



Council

Joe DeVito
Mayor

Jerry Ashmore
Mayor Pro Tempore

Mary Beth Heyward
Darryl Owens
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

August 5, 2020

Members Present: Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

Staff Present: Town Manager Van Willis, Planning Administrator Linda Bridges, Police Chief Alan Beach, Fire Chief Reece Bertholf and Municipal Clerk Brooke Plank-Buccola

As per Ordinance 2020-15. "Members of the public may submit written public comments to the Town Clerk bplank-buccola@portroyal.org no later than one hour prior to any regular meeting, which shall be distributed to the members of the Governing Body at such meeting."

I. CALL TO ORDER

Mayor DeVito called the Council Workshop to order at 6:31 PM and requested to recite the Pledge of Allegiance at the start of the meeting.

II. COUNCIL BRIEFING

SOLOCO has finalized the regional stormwater drainage standards and would like to present their draft document to Council. They will be able to explain how the standards would be applied to redevelopment and green-field. 11th Street will need to be evaluated due to topography changes.

The redevelopment commission is preparing to revisit the pride program and is considering a minor name change to the program. The commission is also discussing some of the Town signs. There are signs at Johnny Morrall, Parris Island Gateway and Lady's Island Bridge. There might be opportunity for a fourth at 170 and Savannah Highway. Mayor DeVito would like to see the connectivity points better defined, with signage between municipalities. Council Member Phillips is the new council liaison for the commission.

The Friends of Cypress Wetlands are working with Spectrum on upgrading signage at the wetlands. The group also plans to ask Council's consideration for a dedication at the Cypress Wetlands. There are currently 25 active ibis' nests, so work will need to be delayed until nature has run its course. The first step will be to begin draining the water.

The engine on the new duck blind pond aerator has failed. The aerator is still under warranty for repairs. In the meantime, the company maintaining the pond will supply an interim solution.

Mr. Dean Moss is working with the County on the Spanish Moss Trail. The engineering designs have begun for the trail crossing along Ribaut Road. Mayor DeVito announced that a detour will occur along the trail due to the ongoing Mossy Oaks drainage project work in the City of Beaufort.

Town Staff are still working behind closed doors. Anyone who comes to the door is being helped as normal. Court was held at the Town Hall this week. The docket included 80 cases, but a little over 20 showed. Everyone's temperature was checked, face masks worn, and social distance maintained. Employees in the building have been following the same rules as all public places, with face coverings worn while indoors.

The Shed has had two environmental inspections and should be moving towards a closing at the end of August.

Council has received information about traffic tables (similar to a speed bump). There are a few areas in the Town that may benefit from this speed deterrent. Residents in one of the primary areas of speeding complaints have shown resistance to this remedy. Mr. Willis is looking for guidance from Council on what they would like to do. Mayor DeVito likes the modified table suggest by Mr. Tony Maglione and would like to see a diagram of where Staff would recommended placing them. The traffic table would be constructed out of poured asphalt. Council Member Ashmore has received reports of high traffic and speeding on Casablanca Circle. Mayor DeVito asked about the status of a four way stop along Old Shell Road. A proper location is still being considered, and once approved, signs will be needed warning drivers of the change.

Mayor DeVito and Mr. Willis had a Zoom meeting with a BJWSA representative. BJWSA seems receptive on financially participating with the sewer project on Royal Palms and Narcissus. The dollar amount commitment remains the same with the Community Development Block Grant. This is an area that would benefit greatly from this sewer project.

Porter's Chapel is nearing completion and will be located on a road tour reconstruction app. The National Parks Service will be staffing the building. Mr. Willis has reached out to USCB to see if they intend on having the course to help design the interior of the building.

Staff is gathering the information on the scope of work for removing marine debris. The Town is applying for federal funding through DNR to remove three dilapidated boats from the shrimp docks.

Nothing new on the tag fees.

Department of Transportation is ready to start the Naval Hospital sidewalk project. Mr. Willis has asked the town attorney to reach out to the Department of Navy. The attorney is waiting for a response.

The Town has had some small-scale vandalism occur recently. The Police Department is asking that anyone that has seen or knows anything to contact them.

III. REVIEW AGENDA FOR THE AUGUST 12, 2020 COUNCIL MEETING

Council will have five sets of minutes to review.

Second reading will consist of the sidewalk ordinance along Richmond Avenue that was just heard at the public hearing.

First readings will include ordinance 2020-17 the rezoning on Hamerick Drive. This did go before the Zoning Board of Appeals where it was tabled, and they were suggested to come back to Council for their consideration. Ordinance 2020-22 this is a rezoning at Sundown Bend from T4 Neighborhood Center to T4 Neighborhood Center – Open. This request was recommended by the metro planning commission. It does comply with the future land use map, and it is adjacent to property with the same zoning that is being requested by the applicant. Ordinance 2020-23 is a sidewalk request within the port property for 2,048 feet of sidewalk. Ordinance 2020-24 is a sidewalk request on 16th Street. Both sidewalk requests comply with the Town's sidewalk construction policy.

IV. IMPORTANT DATES AND INFORMATION:

- A. Thursday, August 6, 2020, 5:30PM Design Review Board
- B. Wednesday, August 12, 2020, 6:30PM Regular Council Meeting

Free Covid Test on August 12th 7am to 11am at Lady's Island Middle School.

Metro planning commission on August 17th.
Redevelopment commission on August 18th.

V. ADJOURNMENT

Meeting adjourned at 7:37 PM.

Respectfully submitted,



Brooke Plank-Buccola
Municipal Clerk

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