

Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

James L. Cadien
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

Minutes Budget Workshop Yvonne C. Butler Council Chambers, 700 Paris Avenue

June 6, 2012

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Interim Police Chief Alan Beach, Assistant Fire Chief Clay Scoggins and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Budget Workshop to order at 6:00 pm and welcomed those present.

Blakely Williams, Beaufort Regional Chamber of Commerce President, introduced new Tourism Division Executive Rob Wells.

Mr. Wells told Council he appreciated the opportunity to meet them and said he was looking forward to working with the Town.

II. DISCUSSION:

A. Fire:

Town Manager Willis told Council debt service was lower in this year's \$830,807 fire budget due to the wreck of the pumper truck which was declared totaled by the insurance company. He said there is still an existing contract with the City of Beaufort for fire service in the Town and the City had offered an alternate contract in which the Town's personnel and fleet would be blended with the City's to create one department. Mr. Willis said this budget was created with the separate departments. He explained there is remaining debt service on the two other fire trucks.

Mr. Willis explained the backup truck had been put back into service but expressed concerns about the longevity of the truck. Mr. Willis explained he could continue with this budget as stated but needed guidance from Council on the possibility of blending the two departments.

Fire Chief Scoggins expressed concerns about the reliability of the 1995 truck.

Councilmembers expressed concerns about combining the two departments. They had problems with losing control of the fire department, locations of new fire houses and service to the citizens.

It was decided that the Town Council needed to meet with the City of Beaufort Council to discuss the options.

B. Police:

Town Manager Willis told Council the \$1,605,087 police budget included significant reductions from last year's budget due to changes in certain line items and salaries. He said the budget included a three percent cost of living increase and increases in both health insurance and contributions to the state retirement fund. Mr. Willis explained the requests for police cars had been eliminated because the cars were able to be purchased from this year's funds. He said they were also able to start purchasing the requested cameras for the patrol cars.

Chief Beach told Council one new vehicle was on order and that he would place the order for the second car in July.

C. Public Works:

Town Manager Willis reviewed the Streets and Sanitation budget which included a substantial increase in capital. He explained it included the purchase of a used garbage truck for approximately \$45,000, \$40,000 to 45,000 for roadways in the Town, installation of new street lights in the down town area and the Greenery contract. Mr. Willis told Council part of the Greenery contract would be paid from stormwater funds. Mr. Willis said Council needed to discuss sanitation service including garbage collection and yard debris pickup. He said if the garbage collection service was contracted out, the Town would retain the garbage trucks for miscellaneous pick up if needed. Mr. Willis explained if contracted out, it would be necessary to reduce personnel in that department by two to three employees. He said this was a decision that did not need to be made immediately. Mr. Willis told Council the budget as presented included keeping the service as it is now and purchasing a used truck.

Council discussed the possible changes and decided to continue with the service as is for the upcoming budget year. They decided to begin looking into this issue further at mid-year.

(These topics were not discussed in the order as listed above.)

III. ADJOURNMENT:

The workshop adjourned at 6:36 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the Town bulletin board two weeks prior to the workshop. A copy of the agenda was posted at the meeting location and given to the local news media twenty-four hours prior to the event.

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Minutes Council Workshop Yvonne C. Butler Council Chambers, 700 Paris Avenue

June 6, 2012

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Interim Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Workshop to order at 6:45 pm.

Tony Maglione presented a book to Council Members containing pictures of the Dedication of the Cypress Wetlands which took place on May 15, 2012. The beautiful book was created for the Town of Port Royal with appreciation by Applied Technology Management, Inc (ATM).

II. REVIEW AGENDA FOR THE JUNE 13, 2012 COUNCIL MEETING:

Town Manager Willis discussed the possible sequestration of the military and its effects on the local area.

Jayson Gardner representing the Beaufort Regional Chamber of Commerce told Council the Chamber was working with the County and a group in Washington to avoid the sequestration process which would take 400 billion dollars on top of the already approved 600 billion dollars in cuts from our national defense. He explained this would be devastating to the military and consequently to our local communities. Mr. Gardner said the County was preparing a resolution urging congress to stop the sequestration and hoped each municipality would adopt the resolution.

David Tedder speaking on behalf of Friends of the Mossy Oaks Trail asked Council to give the Mayor or Town Manager approval to sign a letter of support in their effort to receive a six hundred thousand dollar grant to be put toward for construction of the trail.

Council gave its approval to sign the letter of approval.

