

Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

James L. Cadlen
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

Minutes Special Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

July 3, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges and Interim Police Chief Alan Beach

Staff Absent: Municipal Clerk Tanya Payne (out of town)

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting at 3:00 pm and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

There were no comments at this time.

IV. SECOND READING:

- A. Ordinance 2012-11. An ordinance to amend Ordinance 2011-18, as amended by Ordinance 2012-03, so as to modify the effective date thereof**

Town Manager Willis read Ordinance 2012-11 by title.

Attorney Frances Cantwell briefed Council on the modifications of the ordinance. She explained it would extend the Mayor's authority to enter into a development agreement with the Port Royal Development Group. Ms. Cantwell said it had been more difficult for the developers to obtain financing than expected and that they as well as the Town were anxious to get the sale finalized.

The developer's attorney Tom Mikell told Council through a phone call this morning, they had been assured that certain things were taking place and that they were expecting written confirmation of these items in the next few days. He explained the developers were very anxious to have these matters finalized. Mr. Mikell then answered questions posed by Council.

Jeff Pinckney told Council they were working to make the sale happen and that they were very excited.

Councilmember Heyward moved to adopt Ordinance 2012-11 and Councilmember Lee seconded the motion.

Mayor Murray and Councilmembers Heyward, Klein and Lee voted yes.

Councilmember DeLoach voted no.

The motion carried.

Town Manager Willis reviewed the list of important information and dates.

Councilmember Klein invited everyone to attend the annual Fourth of July Celebration and Fireworks at the Sands.

V. IMPORTANT INFORMATION AND DATES:

- A. Wednesday, July 4, 2012 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Independence Day**
- B. Wednesday, July 4, 2012, 5:00 – July 4th Celebration at “The Sands” with fireworks at dusk**
- C. Thursday, July 5, 2012, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- D. Wednesday, July 11, 2012, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**

- E. **Wednesday, July 11, 2012, immediately following the scheduled Public Hearing – Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. **Monday, July 16, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Developer David Hornesby told Council the financing process was “coming down to the wire” and thanked them for their patience and also for their vote of confidence.

VII. ADJOURNMENT:

Councilmember Heyward moved to adjourn the meeting and Councilmember Lee seconded the motion.

The meeting adjourned at 3:12 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board five days before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

THE TOWN OF PORT ROYAL DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION TO, ACCESS TO, OR OPERATIONS OF PROGRAMS, SERVICES, OR ACTIVITIES. QUALIFIED INDIVIDUALS WHO NEED ACCESSIBLE COMMUNICATION AIDS AND SERVICES OR OTHER ACCOMMODATIONS TO PARTICIPATE IN PROGRAMS AND ACTIVITIES ARE INVITED TO MAKE YOUR NEEDS AND PREFERENCES KNOWN TO THE 504/ADA COORDINATOR. IF AT ALL POSSIBLE, PLEASE GIVE US AT LEAST A THREE TO FIVE DAY ADVANCE NOTICE SO WE CAN ADEQUATELY MEET YOUR NEEDS. 504/ADA COORDINATOR: DANIEL LEMIEUX, 986-2237

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Minutes Public Hearing Yvonne C. Butler Council Chambers, 700 Paris Avenue

July 11, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Planning Administrator Linda Bridges, Interim Police Chief Alan Beach and Municipal Clerk Tanya Payne

Staff Absent: Town Manager Van Willis (out of Town)

I. CALL TO ORDER:

Mayor Murray called the Public Hearing to order at 6:30 pm and welcomed those present.

II. PURPOSE:

- A. **Ordinance 2012-9. An ordinance annexing to the Town of Port Royal approximately 1 acre of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 34, Parcel 12A located at 881 Parris Island Gateway**

Mayor Murray read Ordinance 2012-9 and Ordinance 2012-10 by title.

Planning Administrator Linda Bridges showed the property on the map and explained this is the location of Al's Barber Shop. She said the neighboring property was annexed into the Town last month and that the Metro Planning Commission had approved this annexation.

B. Ordinance 2012-10. An ordinance to zone approximately 1 acre of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 34, Parcel 12A, as General Commercial (GC) with the Shell Point Neighborhood Overlay District

Planning Administrator Linda Bridges pointed out adjacent properties that have the same General Commercial zoning with the Shell Point Neighborhood Overlay. She told Council the Metro Planning Commission had recommended the requested zoning for this property.

III. COMMENTS:

There were no comments.

IV. ADJOURNMENT:

There being no comments, Mayor Murray adjourned the hearing at 6:34 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the Public Hearing was published in the local newspaper and posted on the Town bulletin board at Town Hall fifteen days before the hearing. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the hearing.

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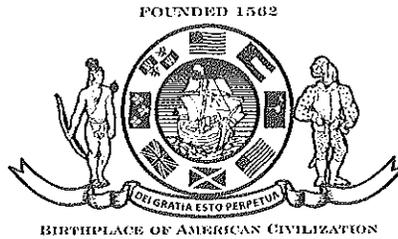
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Minutes Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

July 11, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Planning Administrator Linda Bridges, Interim Police Chief Alan Beach and Municipal Clerk Tanya Payne

Staff Absent: Town Manager Van Willis (out of town)

I. PLEDGE OF ALLEGIANCE:

Mayor Murray opened the meeting and led the Pledge of Allegiance.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. RECOGNITION:

A. Key to the Town – Jo Shirley

Mayor Murray presented a Certificate of Appreciation and Key to the Town to Jo Shirley for her service at the Port Royal Elementary School.

Ms. Shirley thanked Council and told everyone she had enjoyed working at the school and would truly miss the students and the Town.

