

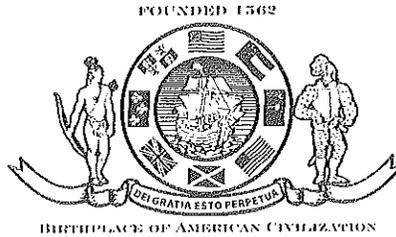
Town of Port Royal, South Carolina

Council

Samuel E. Murray
Mayor

Vernon DeLoach
Mayor Pro Tempore

Mary Beth Heyward
Tom Klein
Joe Lee



Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Daniel G. Lemieux
Operations

Linda Bridges
Planning

Minutes Public Hearing Yvonne C. Butler Council Chambers, 700 Paris Avenue

December 12, 2012

Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach, Operations Manager Dan Lemieux and Municipal Clerk Tanya Payne

I. CALL TO ORDER:

Mayor Murray called the Public Hearing to order at 6:30 pm and welcomed those present.

II. PURPOSE:

- A. **Ordinance 2012- 19. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the town described as Beaufort County Tax District 110, Map 11, Parcel 95 (approximately 200 ft. on London Avenue)**

Town Manager Willis read Ordinance 2012-19 and explained this ordinance would allow for construction of sidewalk on London Avenue. He said the request meets the requirements of the Town's Sidewalk Policy.

- B. **Ordinance 2012-20. An ordinance amending the Business License Ordinance provisions for insurance companies**

Town Manager Willis read Ordinance 2012-20 and explained a federal law had been passed changing some business license classifications. He said the changes have been adopted at the state level and that the Town needed to adopt the ordinance in order to conform to the new changes. Mr. Willis said the Town would also need to affirm minor changes to an agreement with the Municipal Association to collect insurance fees for the Town.

- C. Ordinance 2012-21. An ordinance annexing to the Town of Port Royal approximately 11.65 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 30, Parcels 3, 321 and 322 located at 860 Robert Smalls Parkway**

Town Manager Willis read Ordinance 2012-21 by title and showed the property on the map. He explained Metro Planning Commission had unanimously recommended the annexation. Mr. Willis reviewed Ordinance 2012-22 to rezone the property as General Commercial and Highway Commercial with the Robert Smalls Parkway Overlay. He explained the MPC had requested that R-17 zoning be added for the property located along the water.

- D. Ordinance 2012- 22. An ordinance to zone approximately 11.65 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 30, Parcels 3, 321 and 322. The northern portion of Parcel 3 will be zoned as General Commercial (GC), the southern portion of Parcel 3 will be zoned as Highway Commercial (HC) with the Robert Smalls Parkway Overlay. The western half of Parcels 321 and 322 will be zoned as Residential-17 (R-17) and the eastern half will be zoned as Highway Commercial (HC) with the Robert Smalls Parkway Overlay (860 Robert Smalls Parkway)**

- E. Ordinance 2012-23. An ordinance to rezone in the town of Port Royal, South Carolina, approximately 5.09 acres (3 separate parcels) as shown and described as Beaufort County Tax District 112, Map 30, Parcels 307, 308 and 316. Parcel 316 will be rezoned from Mixed Use-2 (MU-2) to northern half as General Commercial (GC) and the southern half as Highway Commercial (HC) with the Robert Smalls Parkway Overlay. Parcels 307 and 308 from General Commercial (GC) with the Robert Smalls Parkway Overlay to Highway Commercial (HC) with the Robert Smalls Parkway Overlay (located at or near 848 Robert Smalls Parkway)**

Town Manager Willis read Ordinance 2012-23 by title and pointed out on the map how the different areas would be zoned.

III. COMMENTS:

There were no comments.

IV. ADJOURNMENT:

There being no further comment, the Public Hearing adjourned at 6:37 pm.

Respectfully submitted,

Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, notification of the Public Hearing was posted in the local newspaper and on the Town bulletin board fifteen days before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

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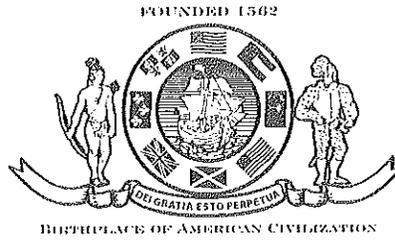
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Minutes Regular Council Meeting Yvonne C. Butler Council Chambers, 700 Paris Avenue

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Members Present: Mayor Sam Murray and Councilmembers Vernon DeLoach, Mary Beth Heyward, Joe Lee and Tom Klein

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach, Operations Manager Dan Lemieux and Municipal Clerk Tanya Payne

I. PLEDGE OF ALLEGIANCE:

Mayor Murray led the Pledge of Allegiance and welcomed those present.