Town Manager Willis told Council the insurance reimbursement check for the stolen and consequently totaled fire truck had been received. He said the check total was a little more than the total debt service. Mr. Willis said a lawsuit arising from the accident had come in and he expected there would be others.

Town Manager Willis told Council the resurfacing of Ribaut Road was still on schedule. He explained they were working on modifications to the intersection at Paris Avenue and Ribaut Road to make it safer for pedestrians. He said SCDOT had agreed to the improvements. Mr. Willis said he had gotten dimensions for the sign at the foot of the bridge along with the beds and that the amended permit would be submitted. Mr. Willis explained signs at the wetlands had proven to not be water proof and that the problem was being taken care of. He discussed sewer on Ribaut Road which would be paid for using TIF funds. He explained Phase 1 of the project would be to build a pump station, Phase 2 would be to expand sewer into the residential areas and Phase 3 included an overall view of future needs for which he was working with BJWSA. Mr. Willis told Council the proposed buyers of the port property had purchased an additional thirty days to closing. He said he had submitted a coastal access grant application to OCRM for funds to build the promenade and rehabilitation of the existing boardwalk. Mr. Willis said financials were tracking as expected and that property tax revenues were a little higher than anticipated. He explained the grant request for Casablanca Park had been approved by the legislature and that he was waiting for the grant letter before beginning improvements at the park, he is looking for an area to establish a community garden, possibly in the Casablanca area, discussed the new, state mandated golf cart laws and utility issues at "The Shed". Mr. Willis said they were looking for an appropriate location for a sign at "The Shed", landscaping was needed there and funds were available for a mural on that building.

Councilmember Lee requested an update on ECO Development.

Town Manager Willis explained Jasper County had withdrawn its membership from the Lowcountry Alliance and joined the Southern Alliance. He said they had in turn passed a resolution calling for dissolution of the Lowcountry Alliance. Mr. Willis explained Beaufort County believed there were enough members to continue the alliance and that they were working toward this solution.

Town Manager Willis read Ordinance 2012-5 by title and showed the property on the map. He said the property was located in the Town's Future Land Use area and that the Metro Planning Commission had recommended the annexation and General Commercial zoning with the Shell Point Neighborhood Overlay for the property.

Town Manager Willis read Ordinance 2012-7 and showed the property on the map. He explained the property was adjacent to the previously discussed property. Mr. Willis explained the Metro Planning Commission had traffic concerns for the property and recommended the property keep its current MU-2 zoning.

Town Manager Willis read Ordinance 2012-8 by title and explained it would set the Town's budget for the upcoming fiscal year. He explained the \$4,870,569 budget was based upon last year's millage rate of 69 mils.

Town Manager Willis read Ordinances 2012-9 and discussed Ordinance 2012-10 to annex and zone property located at 881 Parris Island Gateway. He showed the property on the map and said the Metro Planning Commission had recommended these requests.

Town Manager Willis discussed the proposed Stormwater Intergovernmental Agreement with Beaufort County and said he was still working on issues concerning the definition of developed and undeveloped areas but said the Town had been using the County Manual for several years. He told Council the agreement had been approved by the County's Natural Resources Committee.

Tony Magilone showed the map of incorporated Port Royal (attachment A of the agreement) and pointed out developed and undeveloped areas. He said any stormwater decisions would still be made by Council. He discussed ways for Public Education and Public Involvement to take place and mentioned the organizations *Carolina Clear* and *Friends of Port Royal Sound* as possibilities to help with this component.

Town Manager Willis reviewed the list of dates and information.

III. IMPORTANT DATES AND INFORMATION:

- A. Thursday, June 7, 2012, 5:30 pm – Design Review Board Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- B. Wednesday, June 13, 2012, 6:30 pm - Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

IV. ADJOURNMENT:

Councilmember Heyward moved to adjourn and Councilmember Klein seconded the motion.

The workshop adjourned at 7:35.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the workshop was posted on the Town bulletin board two weeks prior to the workshop. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the event.

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Minutes Public Hearing Yvonne C. Butler Council Chambers, 700 Paris Avenue

June 6, 2012

Members Present: Mayor Samuel Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Interim Police Chief Alan Beach, Assistant Fire Chief Clay Scoggins and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Public Hearing to order at 5:37 pm and welcomed those present.

II. PURPOSE:

- A. **Ordinance 2012-5. An ordinance annexing to the Town of Port Royal approximately .785 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 34, Parcels 12B, and 12D located at 5 and 7 Marina Blvd**

Mayor Murray read Ordinance 2012-5 by title.

Town Manager Willis read Ordinance 2012-6 by title and showed the property on the map. He explained the Metro Planning Commission had expressed concerns about possible traffic issues for the property.

