

Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

James L. Cadien
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

Minutes Council Workshop Yvonne C. Butler Council Chambers, 700 Paris Avenue

September 5, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges and Police Chief Alan Beach

Staff Absent: Municipal Clerk Tanya Payne (family medical)

I. CALL TO ORDER:

Mayor Murray called the Workshop to order at 6:30 pm and welcomed those present.

Police Chief Beach introduced newly appointed Assistant Police Chief Ron Weckenmann who was selected to fill that position with the department.

Dean Moss briefed Council on progress of the Rail Trail and on progress being made by the Economic Alliance.

II. REVIEW AGENDA FOR THE AUGUST 8, 2012 COUNCIL MEETING:

Town Manager Willis told Council work was scheduled to begin on the Ribaut Road resurfacing the week after Labor Day. He said work would be done at night and they would be addressing damaged sidewalks, the Paris Avenue/Ribaut Road intersection and water valves. Mr. Willis said a RFP had been issued for road work on 9th and 15th Streets, staff and the town engineer were looking at drainage problems on Paris Avenue and said a RFP would be put out in September for repair of drainage boxes along that avenue. Mr. Willis discussed renderings of proposed improvements at "The Shed" and said the plans were well received by the Redevelopment Commission who wanted to proceed with Phase I as quickly as possible. He said the Metro Planning Organization had been approved by all entities involved and it would now be forwarded to SCDOT for

review and approval. He expressed concerns about the SCDOT requiring a certain percentage of the funds from this organization be used for road resurfacing. He said the City of Beaufort was reviewing Port Royal's position on the Fire Services Contract, the Form-Based Code Review Committee would meet in October and he discussed TIF spending projects. There was nothing new to report on the port but said playground equipment for the Casablanca Park was due to arrive in mid-September

Town Manager Willis reviewed Resolution 6-2012 which would extend mutual aid and inter-jurisdictional agreements between the Town and the City of Beaufort Police Departments. He also reviewed Ordinances 2012-15 and 2012-16 to annex and zone .55 acres on Parris Island Gateway and Ordinances 2012-17 and 2012-18 to annex and zone .41 acres on Cypress Street. Mr. Willis reviewed needed appointments to committees and told Council he felt the twenty-thousand dollar request for funds by the Military Enhancement Committee was not feasible. He suggested providing ten thousand dollars in funding for that committee.

III. IMPORTANT DATES AND INFORMATION:

- A. Thursday, September 6, 2012, 5:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- B. Wednesday, September 12, 2012, 6:30 pm - Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

Town Manager Willis reviewed the list of important dates and information.

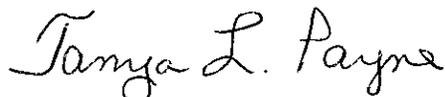
Chamber of Commerce President, Blakely Williams, along with Military Enhancement Committee members John Payne, Jack Snyder and Jim Boozer encouraged Council to support this committee in its efforts to guard Beaufort County's military bases against sequestration and closure.

IV. ADJOURNMENT:

Councilmember Heyward moved to adjourn and Councilmember Klein seconded the motion.

The Workshop adjourned at 7:30 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, notification of the Workshop was posted on the Town bulletin board two weeks before the workshop.

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Minutes Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

September 12, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Assistant Police Chief Ron Wekenmann and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of August 1, 2012
- B. Minutes from the Council Workshop of August 1, 2012
- B. Minutes from the Regular Council Meeting of August 8, 2012

Councilmember Heyward moved to adopt the minutes from the Public Hearing of August 1, 2012, the Council Workshop of August 1, 2012 and the Regular Council Meeting of August 8, 2012. Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

IV. AMENDMENTS TO THE AGENDA

V. COUNCIL BRIEFING:

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Robbie Robertson, 55 Savannah Highway, spoke opposing the proposed annexation and zoning of property located at 1001 Cypress Street. He asked Council how they would feel if someone opened a fish market next door to their home.

VII. RESOLUTION:

A. Resolution 6-2012. A resolution approving the mutual aid agreements and/or inter-jurisdictional agreements entered into by the Town of Port Royal Police Department

Town Manager Willis read Resolution 6-2012 by title and explained it would extend the term of the existing Mutual Aid Agreement with the Beaufort County Sheriff's Department.

Councilmember Heyward moved to adopt Resolution 6-2012 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

VIII. FIRST READINGS:

A. Ordinance 2012- 15. an ordinance annexing to the town of Port Royal approximately .55 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 34, Parcel 9 located at 873 and 875 Parris Island Gateway

Town Manager Willis read Ordinances 2012-15 and 2012-16 by title and showed the property on the map. He said the Metro Planning Commission had unanimously recommended this annexation and zoning. Mr. Willis said these ordinances were in compliance with the Town's Future Land Use Map, the Comprehensive Plan and the Northern Beaufort County Regional Plan.

Councilmember Heyward moved to adopt first reading of Ordinance 2012-15 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2012-16. An ordinance to zone approximately .55 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax district 100), Map 34, Parcel 9 as Highway Commercial (HC) with the Shell Point Neighborhood Overlay District**

Councilmember Heyward moved to adopt first reading of Ordinance 2012-16 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

- C. Ordinance 2012-17. An ordinance annexing to the Town of Port Royal approximately .41 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 33A, Parcel 24 located at 1001 Cypress Street**

Town Manager Willis read Ordinance 2012-17 and showed the property on the map. He explained the Metro Planning Commission unanimously recommended the annexation. Mr. Willis further explained the Commission had recommended the zoning request for this property by a vote of four to two. He said the property met the requirements of the Town's Future Land Use Map.

