



Council

Samuel E. Murray
Mayor

Mary Beth Heyward
Mayor Pro Tempore

Jerry Ashmore
Robert Landrum
Darryl Owens

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

COOL. COASTAL. FAR FROM ORDINARY.

**Minutes
Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

August 14, 2019

Members Present: Mayor Samuel Murray, Councilmembers Jerry Ashmore, Mary Beth Heyward, Robert Landrum, and Darryl Owens

Staff Present: Town Manager Van Willis, Police Chief Alan Beach, Fire Chief Reece Bertholf, Town Planner Linda Bridges and Municipal Clerk Brooke Plank-Buccola

I. PLEDGE OF ALLEGIANCE

Mayor Murray called the Council meeting to order at 6:31pm and led the Pledge of Allegiance.

II. INVOCATION

Councilmember Owens offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Council Workshop of July 3, 2019**
- B. Minutes from the Traffic Study Public Hearing of July 10, 2019**
- C. Minutes from the Public Hearing of July 10, 2019**
- D. Minutes from the Regular Council Meeting of July 10, 2019**

Councilmember Owens made a motion to approve the minutes from the Council Workshop of July 3, 2019, Traffic Study Public Hearing of July 10, 2019, Public Hearing of July 10, 2019 and the Regular Council Meeting of July 10, 2019. Councilmember Heyward seconded the motion. The motion carried by unanimous vote.

Deputy Chief Ron Wekenman introduced Steve Shaw and Kyle Somon to the Port Royal Police Department.

IV. PRESENTATION:

A. Beaufort Area Hospitality Association – Lise Sundrla

Please see attached presentation.

V. PROCLAMATION

A. Census Partnership with the Town of Port Royal – Michael Kroll

Mayor Murray presented Mr. Michael Kroll with the Census Partnership Proclamation from the Town.

Mr. Michael Kroll said that this year, citizens will be able to fill out their census by phone, paper and by online. This is the first year that it will be available online.

VI. COUNCIL BRIEFING

Chief Bertholf was excited to announce that the new fire station is officially complete. Once things slow down, he plans on having an open house for everyone to attend.

Ms. Virginia Eads presented the new Town of Port Royal website to Town Council and attendees. The web address is the same as previous, but everything else on the website will change. The main importance for the website is that it is government-based and user friendly.

Mr. Willis has spoken with SCDOT, and they have rewarded a contract for the Waddell portion of the sidewalk work with an anticipated completion date of March 30, 2020.

VII. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

No public comments were made at this time.

VIII. SECOND READING:

- A. Ordinance 2018-15. An Ordinance annexing to the Town of Port Royal approximately 2 acres of real estate located in Beaufort County described as Beaufort County tax district 112, map 34, parcel 253 & 137 (Located at 53 & 49 Belleview Bluff) - (Annexation)**

Ordinance 2018-15 is a request for annexation of 2 acres along Belleview Bluff. The applicant requested this in 2018, but had a few outstanding issues that have since been addressed. The metro planning commission has recommended the annexation of these properties. This property is adjacent to existing Town-zoned property. Mr. Freeman the property owner was in attendance. He feels that he is surrounded by property that is within the Town of Port Royal and would like to be a part of the community as well. Councilmember Landrum asked why the Town was annexing 2 acres and zoning 1.5 acres. That was a typo that will be corrected. Councilmember Landrum also questioned about the dock regulations within the Town compared to the County. Mr. Freeman already has a dock and this has no bearing on his decision to be within the Town. Councilmember Landrum made a motion to approve Ordinance 2018-15. Councilmember Heyward seconded the motion. The motion carried by unanimous vote.

B. Ordinance 2018-16. An Ordinance to zone approximately 2 acres of real estate located in Beaufort County described as Beaufort County tax district 112, map 34, parcel 253 & 137 in Beaufort County South Carolina to be zoned as T3 edge. (Rezoning)

Ordinance 2018-16 is the zoning of the property requesting annexation in the previous ordinance. The requested zoning of T3 edge is in compliance. Councilmember Landrum made a motion to approve Ordinance 2018-16. Councilmember Owens seconded the motion. The motion carried by unanimous vote.

IX. FIRST READING:

A. Ordinance 2019-13. An Ordinance to authorize the town manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 10, parcel 84A (Approximately 110 ft. on 11th Street) – (Sidewalk Construction)

Ordinance 2019-13 is an ordinance authorizing the Town Manager to convey excess real property to facilitate construction of sidewalks. This property is located on 11th Street and is within the Town's sidewalk construction policy. Councilmember Landrum made a motion to approve the first reading of Ordinance 2019-13. Councilmember Heyward seconded the motion. The motion carried by unanimous vote.