Attorney David Tedder identified the different parcels and explained the owner of the adjacent property had decided to request annexation into the Town with the same General Commercial zoning and the Shell Point Neighborhood Overlay District. He explained this would allow them to interconnect driveways which would improve the traffic situation.

There were no public comments on these items.

- B. Ordinance 2012-6. An ordinance to zone approximately .785 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County tax district 100), Map 34, Parcels 12B, and 12D as General Commercial (GC) with the Shell Point Neighborhood Overlay District**

- C. Ordinance 2012-7. An ordinance to rezone in the Town of Port Royal, South Carolina, approximately 2.09 acres as shown and described as Beaufort County Tax District 112, Map 34, Parcel 11 from Mixed Use-2 (MU-2) with the Shell Point Neighborhood Overlay District to General Commercial (GC) with the Shell Point Neighborhood Overlay District (30 Wayside Drive)**

Town Manager Willis read Ordinance 2012-7 and explained the Metro Planning Commission had recommended this property retain its current MU-2 zoning. He explained with the inclusion of the barbershop property the traffic issue had been addressed as discussed by Mr. Tedder.

There was no public comment on this item.

- D. Ordinance 2012-8. An ordinance to amend as follows Section I of Ordinance 2011-7 to provide for the levy of taxes for ordinary town purposes in the Town of Port Royal, South Carolina, for the fiscal year beginning July 1, 2012, and to provide for the expenditures thereof.**

Town Manager Willis read Ordinance 2012-8 by title and explained this ordinance would set the budget for the new year beginning July 1, 2012 and ending June 30, 2013. He said the \$4,879,569 budget was prepared using last year's millage rate of 69 mils and included no increase in fees.

There was no public comment on this item.

III. COMMENTS

IV. ADJOURNMENT

There being no comments, the Public Hearing adjourned at 6:44 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the Public Hearing was posted in the local newspaper and posted on the Town bulletin board fifteen days prior to the hearing. A copy of the agenda was posted at the hearing location and given to the local news media twenty-four hours prior to the event.

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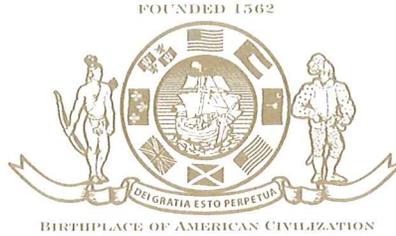
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Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

June 13, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Tom Klein and Joe Lee

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Interim Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 6:30 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Budget Workshop of May 2, 2012
- B. Minutes from the Public Hearing of May 2, 2012
- C. Minutes from the Council Workshop of May 2, 2012
- D. Minutes from the Public Hearing of May 9, 2012
- E. Minutes from the Regular Council Meeting of May 9, 2012

Councilmember Heyward moved to adopt the minutes from the Budget Workshop of May 2, 2012, the Public Hearing of May 2, 2012, the Council Workshop of May 2, 2012, the Public Hearing of May 9, 2012 and the Regular Council Meeting of May 9, 2012. Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

IV. AMENDMENTS TO THE AGENDA:

Town Manager Willis told Council if they so desired, they could amend the agenda to include Resolution 4-2012 concerning the sequestration process for military funding. He explained the County was requesting all municipalities in the county to pass this resolution.

Councilmember Heyward moved to amend the agenda to include Resolution 4-2012 as Item C under Section IX. Council Action and Councilmember Klein seconded the motion.

V. COUNCIL BRIEFING:

Town Manager Willis told Council he would be meeting with SCDOT to discuss changes at the intersection of Ribaut Road and Paris Avenue and the schedule for repaving Ribaut Road from bridge to bridge. He said they would also be discussing some sidewalk issues along that road. Mr. Willis said the re-submittal for landscaping at the foot of the new bridge was ready to be submitted to the proper agency.

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Jo Shirley introduced new principal at the Port Royal Elementary School, Chavon Browne.

Chavon Brown told Council she was pleased to be at Port Royal Elementary and was looking forward to working with them and the community.

VII. SECOND READINGS:

- A. Ordinance 2012-5. An ordinance annexing to the Town of Port Royal approximately .785 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 34, Parcels 12B, and 12D located at 5 and 7 Marina Blvd**

Town Manager Willis read Ordinance 2012-5 by title and showed the property on the map. He said the property is compliant with the Town's Future Land Use Map and the area is anticipated as an "activity area". Mr. Willis said the Metro Planning Commission had recommended both the annexation and requested zoning of General Commercial with the Shell Point Neighborhood Overlay.

