



Council

Joe DeVito
Mayor

Jerry Ashmore
Mayor Pro Tempore

Mary Beth Heyward
Darryl Owens
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

BANNER APPLICATION for 501C3's only

Banners may be hung two weeks prior to the event

- Banners are NOT to exceed the dimension of 2' x 10' and MUST have working grommets at all four corners.
- Banners should be delivered to Town Hall at least TWO DAYS prior to its display.
- Banners must be picked up no later than FIVE WORKING DAYS after its removal.
- The Town of Port Royal is not responsible for banner left past the pick-up date.

TODAY'S DATE: _____

ORGANIZATION NAME: _____

EVENT: _____

EVENT DATE _____

PICKUP DATE: _____

CONTACT PERSON: _____
(please print)

PHONE NUMBER: _____

EMAIL: _____

SIGNATURE: _____

This section is for staff to fill out:

HANG DATE: _____ REMOVAL DATE: _____

SPECIAL INSTRUCTIONS: _____