

Process for a Zoning Text or Zoning Map Change

Application Fee \$250 Zoning map or text amendment.
PUD: \$500 plus \$5 per acre

Planning
Commission Issue is presented to 5 member
 commission. The commission must
 make a recommendation to council
 within 30 days.

Joint Metropolitan Planning Commission Meetings are held the third Monday of the month.

Council Workshop Council reviews the upcoming agenda

First Reading Introduction of the issue at a Council
 Meeting. Issue must receive a majority
 vote to move forward.

Public Hearing Opportunity for council to receive input
 from the public at large on the issue.
 No vote is taken at the public hearing.

Second Reading Final vote at a Council Meeting to
 adopt or fail the issue.

Workshops and Public Hearings are held the first Wednesday of each month at 700 Paris Ave.

(Special Public Hearings are occasionally convened, with proper public notice.)

Council Meetings are held the second Wednesday of the month at 700 Paris Ave.

(Special Meetings are occasionally convened, with proper public notice.)

**PROPOSED ZONING AMENDMENT
Town of Port Royal South Carolina**

**Fee: \$250.00
PUD: \$500.00 plus \$5.00 per acre**

To The Honorable Mayor and Town Council:

The undersigned hereby respectfully request that the Town of Port Royal Ordinance be amended as described below:

- (1) This is a request for a change in the: (Check one)
 Zoning Map (fill in items #2, 3, 4, 5, 6, and 8 only)
 Zoning Text (fill in items #7 and 8 only)
- (2) Give exact address and plat map reference for property you propose a zoning change;
District No. _____ Map _____ Parcel (s) _____
Address _____
- (3) Area of subject property _____ Sq. Ft. or acres.
- (4) Current Zoning (remember to list any overlays)
- (5) Proposed Zoning (remember to list any overlays)

* Under item #8 explain why this area should be zoned as you proposed.

- (6) Does the applicant own all of the property proposed for this zoning change?
 YES NO If NO, give the address of the property involved which he does not own and the owner's name and contact information: _____

- (7) Proposed language for TEXT change _____

- (8) Explanation: _____

(If more space is needed, continue on back)

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? ____ Yes ____ No

It is understood by the undersigned that while this application will be carefully reviewed and considered, the burden of proving the need for the proposed amendment rests with the applicant.

Date: _____ Owners Name: _____

Phone #: _____ Signed: _____

Email: _____ Address: _____