Planning Administrator Linda Bridges explained what type of businesses would be allowed in MU-2 zoning. She stated that a fish market would not be allowed at this address.

Councilmember Lee moved to adopt first reading of Ordinance 2012-17 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

- D. Ordinance 2012-18. An ordinance to zone approximately .41 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 33A, parcel 24 as Mixed use-2 (MU-2) with the Shell Point Neighborhood Overlay District**

Councilmember Lee moved to adopt first reading of Ordinance 2012-18 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

IX. FOR COUNCIL'S ACTION:

A. Appointments:

1. Design Review Board – reappoint one

Councilmember Lee moved to reappoint Brian Herrmann to the Design Review Board and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

2. Zoning Board of Adjustments and Appeals – reappoint one

Councilmember Lee moved to reappoint Scott Hammet to the Zoning Board of Adjustments and Appeals and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

3. Redevelopment Commission – appoint one

No appointment was made.

B. Funding for the Military Enhancement Committee (MEC)

Town Manager Willis explained the Town had received a twenty thousand dollar request in funding from the Military Enhancement Committee.

Councilmember Lee moved to contribute twenty-one thousand dollars to the Military Enhancement Committee to be paid in three installments of seven thousand dollars a year over a period of three years. Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

Jayson Gardner, representing the Chamber of Commerce told Council the funds would be used in an effort to avoid sequestration and base closures in the area. Also the funds would be used to retain a consultant in Washington DC, pay his (Mr. Gardner's) salary and advertising.

C. Approval of lease/purchase of backhoe for Streets and Sanitation Department

Town Manager Willis told Council the 1999 model backhoe used by Public Works had a serious hydraulic problem and needed to be replaced. He said a new backhoe was available through state contract at \$67,400 and with a trade-in and credit for rent on one they had been using the final cost for the lease/purchase was \$57,600 to be paid

through debt service over five years. Mr. Willis said the interest would be 4.3 percent and there was a guaranteed buy-back of \$35,000 if it is serviced as required or the town could purchase the backhoe for one dollar at the end of five years. He recommended approval of the lease/purchase.

Councilmember Heyward moved to approve the lease/purchase for a backhoe and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

Town Manager Willis told Council the contract for purchase of the port had failed as of 5:00pm (today) due to problems securing funding but said the group was working with a new partner with intent to purchase the property. He explained the current contract could not be extended but the purchasers were working on a new contract.

X. IMPORTANT INFORMATION AND DATES:

- A. Thursday, September 13, 2012, 8:00am – Swearing in Ceremony for Police Chief Alan Beach, Town Hall, 700 Paris Avenue**
- B. Monday, September 17, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- C. Saturday, September 25, 2012, 6:00 pm – StreetMusic on Paris Avenue featuring The Kruger Brothers on Paris Avenue at 10th Street**
- D. Wednesday, October 3, 2012, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- E. Wednesday, October 3, 2012, Immediately following the scheduled Public Hearing – Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Thursday, September 6, 2012, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- G. Wednesday, October 10, 2012, 6:30 pm - Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- H. Monday, October 15, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

Town Manager Willis explained the Swearing in Ceremony for Police Chief Alan Beach had been cancelled due to the passing of Chief Beach's father.

Town Manager Willis reviewed the list of important dates and information.

XI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

John Keller told Council he had spoken to Dawn Pemberton of 303 Associates concerning ballroom dancing classes at "The Shed". He also suggested renaming "The Shed" due to negative reaction when it is mentioned to hold an event there.

John Ellerbe, new Vice President of the Historic Port Royal Foundation, presented the Mayor a piece of rail from the now terminated Port Royal Railroad. He also spoke concerning a high water bill at the Union Church and suggested that someone might be stealing the water. Mr. Ellerbe suggested making the back room and yard of "The Shed" available for games. He suggested gaming equipment be available for public use for a fee which would be returned once the equipment was returned. Mr. Ellerbe suggested this might be a way of getting people into the Town. He also told those present the Foundation was working on a new map of the Town which would be printed and given to tourist and welcome centers in the area.

Councilmember Klein explained although he was unsure of the exact time frame, a sprinkler head had gone missing from the church yard and that that might explain the loss of water. He said the sprinkler head had since been replaced.

Ann Marie Adams, Redevelopment Commission member, was optimistic about the Town and "The Shed". She said improvements had been made to "The Shed" but there was still more to be done. Ms. Adams said visioning was needed for both the Town and "The Shed". She also put in an appeal for the United Way of the Lowcountry who is searching for six hundred reading tutors to help children in area schools.

XII. EXECUTIVE SESSION:

A. Contractual matter regarding the Port of Port Royal

Councilmember Lee moved to adjourn to Executive Session to discuss a contractual matter regarding the Port of Port Royal. Councilmember Heyward seconded the motion.

Council adjourned to Executive Session at 7:18 pm.

Council returned from Executive Session at 7:50 pm.

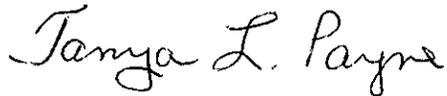
No action was taken.

XIII. ADJOURNMENT:

Councilmember Heyward moved to adjourn the meeting.

The meeting adjourned at 7:50 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 60-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours before the meeting.

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