IV. APPROVAL OF MINUTES:

- A. Minutes from the Budget Workshop of June 6, 2012**
- B. Minutes from the Public Hearing of June 6, 2012**
- C. Minutes from the Council Workshop of June 6, 2012**
- D. Minutes from the Regular Council Meeting of June 13, 2012**
- E. Minutes from the Special Council Meeting of June 26, 2012**

Councilmember Lee moved to adopt the minutes from the Public Hearing of June 6, 2012, the Council Workshop of June 6, 2012, the Regular council Meeting of June 13, 2012 and the Special Council Meeting of June 26, 2012. Councilmember Heyward seconded the motion.

Councilmember Klein pointed out an error on page two of the June 6th Budget Workshop minutes saying it stated that the pumper truck was put back into service when in fact it should have stated that the backup truck had been put back into service.

Councilmember DeLoach made a correction to the page two of the minutes of the July 26th Special Meeting where the word schedule should have followed the word performance.

Corrections were made and the motion was approved by unanimous vote.

V. AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

VI. COUNCIL BRIEFING:

Planning Administrator Bridges, using the briefing prepared by Town Manager Willis told Council infrastructure work on Ribaut Road was still moving ahead. She said the City of Beaufort was making improvements to Ribaut and hoped this did not interfere with Port Royal's progress. Ms. Bridges said the Military Enhancement Committee was requesting a twenty thousand dollar contribution from the Town to be used during the upcoming Base Realignment and Closure proceedings. She asked Council to read the provided information about the Metro Planning Organization for discussion at the August meeting. Ms. Bridges said the fire service contract would also be discussed at the August meeting, a committee was needed to review the Town's proposed Form-Based Code, there were still issues with signage at the Cypress Wetlands Park, a ten thousand dollar grant for playground equipment at the Casablanca Park has been granted to the Town and Town Manager Willis will be working on landscaping and the visitor center components at "The Shed" with 303 Associates.

VII. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

There were no comments at this time.

VIII. SECOND READINGS:

- A. Ordinance 2012-9. An ordinance annexing to the Town of Port Royal approximately 1 acre of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 34, Parcel 12A located at 881 Parris Island Gateway**

Planning Administrator Bridges read Ordinances 2012-9 and 2012-10 by title and showed the property on the map. She explained the owners had requested General Commercial zoning with the Shell Point Overlay District for the property. Ms. Bridges told Council the Metro Planning Commission had recommended the annexation and zoning.

Councilmember Lee moved to adopt Ordinance 2012-9 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2012-10. An ordinance to zone approximately 1 acre of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 34, Parcel 12A, as General Commercial (GC) with the Shell Point Neighborhood Overlay District**

Councilmember Heyward moved to adopt Ordinance 2012-10 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

IX. FIRST READINGS:

- A. Ordinance 2012- 12. An ordinance annexing to the Town of Port Royal approximately 2.64 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 31B, Parcels 327, and 340 located at 100, 102 and 104 Savannah Highway and LH Nelson Drive**

Planning Administrator Bridges read Ordinance 2012-12 by title and showed the property on the map. She explained the properties faced on Savannah Highway and went all the way through to border on LH Nelson Drive at the back. Ms. Bridges stated the property was the location of the First Christian Church with the far corner housing a mobile home which was used as a parsonage. She proceeded to read Ordinance 2012-13 which would set zoning as General Residential with the Shell Point Neighborhood Overlay District. Ms. Bridges said the Metro Planning Commission had unanimously recommended both the annexation and zoning.

~~William Payne speaking on behalf of the church told Council the church was located close to Port Royal and they thought it would be beneficial for the church to be located in the Town.~~

Councilmember Heyward moved to adopt first reading of Ordinance 2012-12 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

- B. Ordinance 2012-13. An ordinance to zone approximately 2.64 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 31b, Parcels 327, and 340 as General Residential (GR) with the Shell Point Neighborhood Overlay District**

Councilmember Lee moved to adopt first reading of Ordinance 2012-13 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

- C. Ordinance 2012-14. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County Tax District 110, Map 11, Parcel 70 (approximately 79 ft. on 8th Street and 100 ft. on London Avenue)**

Planning Administrator Bridges read Ordinance 2012-14 by title and showed the property on the map. She explained this property located at 8th Street and London Avenue meets the requirements of the Town's sidewalk policy.

Councilmember Lee moved to adopt first reading of Ordinance 2012-14 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

X. IMPORTANT INFORMATION AND DATES:

- A. Monday, July 16, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- B. Wednesday, August 1, 2012, 6:30 pm – Public Hearing, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- C. Wednesday, August 1, 2012, Immediately following the scheduled Public Hearing – Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- D. Thursday, August 2, 2012, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- E. Wednesday, August 8, 2012, 6:30 pm - Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- F. Monday, August 20, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

Planning Administrator Bridges reviewed the list of important information and dates.

Councilmember Lee told everyone the Fall StreetMusic Concert Series on Paris Avenue would begin on August 11th.

XI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Daria Patterson, *Marketing on Demand*, told Council she was producing a tour guide of the area and asked if Port Royal would like to be included on the map. She showed the map and invited Council to consider inclusion of the Town in this project. Ms. Patterson said the map would be distributed at local tourist sites.

Buddy Brown spoke to Council concerning the circumstances surrounding the death of his small dog that was killed by a neighbor's pit bull.

Councilmember Klein introduced the idea of a "one bite" ordinance for the Town and suggested it be called Zoe's Ordinance. He said there is no place in the Town for dangerous dogs.

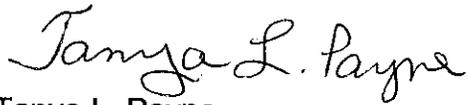
XII. ADJOURNMENT:

Councilmember Heyward moved to adjourn the meeting.

The meeting adjourned at 7:16 pm.

Council Meeting
July 11, 2012

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

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