B. Ordinance 2019-14. An Ordinance authorizing the Town of Port Royal to waive the acquisition of certain real property, and other matter relating thereto. – (Waiver of Fuel Dock Conveyance)

Ordinance 2019-14 is an ordinance authorizing the Town of Port Royal to waive the acquisition of certain real property, and other matters relating thereto. This is a waiver for the conveyance of the fuel dock. The port developers have a potential real estate transaction with a purchaser, and for this to occur, the Town will need to address the fuel pump area. Councilmember Ashmore made a motion to approve the first reading of

Ordinance 2019-14 as presented and to determine the final purchase price by the second reading. Councilmember Owens seconded the motion. The motion carried by unanimous vote.

X. RESOLUTION:

A. Resolution 7-2019. A resolution approving financing for a Knuckle Boom Truck

This is a resolution approving the purchase of a knuckle boom truck for \$148,542 at 2.62% over a 3-year term. Councilmember Heyward made a motion to approve the purchase of the knuckle boom truck. Councilmember Ashmore seconded the motion. The motion carried by unanimous vote.

XI. COUNCIL'S ACTION:

A. Appointments

1. Parks and Recreation Commission – 2 appointments

Councilmember Heyward made a motion to appoint Ms. Charlotte Murray to the Parks and Recreation Commission. Councilmember Owens seconded the motion. The vote passed four in favor (Councilmember Ashmore, Heyward, Landrum and Owens) and one abstain (Mayor Murray).

Councilmember Landrum made a motion to appoint Ms. Denise Fanning to the Parks and Recreation Commission. Councilmember Ashmore seconded the motion. The vote passed four in favor (Mayor Murray, Councilmember Ashmore, Heyward and Landrum) and one abstain (Councilmember Owens).

2. Redevelopment Commission – 1 appointment

Councilmember Owens made a motion to appoint Ms. Katelyn Fosson to the Redevelopment Commission. Councilmember Heyward seconded the motion. The motion carried by unanimous vote.

B. Endorsement of Friends of Cypress Wetlands

Last week, Council heard from Mr. Pete Richards about the Friends of Cypress Wetlands. Councilmember Heyward made a motion to endorse the Friends of Cypress Wetlands. Councilmember Landrum seconded the motion. The motion carried by unanimous vote.

C. Approval of waste contract

This is an approval of waste contract with Waste Pro. The monthly cost for trash and recyclable pick-up will be \$23,469. Mr. Kevin Exley is the division manager for Waste

Pro. His staff and the Town staff have been working hard on developing a brochure and website. The number one priority is customer service and communication. This new contract will also relieve the Public Works of maintaining and delivering recycle carts. Councilmember Landrum moved to approve the waste contract with Waste Pro. Councilmember Heyward seconded the motion. The motion carried by unanimous vote.

D. Contract for the sale of the Shed

The Town has received three bids for the sale of the Shed. Mr. Willis has given Council a summarization on each proposal. Councilmember Ashmore is not ready to make a decision on this and would like to table this discussion. Councilmember Heyward seconded the motion. The motion carried four in favor (Mayor Murray, Councilmember Ashmore, Councilmember Heyward and Councilmember Owens) and one opposing (Councilmember Landrum).

E. Conveyance Agreement

The conveyance agreement is not necessary to be discussed since this will be incorporated in Ordinance 2019-14. This will be attached to the ordinance as an exhibit.

XII. IMPORTANT INFORMATION AND DATES:

- A. Tuesday, August 20, 2019, 4:30pm Redevelopment Commission, Town Hall, 700 Paris Avenue**
- B. Tuesday, August 20, 2019, 5:30pm Parks and Recreation Commission, Town Hall, 700 Paris Avenue**
- C. Saturday, August 24, 2019, 6pm Fall Concert Series – John ‘Papa’ Gros**
- D. Monday, September 2, 2019, Town will be closed in observance of Labor Day**

Councilmember Landrum asked to add a meeting for the Sands Beach Taskforce on Wednesday, August 21st at 5:30pm.

XIII. COUNCIL’S COMMENTS:

Council had no additional comments.

XIV. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Ms. Tricia Fidrych is a Town resident on the Beaufort County School Board. On August 28th, County Councilmember Alice Howard and Ms. Fidrych will be holding a meet and

Council Meeting Minutes
08/14/2019


greet with the new Superintendent for Beaufort County School District and the new County Administrator.

XV. ADJOURNMENT

Councilmember Heyward made a motion to adjourn and Councilmember Landrum seconded.

The Council Meeting adjourned at 8:15pm.

Respectfully submitted,


Brooke Plank-Buccola
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the 504/ADA coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. 504/ADA coordinator at 843-986-2245