II. INVOCATION:

Councilmember DeLoach offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Council Workshop of November 7, 2012
- B. Minutes from the Regular Council Meeting of November 14, 2012

Councilmember Heyward moved to adopt the minutes from the Council Workshop of November 7, 2012 and the Regular Council Meeting of November 14, 2012. Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

IV. RECOGNITIONS:

A. Presentation of certificates:

Operations Supervisor Dan Lemieux told those present that certain citizens, companies and Port Royal employees had gone the extra mile over the past year to help fellow citizens while others worked to revitalize the John Parker Park and the Port Royal Skate Park. He and Mayor Murray presented Certificates of Appreciation to: Al Jones, Sally Germer, Frank Fyall, Christina Whetzel, Neal's Construction, The Link (Mike Green accepting), Whitmore Plumbing, Southern Tree Service (Ronnie Reizelt accepting), employees Jeff Coppinger, Charles McGuire, and Capt. John Robinson. Those not present were: Bartlett Tree Experts, Action Tree Services, Carl Delaney and Calvin Parker.

V. PRESENTATION:

A. Audit review Fiscal Year 2011-2012 – Lisa Wechsler PA

Lisa Wechsler presented the audit report for the Fiscal Year ending June 30, 2012. She reviewed highlights of the \$7,397,276 budget breaking it down into revenues, assets and expenditures. Ms. Wechsler said the TIF loan and the capital lease loan had both been paid off. She told Council no new debt had been added this year and no new policies had been adopted. Ms. Wechsler said the audit was "fine" and that the auditors had been provided with good information in order to complete the job.

VI. COUNCIL BRIEFING:

Town Manager Willis told Council the Ribaut Road resurfacing project was still under way, gave an update on progress being made with property owners about sewer installation along Ribaut Road, said the new town map was almost complete, discussed the proposed rental ordinance, said participants were needed for the Town's segment on WHHI TV Station, told Council Beaufort City Officials were looking over the proposed Fire Services Contract and said he might bring in help to work on the Form Based Code Project. Mr. Willis said there was nothing new to report about sale of the Port property, some events were being booked for "The Shed" and said he was working with the City of Beaufort concerning the a proposed annexation which would cross into Beaufort's area of the Future Land Use Map. Mr. Willis said the Financial and Police Department Reports had been included in the Council Meeting Packets.

VII. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes.

There were no comments at this time.

VIII. FIRST READINGS:

- A. Ordinance 2012-24. An ordinance authorizing the mayor of Port Royal to execute on behalf of the town a development agreement with the South Carolina State Ports Authority to approximately 317 acres of highland and wetlands located in the town and generally known as the South Carolina State Ports Authority Port Royal Terminal.**

Town Manager Willis read Ordinance 2012-24 by title.

Attorney Frances Cantwell discussed the agreement and told Council the Port's Authority was having the property cleaned up and said the agreement required the dry stack building to be removed within in five years. Ms. Cantwell told Council the SPA would assure that grant money received by the Town could be used by the November 2013 deadline and that the parks and promenade would be deeded to the Town within two years. She said the London Avenue Park would be deeded to the Town at the expiration of the Development Agreement.

Councilmember Heyward moved to adopt first reading of Ordinance 2012-24 and Councilmember Lee seconded the motion.

Mayor Murray and Councilmembers Heyward, Lee and Klein voted yes.

Councilmember DeLoach voted no.

The motion carried.

IX. SECOND READINGS:

- A. Ordinance 2012- 19. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the town described as Beaufort County Tax District 110, Map 11, Parcel 95 (approximately 200 ft. on London Avenue)**

Town Manager Willis read Ordinance 2012-19 and said this request was within the guidelines of the Town's Sidewalk Policy.

Councilmember Klein moved to adopt Ordinance 2012-19 and Councilmember Lee seconded the motion.

Mayor Murray and Councilmembers Heyward, Lee and Klein voted yes.

Councilmember DeLoach recused himself due to a personal interest in the request.

The motion carried.

B. Ordinance 2012-20. An ordinance amending the Business License Ordinance provisions for insurance companies

Town Manager Willis read Ordinance 2012-20 and explained this ordinance would bring the Town's Business License Ordinance in compliance with the adopted by Congress in 2010 and the state law by Governor Nikki Haley in 2012.