Councilmember Heyward moved to adopt Ordinance 2012-5 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2012-6. An ordinance to zone approximately .785 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County tax district 100), Map 34, Parcels 12B, and 12D as General Commercial (GC) with the Shell Point Neighborhood Overlay District**

Councilmember Lee moved to adopt Ordinance 2012-6 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

- C. Ordinance 2012-7. An ordinance to rezone in the Town of Port Royal, South Carolina, approximately 2.09 acres as shown and described as Beaufort County Tax District 112, Map 34, Parcel 11 from Mixed Use-2 (MU-2) with the Shell Point Neighborhood Overlay District to General Commercial (GC) with the Shell Point Neighborhood Overlay District (30 Wayside Drive)**

Town Manager Willis read Ordinance 2012-7 by title showed the property on the map. He explained this was the Wayside Mobile Home Park and said the Metro Planning Commission had expressed concerns about traffic and had not recommended the request. He said the Commission had recommended the zoning for this property remain MU-2.

Councilmember Lee moved to adopt Ordinance 2012-7 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

- D. Ordinance 2012-8. An ordinance to amend as follows Section I of Ordinance 2011-7 to provide for the levy of taxes for ordinary town purposes in the Town of Port Royal, South Carolina, for the fiscal year beginning July 1, 2012, and to provide for the expenditures thereof.**

Town Manager Willis read Ordinance 2012-8 by title and recommended a budget of \$4,870,569 based upon the anticipated revenues for the coming year. He said the millage rate would remain at 69 mills with no increase in Town fees.

Mr. Willis explained the budget included a three percent cost of living increase for employees and increases in State retirement and insurance.

Councilmember Lee moved to adopt ordinance 2012-8 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

VIII. FIRST READINGS:

- A. Ordinance 2012- 9. An ordinance annexing to the Town of Port Royal approximately 1 acre of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 34, Parcel 12A located at 881 Parris Island Gateway**

Town Manager Willis read Ordinance 2012-9 by title and showed the property on the map in relation to property already in the Town. He explained this was the location of Al's Barbershop and said the Metro Planning did recommend this request.

Councilmember Heyward moved to adopt first reading of Ordinance 2012-9 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2012-10. An ordinance to zone approximately 1 acre of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 34, Parcel 12A, as General Commercial (GC) with the Shell Point Neighborhood Overlay District**

Town Manager Willis read Ordinance 2012-10 by title and said the Metro Planning Commission had recommended the requested zoning of General Commercial with the Shell Point Neighborhood overlay District.

Councilmember Lee moved to adopt first reading of Ordinance 2012-10 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

IX. FOR COUNCIL'S ACTION:

A. Appointments:

- 1. Historic Preservation Commission – appoint one**

Councilmember Heyward moved to appoint Homer “Buddy” Brown to the Historic Preservation Commission and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

2. Redevelopment Commission – reappoint one

Councilmember Heyward moved to reappoint Ann Marie Adams to the Redevelopment Commission and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

B. Stormwater Inter Government Agreement:

Town Manager Willis explained this agreement was between the Town and Beaufort County. He said the Town had requested a six months extension to work out issues with fee structure and redevelopment and how it is defined. Mr. Willis said these issues had been worked out and the Town was now ready to adopt the agreement. He said the Town was already using the County’s Best Management Practices and that the agreement had been approved by DHEC. Mr. Willis told Council that the municipalities in the county were ahead of what was required by the MS4 permit for stormwater.

Councilmember Heyward moved to adopt the Stormwater Intergovernmental Agreement with Beaufort County and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

C. Resolution 4-2012 (amended agenda item)

Town Manager Willis read Resolution 4-2012 by title and explained if the sequestration were allowed to take place there would be an additional \$600 billion cut in Department of Defense funding on top of the already planned \$450 billion. He explained these cuts would be across the board with no discretion as to where the cuts would take place. Mr. Willis said this would be devastating to Beaufort County. He said this resolution had already been adopted by Beaufort County and that County Council was asking all municipalities in the county to adopt it also.

Councilmember Heyward moved to adopt Resolution 4-2012 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

X. IMPORTANT INFORMATION AND DATES:

- A. Monday, June 18, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- B. Wednesday, July 4, 2012 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Independence Day**
- C. Wednesday, July 4, 2012, 5:00 – July 4th Celebration at “The Sands” with fireworks at dusk**
- D. Thursday, July 5, 2012, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- E. Wednesday, July 11, 2012, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Wednesday, July 11, 2012, immediately following the scheduled Public Hearing – Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- G. Monday, June 18, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

Town Manager Willis reviewed the list of important dates and information.

