009-14. An ordinance amending Chapter 22, Section 65.R-5 High density one-family residential district of the Code of Ordinances of the Town of Port Royal, South Carolina 22-65. R-5**

Town Manager Willis read Ordinance 2009-14 by title and explained it would eliminate duplexes from R-5 zoning.

Councilmember Heyward moved to adopt Ordinance 2009-14 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2009- 10. An ordinance to rezone in the Town of Port Royal, South Carolina, approximately 1.28 acres as shown and described as Beaufort County Tax District 110, Map 8, Parcels 182, 179, 178, 177 from Residential-10 (R-10) to Residential-5 (R-5) (1712, 1714, 1716 and 1718 Drayton Drive**

Town Manager Willis read Ordinance 2009-10 and explained it would rezone property located on Drayton Drive to R-5. He explained this ordinance had been placed on hold pending passage of 2009-14 which amended R-5 zoning.

Councilmember Heyward moved to adopt Ordinance 2009-10 and Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

VIII. FIRST READINGS:

- A. Ordinance 2010-1. An ordinance annexing to the Town of Port Royal approximately .58 acres located at Beaufort County Tax District 100, Map 33B, Parcel 109 (512 Broad River Drive)**

Town Manager Willis read Ordinance 2010-1 and showed the property on the map. He said the Joint Municipal Planning Commission had recommended R-17 zoning for the property by a vote of three to one. He explained the property was located in the Town's growth area.

Councilmember Robinson moved to adopt first reading of Ordinance 2010-1 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2010-2. An ordinance to zone approximately .58 acres of real estate located in Beaufort County and described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 33B, Parcel 109 as a Residential 17 (R-17) zoning district with the Shell Point Neighborhood Overlay District**

Councilmember Heyward moved to adopt first reading of Ordinance 2010-2 by title and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

IX. FOR COUNCIL'S ACTION:

- A. Appointments:**

- 1. Historic Preservation Commission (reappoint 3)**

Councilmember Lee moved to reappoint Patty Crower, Ervena Faulkner and Doug Novak to the Historic Preservation Commission. Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

2. Redevelopment Commission (appoint 1 to fill unexpired term)

No appointment was made at this time.

B. Capital Improvements List for sewer for submittal to BJWSA

Town Manager Willis explained a Capital Improvements List of Council priorities needed to be approved for BJWSA. He reviewed items on the list which was presented to Council in a memo dated January 12, 2010.

Councilmember Joe Lee moved to adopt the projects listed in the January 12, 2010 memo, Table 5, from Town Manager Willis to Council. Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

C. Motion to move forward with the Cypress Wetlands Project and the Mast Arm Signals with excess TIF funds

Town Manager Willis explained both the wetlands and intersection were within the TIF District and were eligible to be funded with TIF money.

Councilmember Lee moved to use excess TIF funds to return the Cypress Wetlands to its original state and install Mast Arm signalization at the intersection of Ribaut Road and Lady's Island Drive. Councilmember Robinson seconded the motion.

The motion carried by unanimous vote.

X. IMPORTANT INFORMATION AND DATES:

- A. Monday, January 18, 2010 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Martin Luther King Jr. Day**
- B. Wednesday, February 3, 2010, 6:30 pm - Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- C. Wednesday, February 3, 2010 immediately following the scheduled Public hearing, Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- D. Thursday, February 4, 2010, 5:30 pm – Design Review Board Meeting (DRB), 700 Paris Avenue**

- E. Monday, February 8, 2010, 5:30 pm – Joint Municipal Planning Commission, 1901 Boundary Street, Beaufort, Municipal Court Building**
- F. Wednesday, February 10, 2010, 6:30 pm, Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- G. Monday, February 15, 2010, 6:00 pm, Joint Meeting with the City of Beaufort, Keyserling Cancer Center**

Town Manager Willis reviewed the list of important information and dates.

XI. PUBLIC COMMENTS: At this time, the Mayor will recognize members of the audience who have submitted Speaker Forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

John Ellerbe speaking on behalf of the Historic Port Royal Foundation told those present the date for the Yemassee Indian lecture had been changed from January 19th to January 28th due to a conflict with events at the City of Beaufort. He said the HPRF was also planning a Low Country Boil with a minor sports event such as croquet or corn hole.

XII. ADJOURNMENT:

Councilmember Heyward moved to adjourn the meeting.

The meeting adjourned at 6:55 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks in advance of the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.