



Council

Joe DeVito  
*Mayor*

Jerry Ashmore  
*Mayor Pro Tempore*

Mary Beth Heyward  
Darryl Owens  
Kevin Phillips

Van Willis  
*Town Manager*

T. Alan Beach  
*Chief of Police*

Jeffrey S. Coppinger  
*Operations*

Linda Bridges  
*Planning*

**Minutes  
Council Workshop  
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

**May 6, 2020**

**Members Present:** Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

**Staff Present:** Town Manager Van Willis, Town Planner Linda Bridges, and Municipal Clerk Brooke Plank-Buccola

**I. CALL TO ORDER**

Mayor DeVito called the Council Workshop to order at 6:55 PM.

**II. COVID BRIEFING AND DISCUSSION**

Town Manager Mr. Willis asked Town Council for recommendations about public access to parks within the Town and the Sands Beach, as well as staffing at the Town Hall. Council Member Ashmore asked to hear Chief Beach's thoughts, since the Police Department would enforce the decision.

Mayor DeVito pointed out that the Governor has not removed the executive order against use of parks. Council agreed that they would follow the governor's order on park equipment.

Chief Beach's opinion for the Sands Beach is to open it from dawn to dusk, allow beach chairs, umbrellas, and towels on the beach, but not vehicles yet. Mayor DeVito opened the question to the rest of Council. Is this the time to do the work suggested by the Sands Beach Taskforce of parking restriction on the beach?

The police department should not be responsible for patrolling restaurants unless it has a large gathering and is deemed unsafe.

The June primary is still scheduled to be held at the Town Hall. Now is the time to reach out to the election office and begin discussions about their plans and if they have any funding for cleaning the building.

Council has decided to cancel the spring concert series for this year. Before Council decides about the 4<sup>th</sup> of July Celebration, they would like to know the deadline to inform the fireworks vendor.

Town Hall has continued normal operation during the coronavirus with the exception of closing the building to public entry and holding any discussions outside. Council would like staff's input before making any decisions about opening Town Hall doors to the public.

The redevelopment commission decided to allocate the remaining Port Royal Pride Program money to make videos for Town businesses advertising their opening/status or any changes that they have made during this unique period.

### **III. IMPORTANT DATES AND INFORMATION:**

- A. Thursday, May 7, 2020, 3:00pm, Design Review Board Meeting**
- B. Wednesday May 13, 2020, 6:30pm, Public Hearing**
- C. Wednesday May 13, 2020, immediately following Public Hearing, Council Meeting**

Council of Aging on Paris Avenue will be holding a Blood Drive on May 22<sup>nd</sup> from 12-4pm.

Council will have an executive session on May 13, 2020 at 5:30pm, which will be followed by the public hearing.

The Naval Heritage Park farmers' market will resume this weekend. The vendors will be spread out further to conform to social distancing protocols.

**IV. ADJOURNMENT**

Meeting adjourned at 7:21 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brooke Plank-Buccola". The signature is fluid and cursive, with the first name "Brooke" being the most prominent.

Brooke Plank-Buccola  
Municipal Clerk

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