Councilmember Lee moved to adopt Ordinance 2012-20 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

C. Ordinance 2012-21. An ordinance annexing to the Town of Port Royal approximately 11.65 acres of real estate located in Beaufort County described as Beaufort County Tax District 100, Map 30, Parcels 3, 321 and 322 located at 860 Robert Smalls Parkway

Town Manager Willis read Ordinance 2012-21 to annex property located on Robert Smalls Parkway and showed the property on the map. He explained the annexation was unanimously recommended by the Metro Planning Commission and said, at the request of that commission, the zoning had been amended to include R-17 zoning for property located along the water.

Councilmember Heyward moved to adopt Ordinance 2012-21 and Councilmember Klein seconded the motion.

The motion carried by unanimous vote.

D. Ordinance 2012- 22. An ordinance to zone approximately 11.65 acres of real estate located in Beaufort County described as Beaufort County Tax District 112 (formerly Beaufort County Tax District 100), Map 30, Parcels 3, 321 and 322. The northern portion of Parcel 3 will be zoned as General Commercial (GC), the southern portion of Parcel 3 will be zoned as Highway Commercial (HC) with the Robert Smalls Parkway Overlay. The western half of Parcels 321 and 322 will be zoned as Residential-17 (R-17) and the eastern half will be zoned as Highway Commercial (HC) with the Robert Smalls Parkway Overlay (860 Robert Smalls Parkway)

Councilmember Klein moved to adopt Ordinance 2012-22 and Councilmember Heyward seconded the motion.

The motion carried by unanimous vote.

- E. Ordinance 2012-23. An ordinance to rezone in the town of Port Royal, South Carolina, approximately 5.09 acres (3 separate parcels) as shown and described as Beaufort County Tax District 112, Map 30, Parcels 307, 308 and 316. Parcel 316 will be rezoned from Mixed Use-2 (MU-2) to northern half as General Commercial (GC) and the southern half as Highway Commercial (HC) with the Robert Smalls Parkway Overlay. Parcels 307 and 308 from General Commercial (GC) with the Robert Smalls Parkway Overlay to Highway Commercial (HC) with the Robert Smalls Parkway Overlay (located at or near 848 Robert Smalls Parkway)**

Town Manager Willis read Ordinance 2012-23 and showed the property on the map. He showed how the zoning would be applied to the property which is adjacent to property annexed and zoned by the two previous ordinances. Mr. Willis told Council the Metro Planning Commission recommended the rezoning and said the property meets the criteria of both the Town's Future Land Use Map and the Comprehensive Plan.

Councilmember Heyward moved to adopt Ordinance 2012-23 and Councilmember Lee seconded the motion.

The motion carried by unanimous vote.

X. IMPORTANT INFORMATION AND DATES:

- A. Monday, December 17, 2012, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**
- B. Wednesday, January 2, 2013, 6:30 PM – Council Workshop, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- C. Thursday, January 3, 2013, 5:30 pm – Design Review Board Meeting, Town Hall, 700 Paris Avenue**
- D. Wednesday, January 9, 2013, 6:30 pm - Regular Council Meeting, Yvonne C. Butler Council Chambers, 700 Paris Avenue**
- E. Monday, January 21, 2012 – Town Hall, Public Works and the administrative offices of the Police Department will be closed in observance of Martin Luther King, Jr. Day**
- F. Monday, January 16, 2013, 5:30 pm – Metro Planning Commission, Beaufort City Hall, 1911 Boundary Street**

Town Manager Willis reviewed the list of important dates and information.

XI. COUNCIL'S COMMENTS:

Councilmember Klein told those present this year's Golf Cart Parade had been very successful and thanked everyone who participated. He said there were approximately twenty carts in the parade.

Councilmember Heyward thanked everyone for their support by attending Council Meetings and wished everyone a Happy Holiday.

Mayor Murray thanked Councilmember Heyward and committee members who chose the Town's new Christmas decorations. He said more decorations would be purchased next year. Mayor Murray also thanked everyone for their support throughout the year.

Councilmember DeLoach thanked everyone for their support throughout the year.

XII. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

David Tedder invited everyone to the grand opening of Beaufort Memorial's newly renovated Emergency Room at 2:00 pm on Sunday. He also thanked Council for their professional courtesy during his appearances before them and wished them a Merry Christmas, Happy New Year and Happy Holiday.

Town Manager Willis thanked Dan Lemieux for preparing the recognition segment of the meeting.

XIII. ADJOURNMENT:

Councilmember Heyward moved to adjourn.

The meeting adjourned at 7:40 pm.

Respectfully submitted,



Tanya L. Payne
Municipal Clerk

In accordance with South Carolina Code of Laws, notification of the meeting was posted on the Town bulletin board two weeks before the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

Regular Council Meeting
December 12, 2012

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