XI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

There were no comments.

XII. EXECUTIVE SESSION:

A. Personnel matter:

Councilmember Heyward moved to adjourn to Executive Session to discuss a personnel matter and Councilmember Lee seconded the motion.

Council adjourned to Executive Session at 7:05 pm.

Council reconvened the meeting at 7:25 pm.

No action was taken.

XIII. ADJOURNMENT:

Councilmember Heyward moved to adjourn and Councilmember Lee seconded the motion.

The meeting adjourned at 7:25.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

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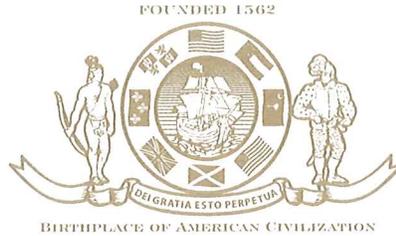
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Minutes Special Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

June 26, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Interim Police Chief Alan Beach and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray called the meeting to order at 3:07 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

There were no comments.

IV. FIRST READINGS:

A. Ordinance 2012-11. An ordinance to amend Ordinance 2011-18, as amended by Ordinance 2012-03, so as to modify the effective date thereof.

Town Manager Willis read Ordinance 2012-11 by title.

Attorney Frances Cantwell thanked Council for the opportunity to work with the Town. She explained the Seaport PUD would become effective on July 1st. Ms. Cantwell explained that the date for the Development Agreement had been set to coincide with the closing of the sale of the property. She said since the sale had been extended it was now necessary to extend the effective date of the DA. Ms. Cantwell told those present the financing was very complicated and that the funds would be made in four installments with the first being on July 6th. She explained an installment would be received every fifteen days thereafter with the last coming in on September 6th. Ms. Cantwell explained that once the first installment was made, the remaining installments were guaranteed. She said this ordinance would extend the effective date of the DA to September 12, 2012 allowing time for the installments to be received. She said the closing should take on or before September 6, 2012.

Councilmember DeLoach asked questions concerning the financing of the deal and said the Town needed a performance schedule from the developers. He also had concerns that the property could be purchased and the development never started.

Councilmember Lee asked if the Town could tie the extension to the first funds.

Tom Klein expressed disappointment that the developers had not spoken directly to Council.

Ms. Cantwell stated that as soon as the purchase takes effect, the property would go the tax rolls. She told Council the developers would be allowed to draw from the first installments and should pay the Town its portion within the first week. Ms. Cantwell explained the Town could then start working on the public amenities and that the TIF would more than pay for that.

Councilmember Heyward moved to adopt Ordinance 2012-11 and Councilmember Lee seconded the motion.

Councilmembers DeLoach and Klein voted no.

Mayor Murray and Councilmembers Heyward and Lee voted yes.

The motion carried.

V. IMPORTANT INFORMATION AND DATES:

- A. Tuesday, July 3, 2012, 3:00 pm – Special Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- B. Wednesday, July 4, 2012 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Independence Day**
- C. Wednesday, July 4, 2012, 5:00 – July 4th Celebration at “The Sands” with fireworks at dusk**
- D. Thursday, July 5, 2012, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- E. Wednesday, July 11, 2012, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Wednesday, July 11, 2012, immediately following the scheduled Public Hearing – Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- G. Monday, July 16, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

Town Manager Willis reviewed the list of important information and dates.

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

VII. ADJOURNMENT:

Councilmember Heyward moved to adjourn and Councilmember Klein seconded the motion.

The meeting adjourned at 3:37 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board one week prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours before the meeting.

THE TOWN OF PORT ROYAL DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION TO, ACCESS TO, OR OPERATIONS OF PROGRAMS, SERVICES, OR ACTIVITIES. QUALIFIED INDIVIDUALS WHO NEED ACCESSIBLE COMMUNICATION AIDS AND SERVICES OR OTHER ACCOMMODATIONS TO PARTICIPATE IN PROGRAMS AND ACTIVITIES ARE INVITED TO MAKE YOUR NEEDS AND PREFERENCES KNOWN TO THE 504/ADA COORDINATOR. IF AT ALL POSSIBLE, PLEASE GIVE US AT LEAST A THREE TO FIVE DAY ADVANCE NOTICE SO WE CAN ADEQUATELY MEET YOUR NEEDS. 504/ADA COORDINATOR: DANIEL LEMIEUX, 986-2237